



**Santa Ynez Community Services District
Board of Directors Regular Meeting
Minutes from December 18, 2024**

NOTE: This Meeting was held in person, with a Zoom link provided on the Agenda

1. CALL TO ORDER - 6:30 PM OPEN SESSION

President Redfern called the meeting to order at 6:36 PM.

2. ROLL CALL:

The directors present were Redfern, Beard, Padelford, Marymee, and Kelleher. Staff present were Loch Dreizler, General Manager/Treasurer, and Alicia Marin, Office Manager/Board Secretary.

3. DIRECTOR'S COMMENTS:

Director Padelford welcomed the two new board members, Brett Marymee and Donald Kelleher.

4. PUBLIC COMMENT: None

5. REPORTS:

A. General Manager:

- i. Mr. Dreizler shared that Jeff Hoskinson, the District's general counsel, will share a brief overview of the Brown Act at the board meeting on January 15, 2025.
- ii. He shared that the CSDA has published the 2025 courses and conferences magazine. Staff and Board Directors are encouraged to take classes or attend the conferences, and the District will pay for the costs of attending (fees and travel expenses).

B. Legal Counsel: None (not in attendance)

C. Board Secretary:

- i. Mrs. Marin shared that she has been organizing the District's digital files and discovered some useful historical information.
- ii. She shared that this is her first election cycle with the District, and it has been a good learning experience for her on how to get directors on and off the Board.
- iii. She shared that after the meeting, she would have documents for the Board to sign for the bank.

D. Committees: New assignments will be at the January 15, 2025 board meeting.

6. CONSENT ITEMS:

- A. Regular Meeting Minutes of November 20, 2024
- B. Previous Month's Disbursements
- C. Monthly Bank Account Balance
- D. Director's Meeting Attendance Tracker Regular

Director Marymee expressed his intent to abstain from the vote due to not being comfortable voting on the minutes because he was not a director at the prior meeting.

President Redfern motioned to approve the Consent Items. Director Padelford seconded the motion. A voice vote was taken. Ayes: Redfern, Beard, Padelford, Kelleher. Abstain: Marymee. The motion passed 4-0.

7. ACTION ITEMS:

- A. Review and approve the audit report submitted by Nigro & Nigro for the fiscal year ending June 30, 2024. Recommendation: approval.**

Paul Kaymark of Nigro & Nigro joined the meeting to share the District's audit summary.

Director Beard motioned to approve the audit report submitted by Nigro & Nigro for the fiscal year ending June 30, 2024. Director Padelford seconded the motion. A voice vote was taken, and the motion passed unanimously.

- B. Update the procedures and requirements for increasing the compensation payable to the Santa Ynez Community Services District's Board of Directors. Review and discuss the draft timeline pending the Public Hearings (January Regular Meeting).**

Mr. Dreizler shared an update on the compensation increase for the Board of Directors. Two public notices have been published announcing the public meeting at the Board Meeting on January 15, 2025. If an ordinance is passed at the January Board Meeting, the Director's new pay will take effect on March 16, 2025.

- C. Discuss and nominate the Board President and Vice President for 2025. The 2025 Board President will appoint Directors to serve on the designated Committees at the January board meeting.**

Director Padelford nominated Director Beard for Vice President of the Santa Ynez Community Services District in 2025. President Redfern seconded the motion. A roll call vote was taken, and the motion passed unanimously.

Director Kelleher nominated President Redfern for President of the Santa Ynez Community Services District in 2025. Director Beard seconded the motion. A roll call vote was taken, and the motion passed unanimously.

8. INFORMATIONAL ITEMS: None

9. ADJOURNMENT:

President Redfern motioned to adjourn the meeting at 6:59 PM; Director Padelford seconded the motion. A voice vote was taken, and the motion passed unanimously.

APPROVED:

ATTEST:

Frank Redfern, Board President

Alicia Marin, Board Secretary



**Santa Ynez Community Services District
Board of Directors Special Meeting
Minutes from December 18, 2024**

NOTE: This Meeting was held in person, and a Zoom link was provided on the Agenda

- 1. CALL TO ORDER AND FLAG SALUTE:** President Redfern called the meeting to order at 5:31 PM.
- 2. ROLL CALL:** The Board Secretary called the roll. The Directors present were Redfern, Beard, Padelford, Marymee, and Kelleher. Staff Present were Loch Dreizler, General Manager/Treasurer, and Alicia Marin, Office Manager/Secretary.
- 3. DIRECTORS' COMMENTS:** None
- 4. PUBLIC COMMENT:** None
- 5. REPORTS:** None for the Special Meeting
- 6. CONSENT ITEMS:** None for the Special Meeting
- 7. ACTION ITEMS:**

- A. The Board Secretary will administer Brett Marymee, Don Kelleher, and Frank Redfern the oath of office.**

Mrs. Marin administered the oath of office to directors Marymee, Kelleher, and Redfern.

- B. Review and discuss the video of the Ductile Iron Pipe (DIP) and determine a course of action for making the necessary repairs, including 01), reconsidering the previous rejection of the Ductile Iron Pipe Lining Project and the Potential Award of Contract to the Lowest Apparent Bidder or 02). Only approving repairs on some of the 5 locations. Staff recommends awarding the contract to the lowest bidder.**

Mike MacEachern, owner of Mainline Utility Company, attended the meeting via Zoom. He discussed the state of the Ductile Iron Pipes in the District that he had videoed. He shared his professional opinion that the pipe under Hwy 246 from the Santa Ynez Valley Unified High School and El Rancho supermarket [manholes 0285 to 0287] was in poor condition. He said he would not clean the pipe due to its poor condition, which would put his equipment at risk and the pipe at risk of breaking.

Matt van der Linden of Cannon Engineering was in attendance as well. He shared his professional opinion regarding the Ductile Iron Pipes in the District. His recommendation is to reline the five pipes that were in the bid. Additionally, he explained how a company would reline the pipes or, if needed, how they would replace a pipe via pipe bursting. Finally, in response to the question of the public health risk, if the District chose to do nothing, he shared that the risk to the District could face fines if the pipe(s) are compromised.

Director Beard motioned to reline all five pipes [as listed in the bid] and authorize spending up to \$65,000 to pipe burst the line from the high school to El Rancho [from manholes 0285 to 0287] if necessary. Director Marymee seconded the motion. A roll count vote was taken. Ayes: Beard, Marymee, Padelford Noes: Redfern, Kelleher. The motion passed with a 3 to 2 majority.

8. **INFORMATIONAL ITEMS:** None for the Special Meeting
9. **CLOSED SESSION:** None for the Special Meeting
10. **ADJOURNMENT:** Director Beard motioned to adjourn the meeting at 6:25 PM; Director Padelford seconded the motion. A voice vote was taken, and the motion passed unanimously.

APPROVED:

ATTEST:

Frank Redfern, Board President

Alicia Marin, Board Secretary

SANTA YNEZ COMMUNITY SERVICES DISTRICT
Disbursements 12/01-12/31/24

| Payment Type | Date | Check # | Vendor/Employee/Payee | Amount |
|---------------------|-------------|----------------|---|---------------|
| Check | 12/4/2024 | 18031 | Atkinson, Andelson, Loya, Ruud & Romo | \$ 161.70 |
| Check | 12/4/2024 | 18032 | Brenntag Pacific, Inc. | \$ 3,006.60 |
| Check | 12/4/2024 | 18033 | Buellflat Rock Company, Inc. | \$ 323.60 |
| Check | 12/4/2024 | 18034 | Coastal Copy, Inc. | \$ 84.87 |
| Check | 12/4/2024 | 18035 | Comcast | \$ 99.95 |
| Check | 12/4/2024 | 18036 | Eide Bailly LLP | \$ 1,835.20 |
| Check | 12/4/2024 | 18037 | Harrison Hardware | \$ 158.53 |
| Check | 12/4/2024 | 18038 | Nigro & Nigro | \$ 4,500.00 |
| Check | 12/4/2024 | 18039 | USABlueBook | \$ 180.44 |
| Check | 12/18/2024 | 18040 | American Industrial Supply | \$ 21.53 |
| Check | 12/18/2024 | 18041 | Brenntag Pacific, Inc. | \$ 2,083.91 |
| Check | 12/18/2024 | 18042 | Cannon Corporation | \$ 294.50 |
| Check | 12/18/2024 | 18043 | City of Solvang | \$ 20,000.00 |
| Check | 12/18/2024 | 18044 | CSDA | \$ 6,858.00 |
| Check | 12/18/2024 | 18045 | Ecology Water Systems Tech., LLC | \$ 3,259.00 |
| Check | 12/18/2024 | 18046 | FGL (Fruit Growers Laboratory) Environmental | \$ 491.00 |
| Check | 12/18/2024 | 18047 | Inklings Printing Co. | \$ 47.85 |
| Check | 12/18/2024 | 18048 | Jessie's Spotless Cleaning | \$ 130.00 |
| Check | 12/18/2024 | 18049 | Marborg Industries | \$ 77.10 |
| Check | 12/18/2024 | 18050 | Mountain Spring Water | \$ 87.40 |
| Check | 12/18/2024 | 18051 | O'Connor Pest Control | \$ 92.00 |
| Check | 12/18/2024 | 18052 | Quill Corporation | \$ 104.95 |
| Check | 12/18/2024 | 18053 | Santa Barbara County Chapter of the CSDA | \$ 300.00 |
| Check | 12/18/2024 | 18054 | Smith's Alarms & Electronics Inc | \$ 90.00 |
| Check | 12/18/2024 | 18055 | State Water Resources Control Board | \$ 3,945.00 |
| Check | 12/18/2024 | 18056 | SYRWCD ID#1 (Santa Ynez River Water Conservation District ID#1) | \$ 30.92 |
| Check | 12/18/2024 | 18057 | Underground Service Alert/SC | \$ 34.05 |
| Check | 12/18/2024 | 18058 | USABlueBook | \$ 5,430.25 |
| Check | 12/18/2024 | 18059 | Wells Fargo Vendor Financial Svcs, LLC | \$ 134.69 |
| Check | 12/18/2024 | 18060 | ZWorld GIS | \$ 1,275.00 |
| Check | 12/27/2024 | 18061 | Atkinson, Andelson, Loya, Ruud & Romo | \$ 4,608.45 |
| Check | 12/27/2024 | 18062 | Cnty of SB Resource Recovery & Waste Mgmt | \$ 10.88 |
| Check | 12/27/2024 | 18063 | Harrison Hardware | \$ 83.61 |
| Check | 12/27/2024 | 18064 | Intechrity IT Solutions | \$ 125.00 |
| Check | 12/27/2024 | 18065 | Secretary of State | \$ 1.00 |
| Check | 12/27/2024 | 18066 | USABlueBook | \$ 722.53 |
| ACH | 12/3/2024 | ACH241203A | SoCalGas | \$ 46.02 |
| ACH | 12/3/2024 | ACH241203B | PG&E (Pacific Gas & Electric) - <i>District Street Lights</i> | \$ 104.86 |

SANTA YNEZ COMMUNITY SERVICES DISTRICT
Disbursements 12/01-12/31/24

| Payment Type | Date | Check # | Vendor/Employee/Payee | Amount |
|---------------------|-------------|--------------------------|--|---------------------|
| ACH | 12/4/2024 | ACH241204A | PG&E (Pacific Gas & Electric) - <i>Chumash Res. Lift Station</i> | \$ 477.60 |
| ACH | 12/4/2024 | ACH241204B | PG&E (Pacific Gas & Electric) - <i>Hwy 246 Pump Station</i> | \$ 1,096.02 |
| ACH | 12/4/2024 | ACH241204C | PG&E (Pacific Gas & Electric) - <i>Chumash Street Lights</i> | \$ 85.14 |
| ACH | 12/4/2024 | ACH241204D | PG&E (Pacific Gas & Electric) - <i>SYCSD District Office</i> | \$ 424.79 |
| ACH | 12/10/2024 | ACH241210A | Verizon Wireless | \$ 205.44 |
| ACH | 12/10/2024 | ACH241210B | NBS (National Benefit Svcs) Contributions | \$ 1,887.26 |
| ACH | 12/10/2024 | ACH241210C | NBS (National Benefit Svcs) Contributions | \$ 3,059.08 |
| ACH | 12/11/2024 | ACH241211 | Frontier | \$ 60.53 |
| ACH | 12/12/2024 | ACH241212A | SYRWCD ID#1 (Santa Ynez River Water Conservation District ID#1) | \$ 53.03 |
| ACH | 12/12/2024 | ACH241212B | SYRWCD ID#1 (Santa Ynez River Water Conservation District ID#1) | \$ 68.48 |
| ACH | 12/17/2024 | ACH241217 | National Benefit Svcs Operations | \$ 18.00 |
| ACH | 12/24/2024 | ACH241224A | NBS (National Benefit Svcs) Contributions | \$ 1,836.00 |
| ACH | 12/24/2024 | ACH241224B | NBS (National Benefit Svcs) Contributions | \$ 2,976.00 |
| ACH | 12/26/2024 | ACH241226 | Five Star CC (credit card) | \$ 2,017.72 |
| ACH | 12/31/2024 | ACH241231 | PG&E (Pacific Gas & Electric) - <i>District Street Lights</i> | \$ 104.87 |
| | | Number of Checks: | 36 | \$ 60,689.51 |
| | | Number of ACHs: | 17 | \$ 14,520.84 |
| | | | TOTAL Disbursements: | \$ 75,210.35 |

Santa Ynez Community Services District Account Balances

As of December 31, 2024

Alicia Marin, Board Secretary

| ACCOUNT | 12/31/2024 Balance | 11/30/2024 Balance | 12/31/2023 Balance | Month-to-Month Comparison | Year-to-Year Comparison |
|-------------------------------------|------------------------|------------------------|------------------------|------------------------------|----------------------------|
| Checking | \$ 145,857.70 | \$ 151,614.75 | \$ 1,207,114.71 | \$ (5,757.05) | \$ (1,061,257.01) |
| Five Star Money Market | \$ 5,602,171.84 | \$ 4,833,272.70 | \$ 3,813,923.76 | \$ 768,899.14 | \$ 1,788,248.08 |
| Horizon Drive Reserve | \$ 135,864.77 | \$ 135,348.42 | \$ 130,096.69 | \$ 516.35 | \$ 5,768.08 |
| Mechanic's Bank Money Market | \$ 5,295.37 | \$ 5,295.28 | \$ 5,364.31 | \$ 0.09 | \$ (68.94) |
| Local Agency Investment Fund (LAIF) | \$ 176,070.71 | \$ 176,070.71 | \$ 168,553.41 | \$ - | \$ 7,517.30 |
| King's Capital (CD's) | \$ 973,573.42 | \$ 972,298.01 | \$ 927,255.36 | \$ 1,275.41 | \$ 46,318.06 |
| TOTAL | \$ 7,038,833.81 | \$ 6,241,495.42 | \$ 6,252,308.24 | \$ 797,338.39 | \$ 786,525.57 |

| Board Meeting Attendance (max \$1,050 per month per director) | | | | | | | |
|---|------------|------------------|------------------|------------------|------------------|------------------|--------------------|
| Board Meetings (\$175) | Date | Frank Redfern | David Beard | Tina Padelford | Brett Marymee | Don Kelleher | TOTAL |
| Regular Board Meeting | 12/18/2024 | \$ 175.00 | \$ 175.00 | \$ 175.00 | \$ 175.00 | \$ 175.00 | \$ 875.00 |
| Special Board Meeting | 12/18/2024 | \$ 175.00 | \$ 175.00 | \$ 175.00 | \$ 175.00 | \$ 175.00 | \$ 875.00 |
| Sub-Total | | \$ 350.00 | \$ 350.00 | \$ 350.00 | \$ 350.00 | \$ 350.00 | \$ 1,750.00 |
| Standing Committees (\$87.50) | | | | | | | |
| Finance | | | | | | | \$ - |
| Personnel | | | | | | | \$ - |
| Community Interface | | | | | | | \$ - |
| Wastewater Treatment | | | | | | | \$ - |
| Sub-Total | | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Ad-Hoc Committees (\$87.50) | | | | | | | |
| Board Policy Review | | | | | | | \$ - |
| Sub-Total | | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Other Meetings (\$87.50) | | | | | | | |
| Pre-Agenda with GM | 1/7/2025 | \$ 87.50 | | | | | \$ 87.50 |
| SBC CSDA Meeting | | | | | | | \$ - |
| Misc. | | | | | | | \$ - |
| Sub-Total | | \$ 87.50 | \$ - | \$ - | \$ - | \$ - | \$ 87.50 |
| TOTAL | | \$ 437.50 | \$ 350.00 | \$ 350.00 | \$ 350.00 | \$ 350.00 | \$ 1,837.50 |

| "Just Cause" Attendance Tracker | | | | | | | |
|---|----------|---------------|-------------|----------------|---------------|--------------|--|
| Directors may attend a meeting remotely up to two (2) times per calendar year for "just cause". | | Frank Redfern | David Beard | Tina Padelford | Brett Marymee | Don Kelleher | |
| | Date (1) | | | | | | |
| | Date (2) | | | | | | |