



**SANTA YNEZ COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS' REGULAR MEETING
Minutes of May 18, 2022**

NOTE: This meeting was held in person and via teleconference, pursuant to AB 361

1. CALL TO ORDER-5:30 PM OPEN SESSION

President Jones called the meeting to order at 5:30 pm.

2. ROLL CALL:

Secretary Berry called the roll. Directors Present Jones, Beard, Redfern, Van Pelt. Staff Present: Mike LeBrun Interim General Manager, Wendy Berry Secretary/Treasurer

3. DIRECTORS COMMENTS:

No Comments

4. PUBLIC COMMENT:

Randy Pace at 2517 Janin Way would like to connect to sewer because his septic tank has failed. By consensus, the Board directed staff was to bring back an out-of-agency agreement for Board consideration at a future meeting.

5. REPORTS:

A. General Manager – Staff received one letter of interest and one application for the board vacancy. The Interim GM distributed an email he received from the LAFCO Executive Officer, Mike Prater that outlined the MSR process and LAFCO will be studying West Santa Ynez, Ballard, Los Olivos and Janin Acres to determine the sphere of influence for these areas. The City of Solvang's WWTP upgrade might include a Title 22 upgrade. The District needs to sit down with Solvang and discuss the financial responsibility of that portion of the upgrade.

B. Legal Counsel – none

C. Secretary/Treasurer – auditors will be here June 8, 2022.

D. Committees – Director Van Pelt and Redfern met to discuss the latent powers and would like to discuss land use, land management, beautification, and infrastructure. The GM recruitment and Negotiations ad hoc committees also met. The committee members will email the meeting dates to the secretary/treasurer.

6. CONSENT ITEMS:

A. Approval of Regular Meeting Minutes of April 20, 2022.

B. Approval of Special Meeting Minutes of April 28, 2022

C. Approval of Disbursements from April 16, 2022 through May 13, 2022

Director Beard motioned to approve the consent agenda as presented, Director Van Pelt seconded and the motion passed by a roll call vote:

AYES: Beard, Jones, Van Pelt, Redfern

7. ACTION ITEMS:

A. Public Hearing – Public hearing on approval of installment payment plan, election to have installments collected on the tax roll, and imposition of a lien to secure payment for 3125 Horizon Drive APN# 141-350-006. The public hearing was opened at 5:55 p.m. No comments or protests were received. The public hearing closed at 5:56 p.m.

The Board will also consider adopting Resolution 22-10, Resolution of the Board of Directors of the Santa Ynez Community Services District approving installment payment plan for 3125 Horizon Drive. Director Beard motioned to approve Resolution 22-10, approving the installment payment plan for 3125 Horizon Drive, Director Redfern seconded and the motion passed by a roll call vote:

AYES: Beard, Jones, Redfern, Van Pelt

B. Adopt Resolution 22-11, Resolution of the Board of Directors of the Santa Ynez Community Services District electing to have sewer fees and charges collected on the tax roll for the fiscal year 2022-2023, directing the preparation and filing report, fixing the time and place for public hearing, and providing the notice thereof.

Approving this Resolution and public notice is the first step in the process for electing to place the sewer fees and other related fees on the tax roll. The next steps are preparing the report, holding a public hearing, and approving the report. The report is a list of parcel numbers the District serves with the proposed charges for fiscal year 2022/2023.

The Public Hearing notice informs the property owners what sewer fee charges will be placed on the tax roll. This notice gets published once a week for three weeks in the Santa Ynez Valley News, a regular circulated newspaper.

Director Beard motioned to adopt Resolution 22-11, electing to have sewer fees and charges collected on the tax roll for fiscal year 2022-2023, directing the preparation and filing report, fixing and holding a public hearing and approving the report, Director Van Pelt seconded and the motion passed by a roll call vote:

AYES: Beard, Jones, Van Pelt NOES: Redfern

C. Adoption of Resolution No. 22-09, Authorizing Remote Teleconference Meetings of the District's Legislative Bodies Pursuant to Government Code Section 54953(e). AB 361 would require legislative bodies that hold teleconferenced meetings under these abbreviated teleconferencing procedures to give notice of the meeting and post agendas, as described, to allow members of the public to access the meeting and address the legislative body, via a call-in option or an internet-based service option, and to conduct the meeting in a manner that protects the statutory and constitutional rights of the parties and the public appearing before the legislative body.

Since March of 2020 the Board of Directors has conducted its Board meetings under the provisions of Government Code 54953(e), allowing the meetings to be conducted remotely via teleconferencing without compliance with the requirements of Government Code section

54953(b)(3). The ability to conduct the meetings remotely via teleconference is due to the state of emergency declared by the Governor of California pursuant to Government Code section 8625, due to the pandemic of the Corona virus. If the Board adopts Resolution 22-09, attending meetings by teleconference under AB 361 and Government Code 54953(e) will continue and expire on June 16, 2022 unless, on or before that date and every thirty (30) days thereafter, the Board adopts a subsequent resolution setting forth the findings required by Government Code section 54953(e)(3) to extend the timeframe that the district may continue conducting its public meetings via teleconference in compliance with government Code Section 54953(b)(3).

Director Van Pelt motioned to approve Resolution 22-09, authorizing remote teleconference meetings, Director Redfern seconded and the motion passed by a roll call vote:

AYES: Beard, Jones, Van Pelt, Redfern

D. Review and discussion of draft budget for fiscal year 2022/2023. The total FY 22-23 revenue projected in the draft budget is \$1,892,949.00 for an overall increase of 2%. The increase in revenue stems from the sewer fee increase, property tax revenue increase, an increase in Chumash reservation operations and a decrease in interest revenue, a decrease in Chumash WWTP operations and a decrease in residents connecting to the District's sewer system.

The total FY 22/23 expenses projected in the draft budget is \$1,623,150.00 for an increase of 8.6%. The increase stems from an increase for the General Manager salary, from staff working less at the Chumash WWTP, increase in computer operations for new accounting software, and increase in consultant fees.

A transfer of \$269,799.00 from revenue/expense to reserves is projected.

Board consensus was to bring back the budget for adoption.

8. INFORMATIONAL ITEMS:

None

9. LABOR AND EMPLOYEMENT

(a) Open session public comments on closed session agenda items: **The Board entered into closed session at 6:50 p.m.**

(b) Closed session pursuant to Government Code Section 54957(b)(1)
Public Employment
Title: General Manager

(c) Closed session conference with labor negotiators pursuant to Government Code Section 54957.6

Agency designated representatives: Director Jones and Director Beard
Unrepresented employee: General Manager

(d) Closed session conference with labor negotiators pursuant to Government Code Section 54957.6

Agency designated representatives: Nate Kowalski, Legal Counsel, Director Redfern, Director Jones

Employee organization: Teamsters Local 986

(e) Open session report on closed session agenda items. The Board came out of closed session at 7:59 p.m. For item 9b reportable action was a conditional selection of GM pending contract negotiations and background check. For item 9d - no reportable action.

10. ADJOURNMENT: Director Beard motioned to adjourn the meeting at 9:13 p.m., Director Van Pelt seconded and the motion passed by a roll call vote:

AYES: Beard, Jones, Redfern, Van Pelt

APPROVED:

Karen Jones, President Board of Directors

ATTEST:

Wendy Berry, Secretary Board of Directors