



**Santa Ynez Community Services District
Board of Directors Regular Meeting
Minutes from May 17, 2023**

NOTE: This Meeting was held in person, and a Zoom link was provided on the Agenda

1. CALL TO ORDER-5:30 PM OPEN SESSION

Vice President Jones called the meeting to order at 5:36 pm

2. ROLL CALL: General Manager called roll: Directors present: Beard and Padelford; Director Jones via Zoom, separately. Staff Present: Loch Dreizler, General Manager/Secretary-Treasurer; Alicia Marin, Office Manager.

3 DIRECTORS COMMENTS: Mr. Dreizler relayed a comment from President Redfern that the district should make its voice known regarding the necessity of lighted pedestrian crosswalks on the 246 highways near SYHS and the Chumash Casino. Directors Jones, Padelford, and Beard agreed.

4. PUBLIC COMMENT: None

5. REPORTS:

A. General Manager:

1. The new trench details were finalized with Cannon due to the Horizon Drive project.
2. The website has been updated as suggested in a prior meeting.

B. Legal Counsel: None.

C. Secretary/Treasurer: None

D. Committees:

1. Finance Committee-Directors Beard and Padelford: March 28, 2023 Minutes. Minutes in the Consent Items.

6. CONSENT ITEMS:

- A.** Approval of Regular Meeting Minutes of April 19, 2023.
- B.** Approval of Finance Committee Minutes from May 9, 2023.
- C.** Disbursements from 4/1/2023 – 4/30/2023.

Vice President Jones expressed interest in the disbursements to former and current employees. Mr. Dreizler explained that they were regarding OT cash-in-lieu payments, as discussed at a previous board meeting. Director Padelford asked for confirmation that payroll for the district is caught up, and Mr. Dreizler confirmed that it is.

Director Beard motioned to approve the Consent Items, Director Padelford seconded the motion, and the motion passed unanimously.

7. ACTION ITEMS:

A. FY 2023/2024 Budget

1. Mr. Dreizler stated that the finance committee has looked at and reviewed the budget three times.
2. Mr. Dreizler presented significant items to the budget regarding Solvang's WWTP CIP now to show as an expense versus a CIP on our books; the COLA will be 3.5%; the Horizon expansion debt payment is approximately \$87k annually; and there are deferred maintenance items not included in the budget but noted for future reference.
3. Mr. Dreizler asked for a roll call vote to submit a public notice regarding the 2023/2024 budget.

Vice President Jones asked for a roll call vote to have Mr. Dreizler submit a public notice regarding the 2023/2024 budget. Ayes: Vice President Jones and Directors Beard and Padelford. Noes: none

B. Tax Roll Resolution - Adopt Resolution 23-517, Resolution of the Santa Ynez Community Services District Board of Directors, electing to have sewer fees collected on the tax roll.

1. Mr. Dreizler noted that the District is on the task in regard to tax roll sewer collection fees.

Director Padelford motioned to approve Resolution 23-517 electing to have the 2023-2024 sewer fees collected on the tax roll; Director Beard seconded, and the motion passed unanimously.

8. INFORMATIONAL ITEMS: (Documents may be distributed at the Board meeting)

A. Directors Employees, Part-time/Temporary Employees, or Elected Officials.

1. Some discussion regarding why board members are considered employees, and Mr. Dreizler referenced Resolution No. 17-13 adopted in 2017.

B. Request for Proposal (RFP) for legal Counsel & retainer agreement.

1. After some discussion about keeping legal counsel Rick Battles on a retainer for a year, Mr. Dreizler suggested a special meeting to determine the committee to research retainer option and then determine counsel going forward. Vice President Jones and Directors Beard and Padelford agreed that a special meeting would be welcomed.

C. Horizon Easement Remediation Project

1. Mr. Dreizler reviewed the Calle Pico Ct. line issue as it would run through the backyards of 4 residents.
2. Mr. Dreizler referenced Mr. Hart's concerns about his driveway and that District staff would endeavor to do all the repair work in-house but would need to pay for applicable materials.
3. Vice President Jones stated her confidence in Mr. Dreizler and the District staff to do the necessary work well.

Minutes without signatures are considered Drafts.

D. June Public Open House: District Divisions and Future Sewer Expansion.

1. Mr. Dreizler stated that the District Divisions meeting would be the week of May 22, 2023.
2. Mr. Dreizler proposed having an open house for the District in June or July for the public to learn about sewer connections and have their questions answered.
3. The floor was opened to public comment for community member Ludwig who joined the meeting via Zoom. Ludwig expressed his need for a sewer connection. Vice President Jones encouraged him to gather his neighbors so they could show the District that there was an interest in the sewer on their street.
4. Director Padelford expressed that it would be a good idea to have a brochure or pamphlet to explain the benefits of connecting to the sewer. Community member Ludwig agreed. Vice President Jones stated that a newsletter to the community would also help keep the public informed.

9. CLOSED SESSION: None

10. ADJOURNMENT: Director Beard motioned to adjourn the meeting at 6:29 pm; Director Padelford seconded the motion, and the motion passed unanimously.

APPROVED:

Frank Redfern, President, Board of Directors

ATTEST:

Loch Dreizler, General Manager



**Santa Ynez Community Services District
Board of Directors Special Meeting
Minutes from May 23, 2023**

NOTE: This Meeting was held in person, and a Zoom link was provided on the Agenda

1. CALL TO ORDER-10:30 AM CLOSED SESSION

President Redfern called the meeting to order at 10:35 am

2. ROLL CALL: General Manager called roll: Directors present: Redfern and Padelford; Directors Jones, Van Pelt, and Beard via Zoom, separately. Staff Present: Loch Dreizler, General Manager/Secretary-Treasurer; Alicia Marin, Office Manager.

3. DIRECTORS COMMENTS: Mr. Dreizler

4. PUBLIC COMMENT: None

5. REPORTS: None for the Special Meeting

6. CONSENT ITEMS: None for the Special Meeting

7. ACTION ITEMS:

A. Consider and discuss forming an Ad-Hoc Committee to recruit District General Counsel.

1. Mr. Dreizler reiterated the purpose of the meeting to consider an ad-hoc committee for recruiting and selecting a new general counsel to replace Rick Battles.
2. Vice President Jones expressed concerns over using an ad-hoc committee versus the whole Board to select new counsel. After discussion, the Board concluded that an ad-hoc committee could be created later, if necessary, depending on the response to the RFP.
3. Director Beard motioned for staff to distribute a proposal for new legal counsel and create an ad-hoc committee later if necessary. Vice President Jones seconded the motion. A roll call vote was taken. Ayes: President Redfern, Vice President Jones, Directors Van Pelt, and Padelford. Director Beard's Zoom became disconnected. Noes: None.

8. INFORMATIONAL ITEMS: None for the Special Meeting

9. CLOSED SESSION: None for the Special Meeting

10. ADJOURNMENT: Director Van Pelt motioned to adjourn the meeting at 10:57 am; Director Jones seconded the motion, and the motion passed unanimously.

Minutes without signatures are considered Drafts.

APPROVED:

Frank Redfern, President, Board of Directors

ATTEST:

Loch Dreizler, General Manager

SANTA YNEZ COMMUNITY SERVICES DISTRICT

Claims 5/1/2023 to 5/31/2023

Payment Type	Check #	Vendor/Employee/Payee	Check Amount	Period	Date
Claim	EC	100 PG&E	\$ 1,978.52	5/23	05/03/23
Claim	EC	93 NBS/National Benefit Services	\$ 720.21	5/23	05/05/23
Claim	EC	109 SYRWCD	\$ 53.03	5/23	05/11/23
Claim	EC	255 COMCAST (5809)	\$ 687.66	5/23	05/22/23
Claim	EC	37 COMCAST (5776)	\$ 27.83	5/23	05/18/23
Claim	EC	109 SYRWCD	\$ 63.33	5/23	05/11/23
Claim	EC	142 SoCal Gas/The Gas Co	\$ 51.03	5/23	05/16/23
Claim	EC	151 US Bank Voyager Fleet Syst	\$ 562.85	5/23	05/19/23
Claim	EC	93 NBS/National Benefit Services	\$ 5,049.36	5/23	05/26/23
Claim	EC	149 Umpqua Bank	\$ 2,382.28	5/23	05/26/23
Claim	EC	93 NBS/National Benefit Services	\$ 4,442.73	5/23	05/31/23
Claim	EC	93 NBS/National Benefit Services	\$ 15.00	5/23	05/16/23
Claim	Check	18 Brenntag Pacific Inc.	\$ 1,093.22	5/23	05/15/23
Claim	16761	31 City of Solvang	\$ 20,000.00	5/23	05/15/23
Claim	16762	254 Eide Bailly	\$ 8,301.90	5/23	05/15/23
Claim	16763	252 Lompoc Excel Personnel Svs Inc	\$ 2,964.38	5/23	05/15/23
Claim	16764	58 FGL Environmental	\$ 759.00	5/23	05/15/23
Claim	16765	70 Howell, Moore & Gough, LLP	\$ 2,153.50	5/23	05/15/23
Claim	16766	90 MOUNTAIN SPRING WATER	\$ 60.90	5/23	05/15/23
Claim	16767	97 O'Connor Pest Control	\$ 85.00	5/23	05/15/23
Claim	16768	256 Planwest Partners Inc.	\$ 4,777.50	5/23	05/15/23
Claim	16769	121 SmartCover Systems	\$ 2,190.00	5/23	05/15/23
Claim	16770	138 SYV Computer Center	\$ 312.50	5/23	05/15/23
Claim	16771	148 U.S. POSTAL SERVICE	\$ 210.00	5/23	05/15/23
Claim	16772	150 Underground Service Alert/Dig Ale	\$ 66.00	5/23	05/15/23
Claim	16773	153 Valley Tool Rental	\$ 143.08	5/23	05/15/23
Claim	16774	68 WM CORPORATE SERVICES, INC.	\$ 63.29	5/23	05/15/23
Claim	16775	162 ZWorld GIS	\$ 1,275.00	5/23	05/15/23
Claim	16776	12 Atkinson, Andelson, Loya, Ruud &	\$ 78.75	5/23	06/01/23
Claim	17000	18 Brenntag Pacific Inc.	\$ 1,004.65	5/23	06/01/23
Claim	17001	27 Cannon Associates	\$ 5,643.00	5/23	06/01/23
Claim	17002	55 Fastenal Company	\$ 900.46	5/23	06/01/23
Claim	17003	58 FGL Environmental	\$ 1,394.00	5/23	06/01/23
Claim	17004	62 Frontier Communications	\$ 43.12	5/23	06/01/23
Claim	17005	75 Jessie's Spotless Cleaning	\$ 130.00	5/23	06/01/23
Claim	17006	252 Lompoc Excel Personnel Svs Inc	\$ 1,375.63	5/23	06/01/23
Claim	17007	97 O'Connor Pest Control	\$ 85.00	5/23	06/01/23
Claim	17008	291 SCHWIND ELECTRIC, INC	\$ 6,310.00	5/23	06/01/23
Claim	17009	129 STAPLES CREDIT PLAN	\$ 195.48	5/23	06/01/23
Claim	17010	138 SYV Computer Center	\$ 62.50	5/23	06/01/23
Claim	17011	86 Teamsters Local Union 986	\$ 552.00	5/23	06/01/23
Claim	17012	152 USA BlueBook	\$ 1,007.41	5/23	06/01/23
Claim	17013	156 Verizon Wireless	\$ 255.90	5/23	06/01/23

Number of Checks: 43

\$ 79,527.00

Board Meetings Attendance						
Board Meetings (\$100)	Date	Frank Redfern	Karen Jones	David Beard	Bradlee Van Pelt	Tina Padelford
Regular Board Meeting						
Special Board Meetings	5/23/2023	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100
Sub-Total		\$ 100	\$ 100	\$ 100	\$ 100	\$ 100
Standing Committees (\$50)						
Finance						
Personnel						
Community Interface						
Wastewater Treatment						
Sub-Total		\$ -	\$ -	\$ -	\$ -	\$ -
Ad-Hoc Committees (\$50)						
District Divisions			\$ 50			\$ 50
Sub-Total		\$ -	\$ 50	\$ -	\$ -	\$ 50
Other Meetings (\$50)						
Pre-Agenda with GM	6/15/2023	\$ 50				
CSDA						
Miscellaneous						
Sub-Total		\$ 50	\$ -	\$ -	\$ -	\$ -
TOTAL		\$ 150	\$ 150	\$ 100	\$ 100	\$ 150