

BOARD MEMBERS

Frank Redfern, President
 Tina Padelford, Director
 David Beard, Director
 Karen Jones, Director

**STAFF**

Loch Dreizler, General Manager
 Alicia Marin, Office Manager
 Jeff Hoskinson, Legal Counsel

Santa Ynez Community Services District
 1070 Faraday Street, Santa Ynez, California 93460
 Phone: (805) 688-3008 • Fax: (805) 688-3006

REGULAR BOARD MEETING AGENDA

To Attend the Meeting Online:

<https://us02web.zoom.us/j/88049528693> Password: 890079

NOTE: See page 3 for remote meeting access and meeting protocols.

Directors, giving advance notice, can attend via traditional teleconference rules.

See the last page for details.

Date: Wednesday, September 18, 2024

Time: 5:30 PM

Location:

District Board Room
 1070 Faraday Street
 Santa Ynez, California

1. **(Begin Recording) - CALL TO ORDER AND FLAG SALUTE**
2. **ROLL CALL**
3. **DIRECTOR'S COMMENTS:** This item allows Board Members to make brief announcements or reports, ask questions related to District business, request Staff to report on a particular matter, or request that an item be considered for a future meeting.
4. **PUBLIC COMMENT:** Public Members may address the Board on any items of interest within the Board's subject matter jurisdiction that are not on the agenda (Government Code §54954.3).
5. **REPORTS:**
 - A. General Manager
 - B. Legal Counsel
 - C. Board Secretary
 - D. Committees:
 - a. An opportunity for Directors to summarize a committee meeting they attended – see consent items for reference.
 - b. Proposed Upcoming Committee Meetings

Mission Statement

The District's mission is to respond to the needs of its citizens and represent them, as a group, at State and Federal levels in solving local problems affecting the common good.

6. **CONSENT ITEMS:** The public may comment on Consent Items before Board action. However, the following items are routine and may be approved by a single action. A board member may remove items from the Consent Agenda and discuss them as an Action Item. Board members may ask questions or request clarifications without removing the item from the Consent Agenda.

Recommended Motion: I move to approve all consent items in a single motion.

- A. Regular Meeting Minutes of August 21, 2024
 - B. Wastewater Committee Minutes of September 5, 2024
 - C. Personnel Committee Minutes of August 29, 2024
 - D. Operations and Maintenance Activity Report
 - E. Previous Month's Disbursements
 - F. Monthly Bank Account Balance
 - G. Budget to Actual (April, May, June)
 - H. Director's Meeting Attendance Tracker from June 26, 2024 to July 16, 2024
7. **ACTION ITEMS:** As a reference, follow *Rosenberg's Rules of Order* for Action Item discussion: **1.** The Chair states the title of the Action Item. **2.** The Chair introduces the presenter. **3.** The Board may ask clarifying questions following the presentation. **4.** Invite public comment and, when appropriate, close public comment. **5.** Invite a motion, if necessary. **6.** Invite a second. **7.** Ensure the Motion is understood. **8.** If necessary, invite board members to discuss the Motion. **9.** Take the vote. **10.** Announce the vote result.
- A. Discuss and adopt resolution 24-09A regarding the Board vacancy due to the resignation of Director Van Pelt.
 - B. Ductile Iron Pipe Bid Award—Discuss, approve, and modify, if necessary, the Ductile Iron Pipe contract to Insituform for \$332,737, as well as the staff's recommendation for the additional cost for project management/project inspections by Cannon Engineering and a contingency for unforeseen project expenses.
 - C. Cert of Deposit – Discuss and approve “rolling over” the Certificate of Deposit maturing on October 15, 2024
 - D. Safety Deposit Box – Discuss and adopt Resolution 24-09B to allow access to the District's safety deposit box with the Santa Ynez Mechanic's Bank.
 - E. Closed Session – Not Applicable to this Agenda
 - F. Reconvene to Open Session – Not Applicable to this Agenda
8. **INFORMATIONAL ITEMS:** (Some documents may be distributed at the Board meeting)
- A. Update on personnel job notification for collections operator.
9. **ADJOURNMENT:** Board meetings are regularly scheduled for the 3rd Wednesday of the month. **(End Recording)**


DIRECTORS AND STAFF, PLEASE CONFIRM THAT RECORDINGS ARE TURNED OFF
(YouTube, Zoom, Digital or Public Recordings, etc.)

Note: Karen Jones, Board Director, will attend tonight's Meeting remotely using traditional teleconference rules:

- Teleconference locations identified in the agenda:
 - Karen Jones, 631 Harmon Hills, Dripping Springs, Texas 78620
- Copies of the agenda must be posted at all teleconference locations and
- A quorum of the Board members participating remotely must do so from areas within the agency's jurisdiction.
- All votes must be by roll call.
- Meetings must be conducted to protect the rights of the public to appear before the body or wish to comment.
- All public members must be able to access the Meeting and provide public comments.
- Teleconference locations must be open to the public.

Options for Remote Access to Board Meetings - If you can't attend in person.

Attend the Meeting via the Internet: <https://us02web.zoom.us/j/88049528693>

1. Meeting ID: [880 4952 8693](#)
2. Password: [890079](#)
3. Press: "Raise Hand"  to comment, and the Chair will call you

Attend the Meeting via Phone:

1. Dial: 1(408) 638-0968
2. Meeting ID: [880 4952 8693](#)
3. Password: [890079](#)
4. Press *9 to comment, and the Chair will call you
5. Find your local number: <https://us02web.zoom.us/u/kdFagYmnan>

Meeting Protocols

1. Direct comments to the Board President
2. District-prepared staff reports and supporting documents are usually posted on the District's website, www.sycsd.com
3. The Board can exercise an option to limit speakers to three (3) minutes each and may limit the total time allotted for public comments to twenty (20) minutes.
4. For those persons with disabilities requiring modifications or accommodations, including auxiliary aids or services, to participate in the Meeting, contact the District at least one (1) day before the Meeting by telephone at (805) 688-3008 or by email to admin@sycsd.com
5. Any public records that are distributed less than 72 hours before this Meeting to all, or a majority of all, of the District's Board members in connection with any agenda item (other than closed sessions) will be available for public inspection at the time of such distribution at the District's office located at 1070 Faraday, Santa Ynez, California 93460. Such records may also be posted on the District's website at www.sycsd.com

Loch A. Dreizler

Loch A. Dreizler, General Manager