

SANTA YNEZ COMMUNITY SERVICES DISTRICT  
BOARD OF DIRECTORS

Minutes of the Regular Meeting

August 19, 2015

5:30 P.M.

**PRESENT:** David Higgins                      Carl Maler  
              David Seymour  
              Frank Mueller

**ALSO**

**PRESENT:** Jeff Hodge, General Manager  
              Wendy Berry, Secretary/Treasurer  
              Rick Battles, Legal Counsel

1.     **CALL TO ORDER:** The meeting was called to order at 5:34 p.m.
2.     **ROLL CALL:** Higgins, Seymour, Maler, Mueller, absent: Marks
3.     **PLEDGE OF ALLEGIENCE**
4.     **DIRECTOR COMMENTS:** None
5.     **PUBLIC COMMENTS:** None
6.     **APPROVAL OF MINUTES:** Review for Board approval draft minutes of the Regular Meeting of July 15, 2015 and accept the draft personnel committee minutes on July 15, 2015. Director Seymour motioned to accept the minutes of the Regular Meeting of July 15, 2015, Director Maler seconded and the motioned passed with 4 ayes. Director Higgins motioned to accept the personnel committee minutes of July 15, 2015, Director Seymour seconded and the motion passed with four ayes.
7.     **VOUCHER PAYMENTS:** Review for Board ratification payments made from July 16, 2015 through August 19, 2015 and approve voucher payment requests, if any. Director Seymour motioned to ratify the voucher payments, Director Higgins seconded and the motion passed with four ayes.
8.     **TREASURER REPORT** – submittal and review of quarterly cash position for quarter ending June 30, 2015 pursuant to Government Code §61053. Staff reviewed the investment report. The District earned \$2,111.68 in interest. Rabobank's Money Market interest rate was .20% and LAIF's interest rate was .28%.
9.     **AUTHORIZATION TO REMOVE STEVE DAUGHERTY AND ADD FRANK MUELLER TO ALL DISTRICT BANK ACCOUNTS.** Steve Daugherty left his position as Board Member and Frank Mueller was appointed to fill his position. Director Higgins motioned to remove Steve Daugherty and add Frank Mueller to all the District's bank

accounts. Director Maler seconded and the motion passed with four ayes.

10. **RESOLUTION 15-09, RESOLUTION OF THE BOARD OF DIRECTORS OF THE SANTA YNEZ COMMUNITY SERVICES DISTRICT APPROVING AN INSTALLMENT PAYMENT PLAN AGREEMENT FOR SEWER CONNECTION FEES.** No motion was made to approve Resolution 15-09. Staff decided the first installment payment must be made up front due to timing of placing the payment on the tax roll and a hearing needs to be held before the Resolution can be approved.
11. **DISCUSSION OF A SEWER RATE STUDY:** Bartle and Wells completed a rate study in 2011. Based on the rate study, sewer fees were adopted for a five year period which ends June 30, 2016. A new rate study needs to be completed before March 31, 2016. Director Higgins motioned to have staff proceed with the RFP, Director Maler seconded the motion and it passed with four ayes.
12. **CONTINUED DISCUSSION OF PROVIDING WASTEWATER OPTIONS TO LOS OLIVOS.** Heal the Ocean has funding available for the septic to sewer program and the State has matching funds up to \$15 million. Several citizens from Los Olivos expressed their concern about the business community wanting the Advantex System and that it may not be the best solution for the town of Los Olivos. The citizens also expressed concern about Los Olivos becoming a CSD and the time it would take to accomplish forming a CSD. The citizens do not want to lose the funding possibilities. The general consensus of the Board is to support Los Olivos. The Board would like to see signatures showing support for annexation into the SYCSD to determine if the citizens are in favor of annexing into the SYCSD.
13. **APPROVE STAFF SUBMITTING A REQUEST TO ENVIRONMENTAL HEALTH SERVICES FOR MONIES TO DESIGN A COLLECTION SYSTEM TO SERVE UNSEWERED PARCELS WITHIN OUR SPHERE OF INFLUENCE.** Staff has been made aware of grant monies available from Environmental Health Services (EHS) that can be utilized to facilitate septic to sewer programs. Staff has had several meetings with EHS to gain knowledge on the type of projects to be funded. Director Seymour motioned to approve staff submitting a request to EHS for monies to design a collection system to serve unsewered parcels with in our sphere of influence, Director Higgins seconded and the motion passed with four ayes.
14. **STAFF REPORTS**
  - A. **Manager's Report**
    - Average District flow for July 2015 was 98,627 gpd and June 2015 was 111,277 gpd. The total amounts of flow for the month of July was 3,057,424 gallons. Flows continue to be lower than the previous years. See the attached chart for a comparison of lows.

- Chumash Casino wastewater Treatment Plant Enhancement – The membranes have been installed and are being tested. Both new screening units have been placed into service. The screeners have created new operational issues. The screeners remove a greater amount of material in addition to water. The wetter material needs to be dried or hauled out in special containers in order to meet regulations. The contractor is working on solutions to dewatering “this reject material.” The completion of the mechanical portion of the upgrade is still anticipated for November 2015.
- Reuse Permit for Chumash WWTP – The permit has been received from the Regional Water Quality Control Board.
- Golden Inn – Staff is projecting that the required permit will be obtained by the Golden Inn for constructing the new gravity line in HWY 246 by September 2015.
- Santa Barbara CSDA monthly meeting August 24, 2015 at Glenn Anne 5:45 p.m. Earle Hartling, Water Recycling Coordinator at Los Angeles County "Can Purple Pipe be the White Knight of the Next Water Crisis? The Role of Water Recycling."

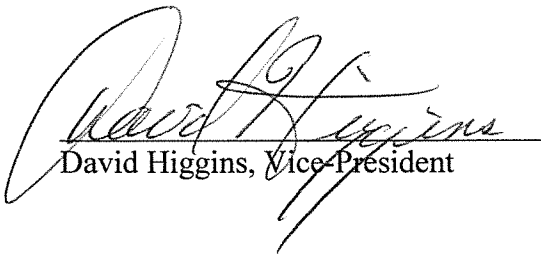
**B. Legal Counsel's Report:** Rick Battles reported that if the District went with flow based rates the rates couldn't be tiered rates that sought to achieve conservation because it doesn't fall under the Proposition 218 guidelines. Under the Public Records Act, if someone inadvertently gave disclosure of exempt records in response to a public records request, those records can be requested to be returned.


**C. Secretary/Treasurer Report:** None

**D. Committee Reports-** Director Seymour and Director Higgins had an Ad Hoc committee meeting to continue discussion of Los Olivos.

15. **TENTATIVE AGENDA ITEMS FOR FUTURE MEETINGS:** Employee Handbook, Sewer Code, Design specs, Mainline Extension Agreement.
16. **ADJOURNMENT:** The meeting was adjourned by Vice-President Higgins at 8:00 p.m.

APPROVED:

  
David Higgins, Vice-President

  
Wendy Berry, Secretary of the Board