#### SANTA YNEZ COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS

# REGULAR MEETING April 19, 2017 5:30 P.M. 1070 Faraday, Santa Ynez, CA

#### **AGENDA**

- 1. CALL TO ORDER
- 2. ROLL CALL
- PLEDGE OF ALLEGIANCE
- 4. DIRECTOR COMMENTS: Directors will give reports on any meetings that they attended on Behalf of the Distinct and/or choose to comment on various District activities.
- 5. PUBLIC COMMENTS: Members of the public may address the Board on any items of Interest within the subject matter and jurisdiction of the Board but not on its agenda today. (Government Code § 54954.2)
- 6. CONSENT AGENDA: (ACTION-VOTE)

The following items are considered routine and non-controversial by staff and may be approved by one motion if no member of the Board wishes an item removed. If discussion is desired, the item may be removed from the Consent Agenda by a Board Member and will be considered separately. Questions or clarifications may be made by the Board Members without removal from the Consent Agenda. Individual items on the consent agenda are approved by the same vote that approves the Consent Agenda, unless an item is pulled for separate consideration. Members of the public may comment on the Consent Agenda items.

- A. Approval of Minutes of the Regular Meeting of March 15, 2017.
- B. Approval of Disbursements from March 16, 2017 through April 19, 2017,
- C. Cash position for Quarter ending 3/31/17 pursuant to Government Code §61053
- 7. ACTION ITEMS: (Action-roll call vote)
  - A. Approval of the Installment Payment Agreement for APN #141-360-08.
  - B. Consideration and action regarding (A) Process for Development and review of revised policies and procedures applicable to the Board of Directors and staff, (B) use of committee for such development and review, and (C) appointment of committee members. (No staff report)
  - C. Draft a formal agreement with Dunn School to assist in the undertaking of developing an operation manual for their wastewater system.

- 8. REPORTS:
  - A. Manager's Report
  - B. Legal Counsel's Report
  - C. Secretary/Treasurer Report
  - D. Committee Reports
- 9. ADJOURNMENT
- 10. Tentative agenda items: Sewer Code, Employee Handbook, Mainline Sewer Extension Agreement, Design Specifications, revise water softener ordinance.

Persons with disabilities who require any disability-related modification or accommodation, including auxiliary aids or services, in order to participate in the meeting are asked to contact the District's Board Secretary at least three (3) days prior to the meeting by telephone (805) 688-3008 or by email to <a href="www.weigh.new.emailto.com">wendy@sycsd.com</a>

Any public records which are distributed less than 72 hours prior to this meeting to all, or a majority of all, of the District's Board members in connection with any agenda item (other than closed sessions) will be available for public inspection at the time of such distribution at the District's office located at 1070 Faraday, Santa Ynez, California 93460

#### SANTA YNEZ COMMUNITY SERVICES DISTRICT **BOARD OF DIRECTORS**

#### REGULAR MEETING MINUTES March 15, 2017 5:30 P.M. 1070 Faraday, Santa Ynez, CA

**BOARD MEMBERS PRESENT:** David Higgins

Frank Mueller

David Seymour

Karen Jones

Carl Maler

OTHERS PRESENT: Ryan Toussaint, Joan Jamieson, Winston Craven, Terri Kaslow

- 1. **CALL TO ORDER**: President Seymour called the meeting to order at 5:32 p.m.
- 2. ROLL CALL: Maler, Higgins, Seymour, Mueller, Jones
- PLEDGE OF ALLEGIANCE: Director Seymour led the pledge of allegiance. 3.
- **DIRECTOR COMMENTS**: Director Seymour attended the SBCSDA meeting and the 4. speaker was from the emergency services department who spoke about all the services, what they do, when those services come into play and how prepared they are for emergencies. Director Jones attended the Los Olivos CSD formation committee meeting on Sunday, March 12, 2017. The topics discussed were the progress their making, recruiting potential board members, and LOCSD has continued to move forward.
- **PUBLIC COMMENTS:** None 5.
- APPROVAL OF MINUTES: Review for Board approval draft minutes of the Regular 6. Meeting of February 15, 2017 and the Special Meeting of February 28, 2017. Director Higgins motioned to approve the Regular Minutes of February 15, 2017, Director Maler seconded it and the motion passed with five ayes: Maler, Higgins, Seymour, Mueller, Jones. Director Seymour motioned to approve the minutes of the Special Meeting of February 28, 2017, Director Higgins seconded and the motion passed with four ayes: Maler, Seymour, Higgins, Mueller Abstain: Jones.
- 7. **VOUCHER PAYMENTS**: Review for Board ratification payments made from February 16, 2017 through March 15, 2017. Director Mueller motioned to ratify the vouchers payments from February 16, 2017 through March 15, 2017, Director Higgins seconded and the motion passed by five ayes: Maler, Higgins, Seymour, Mueller, Jones.

8. ADOPT RESOLUTION 17-01, RESOLUTION OF THE BOARD OF DIRECTORS OF THE SANTA YNEZ COMMUNITY SERVICES DISTRICT REPEALING RESOLUTION NO. 15-03 AND ADOPTING REVISED INSTALLMENT PAYMENT POLICY FOR CAPACITY FEES AND RELATED COSTS. On May 20, 2015, the Board adopted Resolution 15-03, establishing and installment payment plan for connection fees and related costs. The Board developed the original installment payment policy to help residents afford to connect to sewer. Resolution 17-01 is established and repeals 15-03 to include the newly annexed West Santa Ynez area, refer to connection fees as capacity fees, include miscellaneous fees for laterals, saddles, plan check fees, permit fees, and administrative charges, add additional connection charge, and change the term up to a 20-year term. Direction Higgins motioned to adopt Resolution 17-01, Resolution of the Board of Directors of the Santa Ynez Community Services District repealing Resolution 15-03 and adopting revised installment payment policy for capacity fees and related costs, Director Mueller seconded and the motion passed by a roll call vote: ayes; Seymour, Maler, Mueller, Higgins nays; Jones

### 9. CONSIDERATION AND ACTION REGARDING POLICIES AND PROCEDURES APPLICABLE TO THE BOARD OF DIRECTORS AND STAFF.

The District's policies and procedures haven't been updated for at least four years and they should be reviewed to determine if an update is needed. Director Jones motioned to appoint an Ad Hoc committee to work with staff and legal counsel to review, update and develop policies and procedures and bring back to the Board for approval, Director Mueller seconded and the motion passed by a roll call vote: ayes; Maler, Seymour, Mueller, Jones nays; Higgins

#### 10. **STAFF REPORTS**:

A. Manager's Report

- The sewer line repair that was authorized at the special meeting was repaired that Friday and paid for as seen in the voucher report.
- There are many things going on with Legislation like Little Hoover Commission is very into why there are so many multiple districts. Padro Nava is the representative locally There was a Little Hoover sub-committee meeting, Jeff attended via phone.
- All travel to Sacramento is reimbursed by CSDA.
- An idea floating around legislation is that every ten years' special districts should hold an election to see if they should exist. AB 972 is supporting the other counties that do not have special districts representation on their boards, saying they should be on the board.
- SBCSDA will be held at Glenn Annie with the new APC District Manager as the speaker on March 27, 2017.
- The Board is encouraged to attend the Special District Leadership training in San Luis Obispo at the end of April

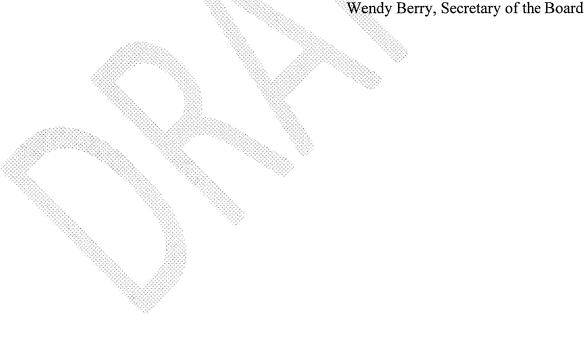
#### B. Legal Fees

 District emails and texts conducted on personal electronic devices are subject to the Public Record Act. C. Secretary Report

Ethics training still needs to be done.

- D. Committee Reports: The wastewater committee had a meeting recently and would like to have more meetings. The wastewater committee from Solvang is sitting in the audience.
- 11. **TENTATIVE AGENDA ITEMS FOR FUTURE MEETINGS:** Employee Handbook, Sewer Code, Design Specifications, Mainline Extension Agreement, revise water softener ordinance.
- 12. **ADJOURNMENT:** Director Seymour adjourned the meeting at 7:17 p.m.

APPROVED:		
David Seymour, President of the Bo	oard	***
	Wen	dy Berry, Secretary of the Board



SYCSD Minutes 03-15-17 Page 3 of 3

		a v

### **Santa Ynez Community Services District** Account QuickReport As of April 19, 2017



Date         Num         Name         Amount         Tribe           03/20/2017 13383         FGL Environmental         \$ 1,378.00           03/20/2017 13384         Howell Moore & Gough LLP         4,720.16           03/20/2017 13385         RMC Water and Environment         10,191.50           03/20/2017 13386         The Gas Company         64.81           03/20/2017 13371         Santa Barbara Co. Special Districts Assoc         80.00           03/29/2017 EFT         Verizon Wireless         254.66         \$ 53.66           04/03/2017 13397         All Around Landscape Supply         54.73           04/03/2017 13399         Coastal Copy         55.93           04/03/2017 13399         Comcast         286.39           04/03/2017 13401         Frontier Communications         38.18         \$ 46.55           04/03/2017 13402         Hamner & Jewell         3,399.04           04/03/2017 13403         Harrison Hardware         141.36         \$ 219.30           04/03/2017 13404         Staples         48.49           04/03/2017 13405         Wells Fargo Vendor Fin         160.55           04/14/2017 13406         Wells Fargo Vendor Fin         160.55           04/14/2017 13408         Brenntag Pacific Inc.         \$ 404.99			AS Of P	iprii 19, 201	1	
Name	Date	Num	Name	Amount		Tribe
Name						
03/20/2017 13385         RMC Water and Environment         10,191.50           03/20/2017 13386         The Gas Company         64.81           03/20/2017 13371         Santa Barbara Co. Special Districts Assoc         80.00           03/27/2017 EFT         Verizon Wireless         254.66         \$ 53.66           04/03/2017 13397         All Around Landscape Supply         54.73         370.06           04/03/2017 13393         Coastal Copy         55.93         370.06           04/03/2017 13409         Comcast         286.39         286.39           04/03/2017 13400         FGL Environmental         \$ 1,278.00           04/03/2017 13401         Frontier Communications         38.18         46.55           04/03/2017 13402         Hamner & Jewell         3,399.04           04/03/2017 13403         Harrison Hardware         141.36         \$ 219.30           04/03/2017 13404         Staples         48.49           04/03/2017 13405         USA Blue Book         \$ 2,583.09           04/14/2017 13406         Wells Fargo Vendor Fin         160.55           04/14/2017 13407         American Highway Products         439.38           04/14/2017 13409         Business Card         3,690.80         \$ 1,132.16           04/14/2017 13410	03/20/2017 1	3383	FGL Environmental		\$	1,378.00
03/20/2017 13386         The Gas Company         64.81           03/20/2017 13389         Business Card         2,249.36         \$ 349.80           03/27/2017 13371         Santa Barbara Co. Special Districts Assoc         80.00           03/29/2017 EFT         Verizon Wireless         254.66         \$ 53.66           04/03/2017 13397         All Around Landscape Supply         54.73           04/03/2017 26FT         PG&E         1,391.15         \$ 370.06           04/03/2017 13390         Comcast         286.39           04/03/2017 13409         Comcast         286.39           04/03/2017 13401         Frontier Communications         38.18         \$ 46.55           04/03/2017 13402         Hamner & Jewell         3,399.04           04/03/2017 13403         Harrison Hardware         141.36         \$ 219.30           04/03/2017 13405         USA Blue Book         \$ 2,583.09           04/03/2017 13406         Wells Fargo Vendor Fin         160.55           04/14/2017 13407         American Highway Products         439.38           04/14/2017 13408         Business Card         3,690.80         \$ 1,132.16           04/14/2017 13410         Cannon Associates         16,411.29           04/14/2017 13411         City of Solvang         <	03/20/2017 1	3384	Howell Moore & Gough LLP	4,720.16		
03/20/2017 13389         Business Card         2,249.36         \$ 349.80           03/27/2017 13371         Santa Barbara Co. Special Districts Assoc         80.00           03/29/2017 EFT         Verizon Wireless         254.66         \$ 53.66           04/03/2017 13397         All Around Landscape Supply         54.73           04/03/2017 EFT         PG&E         1,391.15         \$ 370.06           04/03/2017 13398         Coastal Copy         55.93           04/03/2017 13399         Comcast         286.39           04/03/2017 13400         FGL Environmental         8 1,278.00           04/03/2017 13401         Frontier Communications         38.18         \$ 46.55           04/03/2017 13402         Hamner & Jewell         3,399.04           04/03/2017 13403         Harrison Hardware         141.36         \$ 219.30           04/03/2017 13405         USA Blue Book         \$ 2,583.09           04/03/2017 13406         Wells Fargo Vendor Fin         160.55           04/14/2017 13407         American Highway Products         439.38           04/14/2017 13408         Brenntag Pacific Inc.         \$ 404.99           04/14/2017 13410         Cannon Associates         16,411.29           04/14/2017 13411         City of Solvang         18,000.	03/20/2017 1	3385	RMC Water and Environment	10,191.50		
03/27/2017 13371         Santa Barbara Co. Special Districts Assoc         80.00           03/29/2017 EFT         Verizon Wireless         254.66         \$ 53.66           04/03/2017 13397         All Around Landscape Supply         54.73           04/03/2017 13398         Coastal Copy         55.93           04/03/2017 13399         Comcast         286.39           04/03/2017 13400         FGL Environmental         \$ 1,278.00           04/03/2017 13401         Frontier Communications         38.18         \$ 46.55           04/03/2017 13402         Hamner & Jewell         3,399.04           04/03/2017 13403         Harrison Hardware         141.36         \$ 219.30           04/03/2017 13404         USA Blue Book         \$ 2,583.09           04/03/2017 13405         Wells Fargo Vendor Fin         160.55           04/14/2017 13407         American Highway Products         439.38           04/14/2017 13408         Brenntag Pacific Inc.         \$ 404.99           04/14/2017 13410         Cannon Associates         16,411.29           04/14/2017 13411         City of Solvang         18,000.00           04/14/2017 13413         FGL Environmental         \$ 2,787.00           04/14/2017 13414         Health Sanitation Services         48.78 <tr< td=""><td>03/20/2017 1</td><td>3386</td><td>The Gas Company</td><td>64.81</td><td></td><td></td></tr<>	03/20/2017 1	3386	The Gas Company	64.81		
03/29/2017 EFT         Verizon Wireless         254.66         \$ 53.66           04/03/2017 13397         All Around Landscape Supply         54.73           04/03/2017 13398         Coastal Copy         55.93           04/03/2017 13399         Comcast         286.39           04/03/2017 13400         FGL Environmental         \$ 1,278.00           04/03/2017 13401         Frontier Communications         38.18         \$ 46.55           04/03/2017 13402         Hamner & Jewell         3,399.04           04/03/2017 13403         Harrison Hardware         141.36         \$ 219.30           04/03/2017 13404         USA Blue Book         \$ 2,583.09           04/03/2017 13405         USA Blue Book         \$ 2,583.09           04/14/2017 13407         American Highway Products         439.38           04/14/2017 13408         Brenntag Pacific Inc.         \$ 404.99           04/14/2017 13410         Cannon Associates         16,411.29           04/14/2017 13411         City of Solvang         18,000.00           04/14/2017 13412         Crystal Springs Water Co.         \$ 8.00           04/14/2017 13413         Health Sanitation Services         48.78           04/14/2017 13414         National Benefit Services, LLC         18.00 <t< td=""><td>03/20/2017 1</td><td>3389</td><td>Business Card</td><td>2,249.36</td><td>\$</td><td>349.80</td></t<>	03/20/2017 1	3389	Business Card	2,249.36	\$	349.80
04/03/2017 13397         All Around Landscape Supply         54.73           04/03/2017 EFT         PG&E         1,391.15         \$ 370.06           04/03/2017 13398         Coastal Copy         55.93           04/03/2017 13400         FGL Environmental         \$ 1,278.00           04/03/2017 13401         Frontier Communications         38.18         \$ 46.55           04/03/2017 13402         Hamner & Jewell         3,399.04           04/03/2017 13403         Harrison Hardware         141.36         \$ 219.30           04/03/2017 13404         Staples         48.49         \$ 2,583.09           04/03/2017 13405         USA Blue Book         \$ 2,583.09           04/13/2017 13406         Wells Fargo Vendor Fin         160.55           04/14/2017 13407         American Highway Products         439.38           04/14/2017 13408         Brenntag Pacific Inc.         \$ 404.99           04/14/2017 13410         Cannon Associates         16,411.29           04/14/2017 13411         City of Solvang         18,000.00           04/14/2017 13412         Crystal Springs Water Co.         \$ 8.00           04/14/2017 13415         MNS Engineers, Inc.         595.00           04/14/2017 13416         National Benefit Services, LLC         18.00	03/27/2017 1	3371	Santa Barbara Co. Special Districts Assoc	80.00		
04/03/2017 EFT         PG&E         1,391.15         \$ 370.06           04/03/2017 13398         Coastal Copy         55.93           04/03/2017 13399         Comcast         286.39           04/03/2017 13400         FGL Environmental         \$ 1,278.00           04/03/2017 13401         Frontier Communications         38.18         \$ 46.55           04/03/2017 13402         Hamner & Jewell         3,399.04           04/03/2017 13403         Harrison Hardware         141.36         \$ 219.30           04/03/2017 13404         Staples         48.49           04/03/2017 13405         USA Blue Book         \$ 2,583.09           04/03/2017 13406         Wells Fargo Vendor Fin         160.55           04/14/2017 13407         American Highway Products         439.38           04/14/2017 13408         Brenntag Pacific Inc.         \$ 404.99           04/14/2017 13409         Business Card         3,690.80         \$ 1,132.16           04/14/2017 13410         Cannon Associates         16,411.29           04/14/2017 13411         City of Solvang         18,000.00           04/14/2017 13412         Crystal Springs Water Co.         \$ 8.00           04/14/2017 13413         MS Engineers, Inc.         595.00           04/14/2017 1341	03/29/2017 E	FT	Verizon Wireless	254.66	\$	53.66
04/03/2017 13398       Coastal Copy       55.93         04/03/2017 13399       Comcast       286.39         04/03/2017 13400       FGL Environmental       \$ 1,278.00         04/03/2017 13401       Frontier Communications       38.18       \$ 46.55         04/03/2017 13402       Hamner & Jewell       3,399.04         04/03/2017 13403       Harrison Hardware       141.36       \$ 219.30         04/03/2017 13404       Staples       48.49         04/03/2017 13405       USA Blue Book       \$ 2,583.09         04/03/2017 13406       Wells Fargo Vendor Fin       160.55         04/14/2017 13407       American Highway Products       439.38         04/14/2017 13408       Brenntag Pacific Inc.       \$ 404.99         04/14/2017 13409       Business Card       3,690.80       \$ 1,132.16         04/14/2017 13410       Cannon Associates       16,411.29         04/14/2017 13411       City of Solvang       18,000.00         04/14/2017 13413       FGL Environmental       \$ 2,787.00         04/14/2017 13414       Health Sanitation Services       48.78         04/14/2017 13415       MNS Engineers, Inc.       595.00         04/14/2017 13416       National Benefit Services, LLC       18.00         04/14	04/03/2017 1	3397	All Around Landscape Supply	54.73		
04/03/2017 13399         Comcast         286.39           04/03/2017 13400         FGL Environmental         \$ 1,278.00           04/03/2017 13401         Frontier Communications         38.18         \$ 46.55           04/03/2017 13402         Hamner & Jewell         3,399.04           04/03/2017 13403         Harrison Hardware         141.36         \$ 219.30           04/03/2017 13404         Staples         48.49           04/03/2017 13405         USA Blue Book         \$ 2,583.09           04/03/2017 13406         Wells Fargo Vendor Fin         160.55           04/14/2017 13407         American Highway Products         439.38           04/14/2017 13408         Brenntag Pacific Inc.         \$ 404.99           04/14/2017 13409         Business Card         3,690.80         \$ 1,132.16           04/14/2017 13410         Cannon Associates         16,411.29           04/14/2017 13411         City of Solvang         18,000.00           04/14/2017 13413         FGL Environmental         \$ 2,787.00           04/14/2017 13414         Health Sanitation Services         48.78           04/14/2017 13415         MNS Engineers, Inc.         595.00           04/14/2017 13416         National Benefit Services, LLC         18.00           04/14	04/03/2017 E	FT	PG&E	1,391.15	\$	370.06
04/03/2017 13400       FGL Environmental       \$ 1,278.00         04/03/2017 13401       Frontier Communications       38.18       \$ 46.55         04/03/2017 13402       Hamner & Jewell       3,399.04         04/03/2017 13403       Harrison Hardware       141.36       \$ 219.30         04/03/2017 13404       Staples       48.49       \$ 2,583.09         04/03/2017 13405       USA Blue Book       \$ 2,583.09         04/03/2017 13406       Wells Fargo Vendor Fin       160.55         04/14/2017 13407       American Highway Products       439.38         04/14/2017 13408       Brenntag Pacific Inc.       \$ 404.99         04/14/2017 13409       Business Card       3,690.80       \$ 1,132.16         04/14/2017 13410       Cannon Associates       16,411.29         04/14/2017 13411       City of Solvang       18,000.00         04/14/2017 13412       Crystal Springs Water Co.       \$ 8.00         04/14/2017 13413       FGL Environmental       \$ 2,787.00         04/14/2017 13414       Health Sanitation Services       48.78         04/14/2017 13415       MNS Engineers, Inc.       595.00         04/14/2017 13416       National Benefit Services, LLC       18.00         04/14/2017 13418       Smith & Loveless       <	04/03/2017 1	3398	Coastal Copy	55.93		
04/03/2017 13401       Frontier Communications       38.18       \$ 46.55         04/03/2017 13402       Hamner & Jewell       3,399.04         04/03/2017 13403       Harrison Hardware       141.36       \$ 219.30         04/03/2017 13404       Staples       48.49         04/03/2017 13405       USA Blue Book       \$ 2,583.09         04/03/2017 13406       Wells Fargo Vendor Fin       160.55         04/14/2017 13407       American Highway Products       439.38         04/14/2017 13408       Brenntag Pacific Inc.       \$ 404.99         04/14/2017 13409       Business Card       3,690.80       \$ 1,132.16         04/14/2017 13410       Cannon Associates       16,411.29         04/14/2017 13411       City of Solvang       18,000.00         04/14/2017 13412       Crystal Springs Water Co.       \$ 8.00         04/14/2017 13413       FGL Environmental       \$ 2,787.00         04/14/2017 13414       Health Sanitation Services       48.78         04/14/2017 13415       National Benefit Services, LLC       18.00         04/14/2017 13416       National Benefit Services, LLC       18.00         04/14/2017 13419       The Gas Company       32.19         04/14/2017 13420       Underground Service Alert/SC       24.00 <td>04/03/2017 1</td> <td>3399</td> <td>Comcast</td> <td>286.39</td> <td></td> <td></td>	04/03/2017 1	3399	Comcast	286.39		
04/03/2017 13402       Hamner & Jewell       3,399.04         04/03/2017 13403       Harrison Hardware       141.36       \$ 219.30         04/03/2017 13404       Staples       48.49         04/03/2017 13405       USA Blue Book       \$ 2,583.09         04/03/2017 13406       Wells Fargo Vendor Fin       160.55         04/14/2017 13407       American Highway Products       439.38         04/14/2017 13408       Brenntag Pacific Inc.       \$ 404.99         04/14/2017 13409       Business Card       3,690.80       \$ 1,132.16         04/14/2017 13410       Cannon Associates       16,411.29         04/14/2017 13411       City of Solvang       18,000.00         04/14/2017 13412       Crystal Springs Water Co.       \$ 8.00         04/14/2017 13413       FGL Environmental       \$ 2,787.00         04/14/2017 13414       Health Sanitation Services       48.78         04/14/2017 13415       MNS Engineers, Inc.       595.00         04/14/2017 13416       National Benefit Services, LLC       18.00         04/14/2017 13417       RMC Water and Environment       2,863.50         04/14/2017 13419       The Gas Company       32.19         04/14/2017 13420       Underground Service Alert/SC       24.00	04/03/2017 1	3400	FGL Environmental		\$	1,278.00
04/03/2017 13403       Harrison Hardware       141.36       \$ 219.30         04/03/2017 13404       Staples       48.49         04/03/2017 13405       USA Blue Book       \$ 2,583.09         04/03/2017 13406       Wells Fargo Vendor Fin       160.55         04/14/2017 13407       American Highway Products       439.38         04/14/2017 13408       Brenntag Pacific Inc.       \$ 404.99         04/14/2017 13409       Business Card       3,690.80       \$ 1,132.16         04/14/2017 13410       Cannon Associates       16,411.29         04/14/2017 13411       City of Solvang       18,000.00         04/14/2017 13412       Crystal Springs Water Co.       \$ 8.00         04/14/2017 13413       FGL Environmental       \$ 2,787.00         04/14/2017 13414       Health Sanitation Services       48.78         04/14/2017 13415       MNS Engineers, Inc.       595.00         04/14/2017 13416       National Benefit Services, LLC       18.00         04/14/2017 13417       RMC Water and Environment       2,863.50         04/14/2017 13419       The Gas Company       32.19         04/14/2017 13420       Underground Service Alert/SC       24.00         04/14/2017 13421       US Bank Voyager Fleet Sys.       150.54 <t< td=""><td>04/03/2017 1</td><td>3401</td><td>Frontier Communications</td><td>38.18</td><td>\$</td><td>46.55</td></t<>	04/03/2017 1	3401	Frontier Communications	38.18	\$	46.55
04/03/2017 13404       Staples       48.49         04/03/2017 13405       USA Blue Book       \$ 2,583.09         04/03/2017 13406       Wells Fargo Vendor Fin       160.55         04/14/2017 13407       American Highway Products       439.38         04/14/2017 13408       Brenntag Pacific Inc.       \$ 404.99         04/14/2017 13409       Business Card       3,690.80       \$ 1,132.16         04/14/2017 13410       Cannon Associates       16,411.29         04/14/2017 13411       City of Solvang       18,000.00         04/14/2017 13412       Crystal Springs Water Co.       \$ 8.00         04/14/2017 13413       FGL Environmental       \$ 2,787.00         04/14/2017 13414       Health Sanitation Services       48.78         04/14/2017 13415       MNS Engineers, Inc.       595.00         04/14/2017 13416       National Benefit Services, LLC       18.00         04/14/2017 13418       Smith & Loveless       419.91         04/14/2017 13419       The Gas Company       32.19         04/14/2017 13420       Underground Service Alert/SC       24.00         04/14/2017 13421       US Bank Voyager Fleet Sys.       150.54         04/14/2017 13422       USA Blue Book       \$ 626.78	04/03/2017 1	3402	Hamner & Jewell	3,399.04		
04/03/2017 13405       USA Blue Book       \$ 2,583.09         04/03/2017 13406       Wells Fargo Vendor Fin       160.55         04/14/2017 13407       American Highway Products       439.38         04/14/2017 13408       Brenntag Pacific Inc.       \$ 404.99         04/14/2017 13409       Business Card       3,690.80       \$ 1,132.16         04/14/2017 13410       Cannon Associates       16,411.29         04/14/2017 13411       City of Solvang       18,000.00         04/14/2017 13412       Crystal Springs Water Co.       \$ 8.00         04/14/2017 13413       FGL Environmental       \$ 2,787.00         04/14/2017 13414       Health Sanitation Services       48.78         04/14/2017 13415       MNS Engineers, Inc.       595.00         04/14/2017 13416       National Benefit Services, LLC       18.00         04/14/2017 13417       RMC Water and Environment       2,863.50         04/14/2017 13418       Smith & Loveless       419.91         04/14/2017 13420       Underground Service Alert/SC       24.00         04/14/2017 13421       US Bank Voyager Fleet Sys.       150.54         04/14/2017 13422       USA Blue Book       \$ 626.78	04/03/2017 1	3403	Harrison Hardware	141.36	\$	219.30
04/03/2017 13406       Wells Fargo Vendor Fin       160.55         04/14/2017 13407       American Highway Products       439.38         04/14/2017 13408       Brenntag Pacific Inc.       \$ 404.99         04/14/2017 13409       Business Card       3,690.80       \$ 1,132.16         04/14/2017 13410       Cannon Associates       16,411.29         04/14/2017 13411       City of Solvang       18,000.00         04/14/2017 13412       Crystal Springs Water Co.       \$ 8.00         04/14/2017 13413       FGL Environmental       \$ 2,787.00         04/14/2017 13414       Health Sanitation Services       48.78         04/14/2017 13415       MNS Engineers, Inc.       595.00         04/14/2017 13416       National Benefit Services, LLC       18.00         04/14/2017 13417       RMC Water and Environment       2,863.50         04/14/2017 13418       Smith & Loveless       419.91         04/14/2017 13420       Underground Service Alert/SC       24.00         04/14/2017 13421       US Bank Voyager Fleet Sys.       150.54         04/14/2017 13422       USA Blue Book       \$ 626.78	04/03/2017 1	3404	Staples	48.49		
04/14/2017 13407       American Highway Products       439.38         04/14/2017 13408       Brenntag Pacific Inc.       \$ 404.99         04/14/2017 13409       Business Card       3,690.80       \$ 1,132.16         04/14/2017 13410       Cannon Associates       16,411.29         04/14/2017 13411       City of Solvang       18,000.00         04/14/2017 13412       Crystal Springs Water Co.       \$ 8.00         04/14/2017 13413       FGL Environmental       \$ 2,787.00         04/14/2017 13414       Health Sanitation Services       48.78         04/14/2017 13415       MNS Engineers, Inc.       595.00         04/14/2017 13416       National Benefit Services, LLC       18.00         04/14/2017 13417       RMC Water and Environment       2,863.50         04/14/2017 13418       Smith & Loveless       419.91         04/14/2017 13420       Underground Service Alert/SC       24.00         04/14/2017 13421       US Bank Voyager Fleet Sys.       150.54         04/14/2017 13422       USA Blue Book       \$ 626.78	04/03/2017 1	3405	USA Blue Book		\$	2,583.09
04/14/2017 13408       Brenntag Pacific Inc.       \$ 404.99         04/14/2017 13409       Business Card       3,690.80       \$ 1,132.16         04/14/2017 13410       Cannon Associates       16,411.29         04/14/2017 13411       City of Solvang       18,000.00         04/14/2017 13412       Crystal Springs Water Co.       \$ 8.00         04/14/2017 13413       FGL Environmental       \$ 2,787.00         04/14/2017 13414       Health Sanitation Services       48.78         04/14/2017 13415       MNS Engineers, Inc.       595.00         04/14/2017 13416       National Benefit Services, LLC       18.00         04/14/2017 13417       RMC Water and Environment       2,863.50         04/14/2017 13418       Smith & Loveless       419.91         04/14/2017 13420       Underground Service Alert/SC       24.00         04/14/2017 13421       US Bank Voyager Fleet Sys.       150.54         04/14/2017 13422       USA Blue Book       \$ 626.78	04/03/2017 1	3406	Wells Fargo Vendor Fin	160.55		
04/14/2017 13409       Business Card       3,690.80 \$ 1,132.16         04/14/2017 13410       Cannon Associates       16,411.29         04/14/2017 13411       City of Solvang       18,000.00         04/14/2017 13412       Crystal Springs Water Co.       \$ 8.00         04/14/2017 13413       FGL Environmental       \$ 2,787.00         04/14/2017 13414       Health Sanitation Services       48.78         04/14/2017 13415       MNS Engineers, Inc.       595.00         04/14/2017 13416       National Benefit Services, LLC       18.00         04/14/2017 13417       RMC Water and Environment       2,863.50         04/14/2017 13418       Smith & Loveless       419.91         04/14/2017 13420       Underground Service Alert/SC       24.00         04/14/2017 13421       US Bank Voyager Fleet Sys.       150.54         04/14/2017 13422       USA Blue Book       \$ 626.78	04/14/2017 1	3407	American Highway Products	439.38		
04/14/2017 13410       Cannon Associates       16,411.29         04/14/2017 13411       City of Solvang       18,000.00         04/14/2017 13412       Crystal Springs Water Co.       \$ 8.00         04/14/2017 13413       FGL Environmental       \$ 2,787.00         04/14/2017 13414       Health Sanitation Services       48.78         04/14/2017 13415       MNS Engineers, Inc.       595.00         04/14/2017 13416       National Benefit Services, LLC       18.00         04/14/2017 13417       RMC Water and Environment       2,863.50         04/14/2017 13418       Smith & Loveless       419.91         04/14/2017 13419       The Gas Company       32.19         04/14/2017 13420       Underground Service Alert/SC       24.00         04/14/2017 13421       US Bank Voyager Fleet Sys.       150.54         04/14/2017 13422       USA Blue Book       \$ 626.78	04/14/2017 1	3408	Brenntag Pacific Inc.		\$	404.99
04/14/2017 13411       City of Solvang       18,000.00         04/14/2017 13412       Crystal Springs Water Co.       \$ 8.00         04/14/2017 13413       FGL Environmental       \$ 2,787.00         04/14/2017 13414       Health Sanitation Services       48.78         04/14/2017 13415       MNS Engineers, Inc.       595.00         04/14/2017 13416       National Benefit Services, LLC       18.00         04/14/2017 13417       RMC Water and Environment       2,863.50         04/14/2017 13418       Smith & Loveless       419.91         04/14/2017 13419       The Gas Company       32.19         04/14/2017 13420       Underground Service Alert/SC       24.00         04/14/2017 13421       US Bank Voyager Fleet Sys.       150.54         04/14/2017 13422       USA Blue Book       \$ 626.78	04/14/2017 1	3409	Business Card	3,690.80	\$	1,132.16
04/14/2017 13412       Crystal Springs Water Co.       \$ 8.00         04/14/2017 13413       FGL Environmental       \$ 2,787.00         04/14/2017 13414       Health Sanitation Services       48.78         04/14/2017 13415       MNS Engineers, Inc.       595.00         04/14/2017 13416       National Benefit Services, LLC       18.00         04/14/2017 13417       RMC Water and Environment       2,863.50         04/14/2017 13418       Smith & Loveless       419.91         04/14/2017 13419       The Gas Company       32.19         04/14/2017 13420       Underground Service Alert/SC       24.00         04/14/2017 13421       US Bank Voyager Fleet Sys.       150.54         04/14/2017 13422       USA Blue Book       \$ 626.78	04/14/2017 1	3410	Cannon Associates	16,411.29		
04/14/2017 13413       FGL Environmental       \$ 2,787.00         04/14/2017 13414       Health Sanitation Services       48.78         04/14/2017 13415       MNS Engineers, Inc.       595.00         04/14/2017 13416       National Benefit Services, LLC       18.00         04/14/2017 13417       RMC Water and Environment       2,863.50         04/14/2017 13418       Smith & Loveless       419.91         04/14/2017 13419       The Gas Company       32.19         04/14/2017 13420       Underground Service Alert/SC       24.00         04/14/2017 13421       US Bank Voyager Fleet Sys.       150.54         04/14/2017 13422       USA Blue Book       \$ 626.78	04/14/2017 1	3411	City of Solvang	18,000.00		
04/14/2017 13414       Health Sanitation Services       48.78         04/14/2017 13415       MNS Engineers, Inc.       595.00         04/14/2017 13416       National Benefit Services, LLC       18.00         04/14/2017 13417       RMC Water and Environment       2,863.50         04/14/2017 13418       Smith & Loveless       419.91         04/14/2017 13419       The Gas Company       32.19         04/14/2017 13420       Underground Service Alert/SC       24.00         04/14/2017 13421       US Bank Voyager Fleet Sys.       150.54         04/14/2017 13422       USA Blue Book       \$ 626.78	04/14/2017 1	3412	Crystal Springs Water Co.		\$	8.00
04/14/2017 13415       MNS Engineers, Inc.       595.00         04/14/2017 13416       National Benefit Services, LLC       18.00         04/14/2017 13417       RMC Water and Environment       2,863.50         04/14/2017 13418       Smith & Loveless       419.91         04/14/2017 13419       The Gas Company       32.19         04/14/2017 13420       Underground Service Alert/SC       24.00         04/14/2017 13421       US Bank Voyager Fleet Sys.       150.54         04/14/2017 13422       USA Blue Book       \$ 626.78	04/14/2017 1	3413	FGL Environmental		\$	2,787.00
04/14/2017 13416       National Benefit Services, LLC       18.00         04/14/2017 13417       RMC Water and Environment       2,863.50         04/14/2017 13418       Smith & Loveless       419.91         04/14/2017 13419       The Gas Company       32.19         04/14/2017 13420       Underground Service Alert/SC       24.00         04/14/2017 13421       US Bank Voyager Fleet Sys.       150.54         04/14/2017 13422       USA Blue Book       \$ 626.78	04/14/2017 1	3414	Health Sanitation Services	48.78		
04/14/2017 13417       RMC Water and Environment       2,863.50         04/14/2017 13418       Smith & Loveless       419.91         04/14/2017 13419       The Gas Company       32.19         04/14/2017 13420       Underground Service Alert/SC       24.00         04/14/2017 13421       US Bank Voyager Fleet Sys.       150.54         04/14/2017 13422       USA Blue Book       \$ 626.78	04/14/2017 13	3415	MNS Engineers, Inc.	595.00		
04/14/2017 13418       Smith & Loveless       419.91         04/14/2017 13419       The Gas Company       32.19         04/14/2017 13420       Underground Service Alert/SC       24.00         04/14/2017 13421       US Bank Voyager Fleet Sys.       150.54         04/14/2017 13422       USA Blue Book       \$ 626.78	04/14/2017 13	3416	National Benefit Services, LLC	18.00		
04/14/2017 13419       The Gas Company       32.19         04/14/2017 13420       Underground Service Alert/SC       24.00         04/14/2017 13421       US Bank Voyager Fleet Sys.       150.54         04/14/2017 13422       USA Blue Book       \$ 626.78	04/14/2017 1	3417	RMC Water and Environment	2,863.50		
04/14/2017 13420       Underground Service Alert/SC       24.00         04/14/2017 13421       US Bank Voyager Fleet Sys.       150.54         04/14/2017 13422       USA Blue Book       \$ 626.78	04/14/2017 1	3418	Smith & Loveless	419.91		
04/14/2017 13421       US Bank Voyager Fleet Sys.       150.54         04/14/2017 13422       USA Blue Book       \$ 626.78	04/14/2017 13	3419	The Gas Company	32.19		
04/14/2017 13422 USA Blue Book \$ 626.78	04/14/2017 1:	3420	Underground Service Alert/SC	24.00		
	04/14/2017 1:	3421	US Bank Voyager Fleet Sys.	150.54		
65,829.70 \$ 11,237.39	04/14/2017 1	3422	USA Blue Book		<del></del>	
				65,829.70	\$	11,237.39

77,067.09

Approved: \_\_\_\_

Page 1 of 1



# SANTA YNEZ COMMUNITY SERVICES DISTRICT INVESTMENT REPORT March 31, 2017

	3.31	99.	3.53)	.94	8					
Total	2,797,596.31	1,284,909.66	(1,542,518.53)	1,340.94	2,542,342.00					
	မာ	မှာ	<del>69</del> 6	9 69	မ			/18		
Ally Bank/ Wells Fargo	302,779.28			1,013.62	303,792.90		cy	CD's Wells Fargo Matured 03/15/18		
	မှ			မှ	69		int Pol	CD's		
LAIF	\$ 151,560.65			\$ 258.16	\$ 151,818.81	Interest rate .78%	are in compliance with Resolution No. 11-03 Investment Policy			
		00:	(00:	+-	-   -		n Reso			
Rabobank	\$ 1,809,267.18	\$ 689,000.00	\$ (420,000.00)	\$ 1,080.14	\$ 2,079,347.32		s are in compliance with			
Rabobank	\$ 533,989.20	\$ 595,909.66	\$ (1,122,518.53)	\$ 2.64	\$ 7,382.97		2016/2017 investments		reasurer	
	12/31/2016	Deposits	Disbursements	Interest Earned	Balance @ 3/31/2017		The SYCSD 3rd Quarter 2016/2017 investments		Wendy Berry, Secretary-Treasure	

# SANTA YNEZ COMMUNITY SERVICES DISTRICT STAFF REPORT

TO:

**BOARD OF DIRECTORS** 

PREPARED BY:

Wendy Berry, Secretary/Treasurer

FOR:

REGULAR BOARD MEETING

DATE:

April 14, 2017

ITEM:

Approval of Installment Payment Plan Agreement for

APN# 141-360-008 and direct staff to undertake the proceedings to

develop and bring back the Approval Resolution for the

Installment Payment Plan to the Board

<u>SUMMARY:</u> As per Resolution 17-01, the owners of APN# 141-360-008 have signed the Installment payment agreement to start the approval process for an installment payment plan as stated in the Resolution.

**RECOMMENDATION:** Approve the Installment Payment Plan agreement and direct staff to undertake the proceedings to develop and bring back the Approval Resolution for the Installment Payment Plan.

#### **ATTACHMENTS:**

Resolution 17-01
Letter from Property Owner
Project Application

#### RESOLUTION NO. 17-01

# RESOLUTION OF THE BOARD OF DIRECTORS OF THE SANTA YNEZ COMMUNITY SERVICES DISTRICT REPEALING RESOLUTION NO. 15-03 AND ADOPTING REVISED INSTALLMENT PAYMENT POLICY FOR CAPACITY FEES AND RELATED COSTS

WHEREAS, as permitted by Health and Safety Code Sections 5463 et seq., on May 20, 2015, the Board of Directors of the Santa Ynez Community Services District ("District") adopted Resolution No. 15-03 to establish a policy for approving installment payment plans ("Installment Plans") for connection fees (now referred to as "capacity fees") and related costs for new connections to the District's public sewer system.

WHEREAS, on May 5, 2016, the Santa Barbara Local Agency Formation Commission ("LAFCO") approved the annexation of the West Santa Ynez area to the District ("West Santa Ynez Annexation"). On September 1, 2016, LAFCO ordered that the West Santa Ynez Annexation be completed without an election.

WHEREAS, the Board of Directors of the District desires to repeal Resolution No. 15-03 and adopt a revised policy for approving Installment Plans that includes costs that may be incurred by owners of parcels located within the area of the West Santa Ynez Annexation when such parcels are connected to the District's public sewer system.

**NOW, THEREFORE**, the Board of Directors of the Santa Ynez Community Services District does hereby resolve as follows:

- 1. <u>Eligible Parcels</u>. Only parcels that meet all of the following requirements as of the date of the adoption of the Approval Resolution (as defined in Section 5) shall be eligible to participate in an Installment Plan ("Eligible Parcels"):
- (a) The Eligible Parcel is improved with one or more existing buildings that (i) have kitchen, bathroom or other facilities that produce sewage, and (ii) are connected to a septic system or other on-site private sewage disposal system ("Existing Buildings"). Installment Plans shall apply only to Existing Buildings.
- (b) The Eligible Parcel is located within the District's jurisdictional boundaries.
- (c) An existing main sewer line connecting to the District's public sewer system is located adjacent to, or is otherwise available to serve the Eligible Parcel, or the owner of the Eligible Parcel has entered into an Agreement with the District

- (i) Annexation administration charges imposed by the District pursuant to Section 805 of the District's Sewer Service Code to cover an Eligible Parcel's equitable, prorate share of (i) engineering, legal, and publication costs, (ii) costs of preparing and examining maps, legal descriptions, and other documents, and (iii) other expenses incurred by the District in connection with an annexation application, where the payment of such annexation administration charges was deferred by the District at the time of annexation.
- (j) Additional capacity charges imposed by the District pursuant to Section 807 of the District's Sewer Service Code to cover an Eligible Parcel's equitable, prorata share of the cost of sewer main line extensions that have been constructed by the District or by other property owners and that are necessary to serve the Eligible Parcel.

Costs of constructing a side sewer pursuant to Section 2(a), constructing necessary plumbing pursuant to Section 2(b), converting and abandoning an onsite septic system or other on-site private sewage disposal system and connecting Eligible Buildings to the District's public sewer system pursuant to Section 2(c), and constructing sewer main line extensions pursuant to Section 2(j) shall not be included in Eligible Costs if the owner of the Eligible Parcel that is served by such facilities has elected to retain and pay the contractor to perform the work.

Where the District has retained and paid the contractor to construct a side sewer, construct necessary plumbing, or convert and abandon an onsite septic system or other on-site private sewage disposal system, the District shall assign to the owner of the Eligible Parcel any warranties relating to such work.

- 3. <u>Terms for Installment Payments</u>. Unless other terms are approved by the District's Board of Directors at the time it adopts the Approval Resolution, the terms for the repayment of Eligible Costs shall be as follows:
- (a) The term for repayment shall be twenty (20) years ("Repayment Term").
- (b) Interest shall accrue on the Eligible Costs at one (1) percentage point above the prime rate of interest, as published by the Wall Street Journal, which is in effect one (1) month prior to the adoption of the Approval Resolution. In no event shall the interest rate exceed twelve percent (12%) per annum.
- (c) The principal amount of the Eligible Costs and interest thereon shall be fully amortized over the Repayment Term, with equal installments of principal

- (i) The principal amount of the Eligible Costs, the total interest that will accrue thereon, and the amount of the Installment Payments.
  - (ii) A description of the Eligible Parcel.
- (iii) The times at which the Installment Payments will become due.
  - (iv) The number of Installment Payments.
  - (v) The rate of interest to be charged on the Eligible Costs.
- (vi) That the charges and interest will constitute a lien against the Eligible Parcel.
- (vii) The time and place of the hearing at which persons may appear and present objections to the imposition of the Eligible Costs and interest as a lien against the Eligible Parcel.
- (b) The notice must be published once a week for three successive weeks in a newspaper regularly published once a week or oftener, with at least five days intervening between the respective publication dates.
- (c) At least ten (10) days prior to the hearing, written notice of the hearing must be mailed to the owner(s) of the Eligible Parcel.
- (d) At the hearing the Board shall hear and consider all objections or protests, if any, to the Eligible Costs and interest thereon.
- (e) Upon the conclusion of the hearing, the Board may (i) adopt, revise, change, reduce or modify the Eligible Costs and interest thereon, (ii) overrule any or all objections, (iii) make its final determination, and (iv) adopt the Approval Resolution by no less than a two-thirds (2/3) vote.
- (f) On or before the tenth day of August of each year following the adoption of the Approval Resolution and continuing for the Repayment Term, the Board shall certify to the County auditor the amount of the Installment Payments to be entered against the Eligible Parcel on the assessment roll.

discretion of the District's Board of Directors to address special circumstances, or to avoid undue hardship or unjust or inequitable results.

9. Repeal of Resolution No. 15-03. Resolution No. 15-03 is repealed in its entirety and is replaced by this Resolution.

PASSED AND ADOPTED this 15th day of March 2017 by the following vote

of the Board of Directors of the Santa Ynez	Community Services District:
AYES: Higgins, Maler, Mueller, Seymour	
NOES: Jones	
ABSENT:	
ABSTAIN:	
	David M. Seymour, President of the Board of Directors
	1 1001doint of the Board of Britonia
ATTEST:	
Wendy Berry,	
Secretary of the Board of Directors	

Santa Ynez Community Services District P.O. Box 667 1070 Faraday Street Santa Ynez, CA 93460

To whom it may concern:

Regarding our property located at 3151 Samantha Drive, Santa Ynez, we could like to connect to the district's sewer system and pay for the cost of this connection through an installment payment plan.

Best regards,

Carol Greise and Mark Greise

(Property Owners)

#### Santa Ynez Community Services District PO BOX 667, 1070 FARADAY ST. SANTA YNEZ, CA 93460

PROJECT APPLICATION Permit #
Property Address: 3151 SAMANTHA DRIVE, SONTA YNEZ
APN#:
Owner Name: <u>CAROL + MARK GREISC</u> Phone: <u>805 - 698 - 0920</u> 805 - 886 - 4412
Owner Address: 31.51 SAMANTHA BRIVE, SANTA UNEZ MINE
Owner Email: <u>Carolgreise@gnail.com</u>
Authorized Agent:Phone:
Mailing Address: Cellphone:
Email:
Contractor: Johnson Excavation Phone: 805-688-4985
FAX: 805-688-4539 Mailing Address: P.D. Box 987, SANTA 91202.
State License: 939.555 Email: Johnson excavarion @ hot Mail. Com
Project Description: Connect to District's
Cours System.
For Official District Use Only
LAFCO Approved Annexed into District Fees Paid Fees due SFD Commercial Grease Interceptor Required

# SANTA YNEZ COMMUNITY SERVICES DISTRICT STAFF REPORT

TO: BOARD OF DIRECTORS

PREPARED BY: Jeff Hodge, General Manager

FOR: REGULAR BOARD MEETING

DATE: April 19, 2017

ITEM: <u>Draft formal agreement with Dunn School to assist in the</u>

undertaking of developing an operation manual for their

wastewater system.

<u>SUMMARY:</u> Dunn School has purchased and operated an advance on-sight sewer treatment system for several years now. Dunn School is being issued a notice of violation on several items contained within their permit. One primary violation is never completing an operation manual and submitting it to the State Regional Water Quality Control Board (SRWQCB). They have asked the District to assist in the completion of this manual due to knowledge and experience producing similar documents and working with the Regional Board Staff. The District has a long history of providing similar services on a contractual basis with other entities in the region.

**RECOMMENDATION:** Draft formal agreement with Dunn School to assist in the undertaking of developing an operation manual for their wastewater system and have other discussions to gain the understanding if there are other issues within Notice of Violation where the District can be of assistance in bringing Dunn School into compliance.

#### **ATTACHMENTS:**

- Email from Dunn School
- Notice of Violation
- Staff Report from SRWQCB



#### Jeff Hodge

From:

ent:

Jeff Hodge

Subject:

Dunn School

Jeff,

It has come to my attention that the state water district is looking to escalate our existing non-compliance to the next level. I need to avoid this at all costs and I am requesting your assistance in completing our operations manual. I will have my tardy Q4 report off my desk tomorrow and in Howard's email. The last piece of the puzzle is the operations manual and any assistance would be greatly appreciated.

Thank you and please let mw know if there is additional information you need from me to initiate some formal agreement.

--

Patrick Carroll
Director of Facilities

cell 805.698.0034

Dunn School P.O. Box 98 2555 W. Highway 154 Los Olivos, CA 93441

Facebook | Twitter | Instagram

On Fri, Apr 7, 2017 at 1:36 PM, Denker, Sharon@Waterboards <sharon.denker@waterboards.ca.gov> wrote:

## NOTICE OF VIOLATION FOR DUNN SCHOOL WASTEWATER TREATMENT SYSTEM,

# WASTE DISCHARGE REQUIREMENTS ORDER NO. 99-61, SANTA BARBARA COUNTY,

#### WDID 3 421015001

The Central Coast Regional Water Quality Control Board is increasing its efforts to transmit correspondence

and other information electronically, reducing the amount of paper used, and increasing the speed of which

information is distributed. Therefore, you are receiving the attached correspondence for the subject site from the

Central Coast Water Board in a Portable Data Format (PDF). You will not receive a hard copy unless documents are also required to be sent by Certified Mail.

# STATE OF CALIFORNIA REGIONAL WATER QUALITY CONTROL BOARD CENTRAL COAST REGION

#### STAFF REPORT FOR REGULAR MEETING OF JULY 28-29, 2016

Prepared on March 15, 2016

ITEM NUMBER:

SUBJECT: Revision of Waste Discharge Requirements, Dunn School

Wastewater Treatment Systems, Santa Barbara County, Order No.

R3-2016-0007

STAFF CONTACT:

Howard Kolb 805/549-3332 or howard.kolb@waterboards.ca.gov

**KEY INFORMATION** 

Facility Name:

Dunn School

Facility Owner:

**Dunn School** 

Location:

2555 West Highway 154, Los Olivos, Santa Barbara County

Type of Discharge:

**Domestic Wastewater** 

Design Capacity:

36,000 gallons per day (gpd)

Current Capacity:

33,450 gpd

Treatment Type:

17 septic systems, one recirculating sand filter system (6,000 gpd),

one AdvanTex package treatment system (6,000-15,000 gpd)

Disposal:

Percolation through leachfields, seepage pits, and shallow

subsurface drip

Recycling:

None

**Existing Orders:** 

Order No. 99-61

This Action:

Adopt Order No. R3-2016-0007

#### **SUMMARY**

Dunn School (Discharger) is a 32-acre private facility with 29 faculty residences, student residences, common area restrooms, campus kitchen (with a commercial dishwashing machine), and dining hall located at 2555 West Highway 154, in Los Olivos, Santa Barbara County.

Order No. 99-61 identifies 36 septic tanks used for wastewater treatment. Since the adoption of Order No. 99-61, wastewater treatment facilities at Dunn School have improved. Three existing septic tanks now use a recirculating sand filter for treatment, and influent from ten additional septic tanks has been redirected to an AdvanTex package treatment system. Wastewater is disposed of in dry wells (28), a pressure-dosed disposal field, or a geoflow system.

The proposed Order and Monitoring and Reporting Program (MRP) No. R3-2016-0007 includes updated requirements for septic systems, the recirculating sand filter system, and the AdvanTex treatment system. The Order also includes a timeline for expansion of the wastewater collection system to connect the remaining septic systems and influent currently treated by the recirculating sand filter system to the AdvanTex treatment system.

#### DISCUSSION

The Discharger currently discharges 33,450 gallons per day of treated wastewater to the Santa Ynez groundwater sub-basin, in Santa Barbara County. Dunn School is regulated through Order No. 99-61. In Order No. 99-61, the treatment and disposal system consists of 36 septic tanks and 28 dry wells. Order No. 99-61 also discusses a proposed expansion to include a 6,000-gallon septic tank, recirculating sand filter, and pressure-dosed disposal field.

#### **Groundwater Conditions**

Dunn School discharges wastewater in the Santa Ynez groundwater sub-basin. The estimated average total nitrogen loading from Dunn School to the Santa Ynez groundwater sub-basin is 205 pounds per acre per year. By comparison, in a typical row crop agriculture operation, approximately 344 pounds per acre per year pass through the root zone.

Although there are no sampling wells on the Dunn School property, groundwater data from two wells within the Santa Ynez groundwater sub-basin (well two and well three, Skyline Park Water & Service, approximately 5.5 miles downgradient of Dunn School) shows nitrate concentrations ranging between 5.4 and 8.7 milligrams per liter (mg/L) nitrate as nitrogen. The average nitrate concentration in well number two is 7.6 mg/l and in well number three 7.0 mg/L nitrate as nitrogen. The wells servicing this system are between 250 and 520 feet deep with the first perforations located between 80 and 120 feet, respectively.

Nitrate concentrations in these wells, although below the drinking water standard of 10 mg/L, are elevated. Water Quality Control Plan for the Central Coastal Basin (Basin Plan) Table 3-8 has a median groundwater objective of 1.0 mg/L nitrate as nitrogen for the Santa Ynez groundwater sub-basin. Localized discharges from human activities (e.g., urban stormwater, domestic animals, commercial agriculture operations, onsite wastewater disposal, etc.) are potential sources of nitrogen to the Santa Ynez groundwater sub-basin.

Dunn School samples wastewater prior to discharge, but does not sample groundwater. The proposed order includes:

- A requirement that the Discharger submit a groundwater monitoring plan by June 30, 2017.
- A requirement that the Discharger submit a nitrogen reduction plan by June 30, 2017.
- A timeline schedule for connection of the remaining septic tanks to the AdvanTex treatment system consistent with the Dunn School Facilities Master plan.
- A new effluent requirement for total nitrogen (10 mg/L nitrogen as N).

#### **Facility Modifications**

In 2000, the Discharger constructed a recirculating sand filter system. The system has a design flow of 6,000 gallons per day. This system receives wastewater from six separate buildings.

In 2014, the Discharger constructed a collection system and a package treatment system (AdvanTex treatment system). The system has a design flow of 36,000 gallons per day. This system collects and treats wastewater from 17 separate buildings. The new collection and treatment system replaced ten septic systems and those septic systems were decommissioned.

To address changes at the Dunn School, Water Board staff proposes to revise both the Order and Monitoring and Reporting Program (MRP) for Dunn School. The proposed Order and MRP include updated requirements for septic systems, the recirculating sand filter system, and the AdvanTex treatment system. The Order also includes a timeline for expansion of the wastewater collection system (treatment with the AdvanTex treatment system) according to the following time schedule:

Septic Tank Number	Date for Completion
27, 28, 29	December 2018
23, 25, 26A, 26B	December 2020
11, 12, 13, 14, 15, 16, 17, 18, 19,	Connection during construction of
20, 21, 22, 24,	facilities detailed in the Dunn
,, · · · , · · ,	School Facilities Master Plan

#### Changes to the Order include:

- Average Daily Flow increase from 33,450 to 36,000 gpd
- New effluent limits for Biochemical Oxygen Demand, 5-Day Total Suspended Solids and Total Nitrogen (as N)<sup>1</sup>
- Description of AdvanTex treatment system
- Time schedule to connect influent from remaining septic tanks and recirculating sand filter to the AdvanTex treatment system

#### Changes to the MRP include:

- Revised monitoring requirements for septic systems, the recirculating sand filter system, and the AdvanTex treatment system
- System inspections based on school occupancy
- Time schedule monitoring to confirm wastewater collection system expansion

#### Compliance History

Water Board staff reviewed monitoring report records for Dunn School for the period of January 2012 through March 2015 (13 reporting periods). Of the 13 reports due, nine were late and four were not submitted (first quarter 2013, second quarter 2014, fourth quarter 2014, and first quarter 2015).

All quarterly monitoring reports submitted were incomplete. Monitoring reports did not include discussions of inspections, disposal area conditions, or septic tank conditions. Many of the reports were missing required flow and water quality data. Additionally, Dunn School did not collect samples during the fourth quarter of 2014 or the first and second quarters of 2015.

Order No. 99-61 requires the Discharger to file a report of waste discharge at least 120 days before making any material change or proposed change in the character, location, or volume of the discharge. This did not occur. The Discharger did discuss construction of the collection and treatment system with Water Board staff during system design and installation.

On July 28, 2015, the Water Board issued Dunn School a notice of violation documenting the failure to submit reports and incomplete reports. The notice of violation required compliance

<sup>&</sup>lt;sup>1</sup> This effluent limit applies upon approval and implementation of the Dunn School nitrogen reduction plan.

with the existing Order and submittal of a Report of Waste Discharge by September 28, 2015. Dunn School submitted a Report of Waste Discharge on September 28, 2015.

#### **ENVIRONMENTAL SUMMARY**

The County of Santa Barbara approved a Negative Declaration for the expansion project in accordance with the California Environmental Quality Act (Public Resources Code, Section 21000, et seq.) and the California Code of Regulations. The Initial Study determined there are no significant adverse environmental effects or that all potentially significant adverse effects can be avoided through implementation of mitigation measures. This Order implements mitigation measures to prevent nuisance and assure protection of beneficial uses of surface and groundwater.

#### **COMMENTS AND RESPONSES**

Pending

#### **ATTACHMENTS**

1. Draft Waste Discharge Requirements Order No. R3-2016-0007

#### RECOMMENDATION

Pending

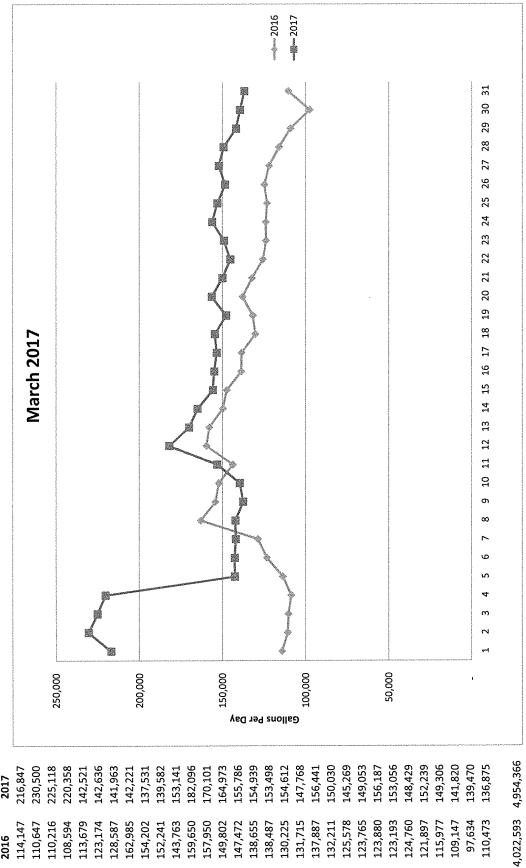
2-12-16.docx

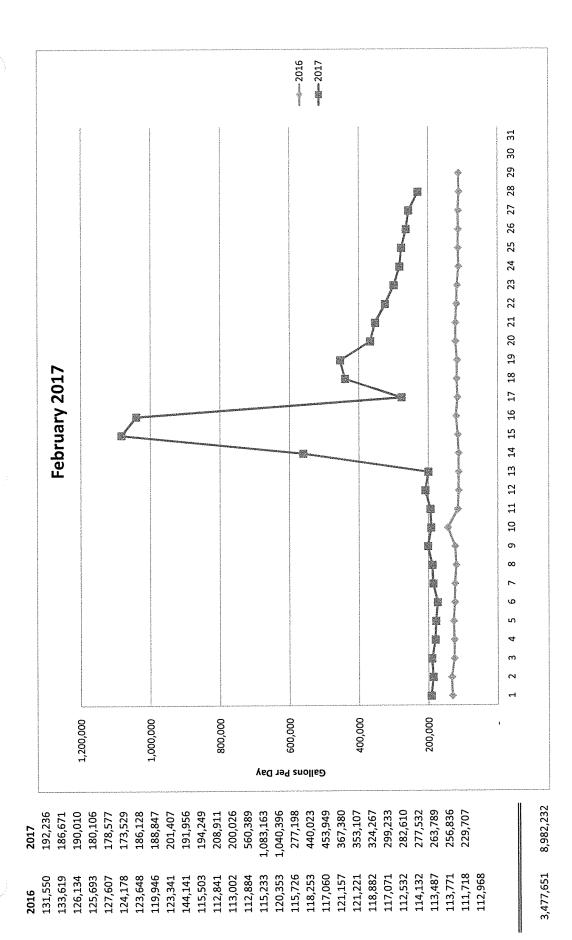
HEK
126-01
CIWQS Place ID 220836
R:\RB3\Shared\WDR\WDR Facilities\Santa Barbara Co\Dunn School\Dunn Docs R3-2016-0007\Draft Dunn Stf Rpt R3-2016-0007

#### SANTA YNEZ COMMUNITY SERVICES DISTRICT MANANGER'S REPORT APRIL 19, 2017

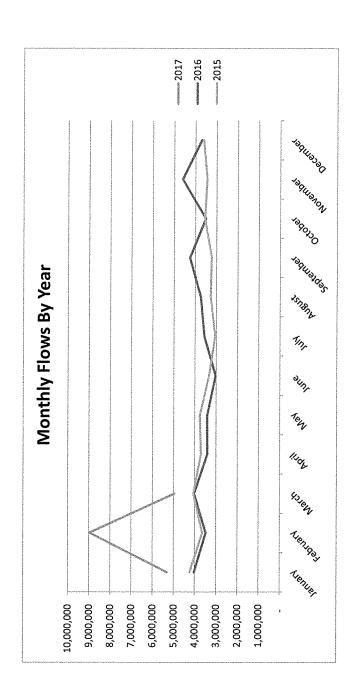
- Monthly Flows Please see attached charts. In February, the large spike was Solvang working on repairing the neglected wet well. The increase from about February 18 through March 5<sup>th</sup> was due to the damaged sewer line taking in runoff water until it was fixed.
- Solvang waste discharge permit violations. Attached is Solvang's required report. It shows violations that are caused by their experimentation trying to get their plant to meet new standards that are being required by the Regional Board. We have offered to help in any way needed. The District will be billed 20% for any fines or other learning costs associated with this required enhancement of the treatment plant.
- Chumash request for annexation of the 365 "Triangle" parcel. See attached email from Sam Cohen, Chumash Governmental Affairs and Legal Officer, to Paul Hood, Executive Director, Santa Barbara LAFCO.
- Santa Barbara CSDA monthly meeting The next CSDA meeting will be held at the Santa Ynez Valley Marriott, Monday, April 24, 2016 at 5:30 p.m. Harry E. Hagen, Treasurer-Tax Collector-Public Administrator County of Santa Barbara







2015	4,239,964	3,643,087	4,067,640	3,709,183	3,762,398	3,338,299	3,057,424	3,276,738	3,230,276	3,560,768	3,453,513	3,624,864	117.710
2016	4,023,127	3,477,651	4,022,593	3,407,108	3,412,552	3,028,791	3,564,673	3,734,929	4,260,748	3,515,710	4,615,455	3,705,089	122,653
2017	5,313,172	8,982,232	4,954,366										52,739
Month	January	February	March	April	May	June	ylul	August	September	October	November	December	





February 17, 2017

California Regional Water Quality Control Board Central Coast Region 895 Aerovista Place, Suite 101 San Luis Obispo, CA 93401

Please find the enclosed monthly report for February, for the City of Solvang Wastewater Treatment Plant. The wet well at the Fjord lift station has been recoated by Sancon. The Plant nitrification project is not working well. We survived the huge rain storm without any major problems. We will be consulting with Carollo Engineering again and making some changes. We have a new collection system operator, Frank Pacheco. We are running primarily state water now and the sodium and chloride numbers are beginning to come down.

#### **COLLECTION SYSTEM**

The Alisal lift station is running well. We have flushed 3947 ft of sewer line this month. The City has also passed a new ordinance to phase out all low efficiency residential automatic water softeners over the next 5 years. The wellhead treatment study is nearly complete.

#### INCLUDED IN THIS REPORT

- Monthly Report Cover sheet
- Monthly Report page 1
- February daily flows and graph
- Lab result sheets for the month of February

If you need more information, please contact Paul Matsukas or Nathan Giacinto, Monday through Friday between the hours of 7:30 a.m. and 3:30 p.m. at (805) 688-6997.

Sincerely,

Nathan Giacinto

Wastewater Supervisor

Date: March 16, 2017

California Regional Water Quality Control Board Central Coast Region Attn: Monitoring and Reporting Review Section 895 Aerovista Place, Suite 101 San Luis Obispo, CA 93401

Dear Mr. Briggs:

Facility Name:	CITY OF SOLVANG WWTP
Address:	101 S. ALISAL ROAD SOLVANG CA, 93463
Contact Person: Job Title: Phone Number:	NATHAN GIACINTO WASTEWATER SUPERVISOR 805-688-6997
WDR/NPDES Order Number:	R3-2007-0069
Type of Report (circle one):	Monthly Quarterly Semi-Annual Annual
Month(s) (circle applicable months*):	JAN FEB MAR APR MAY JUN  JUL AUG SEP OCT NOV DEC  *Annual Reports (circle the first month of the reporting period)
Year:	2017
Violation(s) (Place an X by the appropriate choice):	No (there are no violations to report)X Yes
If Yes is marked (complete a-g):	
a) Parameter(s) in Violation:	Chloride BOD
b) Section(s) of WDR/NPDES Violated:	4

c) Reported Value(s)	
	186,38
d) WDR/NPDES	
Limit/Condition:	
	150,30
e) Dates of Violation(s) (reference page of report/data sheet):	
	2/8,2/15,2/22
f) Explanation of Cause(s): (attach additional information as needed)	
(deaden additional information as needed)	High amount of self regenerating residential water
	Softeners.
	Plant Denitrification attempt on interest
	Plant Denitrification attempt ran into some issues with Floating sludge causing some poor effluent quality
	r totaling studge causing some poor efficient quality
g) Corrective Action(s):	
(attach additional information as needed)	We have published press releases urging the public to use
	canister exchange and not to discharge brine into the
	sewer if possible. Also the City passed an ordinance
	which prohibits the use of commercial brine discharge
	into the public sewer and the City has also just passed a
	new ordinance to phase out all low efficiency residential
	automatic water softeners over the next 5 years.

In accordance with the Standard Provisions and Reporting Requirements, I certify under penalty of law that this document and all attachments were prepared under my direction or supervision following a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my knowledge of the person(s) who manage the system, or those directly responsible for data gathering, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment.

If you have any questions or require additional information, please contact me at the number provided above.

Sincerely,

Name: NATHAN GIACINTO Title: Wastewater Supervisor

CALIFORNIA REGIONAL WATER QUALITY CONTROL BOARD CENTRAL COAST REGION

# DISCHARGER SELF MONITORING REPORT CITY OF SOLVANG, SANTA BARBARA COUNTY

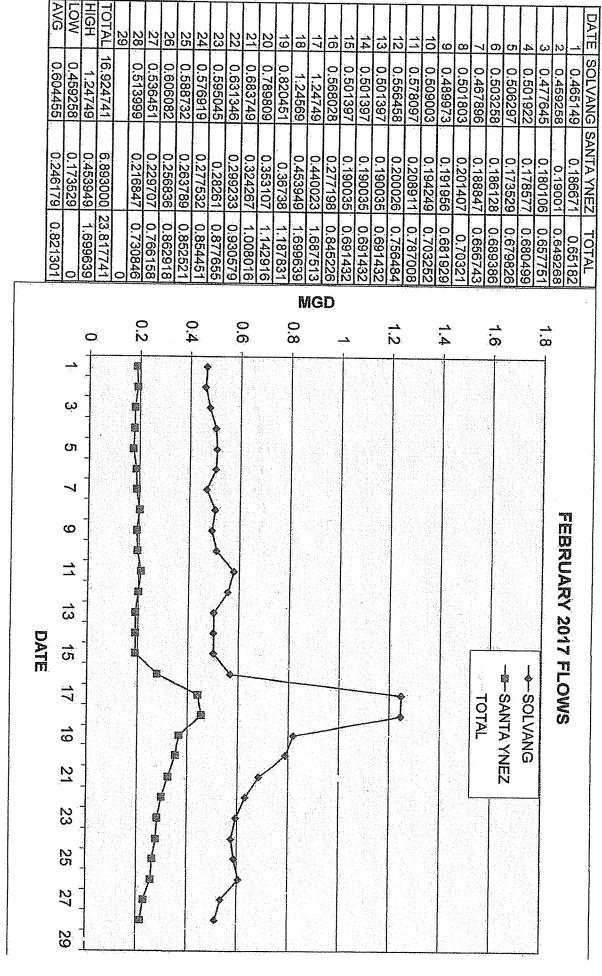
FOR THE MONTH OF:

ORDER NO. R3-2007-0069 WDID NO. 3-420110001 February 2017

PAGE 1

UNITS SAMPLE TYPE	0.65182 0.649268 0.657751 0.680499 0.679826 0.689386 0.656743 0.70321 0.681929	<0.1 <0.1 <0.1 <0.1	CHLORINE MG/L GRAB DAILY *	CHLORINE LBS/DAY GRAB DAILY *	SUSPENDID SOLID MG/L COMPOSITE DAILY *	DATE 2/6/2017 2/13/2017 2/20/2017 2/20/2017	pH, Units GRAB WEEKLY 7.6 7.7	MEASURED WEEKLY	MG/L
1 2 3 4 5 6 7 8 9 10 11	0.65182 0.649268 0.657751 0.680499 0.679826 0.689386 0.656743 0.70321 0.681929	CO.1 <0.1 <0.1 <0.1 <0.1 <0.1 <0.1 <0.1 <0				2/6/2017 2/13/2017 2/20/2017	WEEKLY 7.6 7.7 7.7	WEEKLY 108" 108"	MONTHLY
1 2 3 4 5 6 7 8 9 10	0.65182 0.649268 0.657751 0.680499 0.679826 0.689386 0.656743 0.70321 0.681929	<0.1 <0.1 <0.1 <0.1 <0.1 <0.1 <0.1	DAILY*	DAILY *	DAILY *	2/6/2017 2/13/2017 2/20/2017	7.6 7.7 7.7	WEEKLY 108" 108"	MONTHLY
2 3 4 5 6 7 8 9 10 11	0.649268 0.657751 0.680499 0.679826 0.689386 0.656743 0.70321 0.681929	<0.1 <0.1 <0.1 <0.1 <0.1 <0.1				2/13/2017 2/20/2017	7.6 7.7 7.7	108" 108"	
2 3 4 5 6 7 8 9 10 11	0.649268 0.657751 0.680499 0.679826 0.689386 0.656743 0.70321 0.681929	<0.1 <0.1 <0.1 <0.1 <0.1 <0.1				2/13/2017 2/20/2017	7.7 7.7	108"	
3 4 5 6 7 8 9 10	0.657751 0.680499 0.679826 0.689386 0.656743 0.70321 0.681929	<0.1 <0.1 <0.1 <0.1 <0.1				2/20/2017	7.7		<del></del>
4 5 6 7 8 9 10	0.680499 0.679826 0.689386 0.656743 0.70321 0.681929	<0.1 <0.1 <0.1 <0.1				2/27/2047			ĺ
6 7 8 9 10	0.679826 0.689386 0.656743 0.70321 0.681929	<0.1 <0.1 <0.1				2/27/2017	7.5	108"	
6 7 8 9 10	0.689386 0.656743 0.70321 0.681929	<0.1 <0.1							
7 8 9 10 11	0.656743 0.70321 0.681929	<0.1					Min: 6.5	Minimum:2ft	
9 10 11	0.70321 0.681929						Max: 8,3		
9 10 11	0.681929	<0.1							
10 11		~0,1					EFFLUENT	EFFLUENT	EFFLUENT
11		<0.1						BOD	TDS
	0.703252	<0.1		<u> </u>	:	4		MG/L	MG/L
12	0.787008	<0.1	<del>11,7,7,11,11,11,11,11,11,11,11,11,11,11,</del>			1	24HR COMP		
	0.756484	<0.1				DATE			MONTHLY
13	0.691432	<0.1	<del></del>			Average	21	38	856
14	0.691432	<0.1		<del>                                     </del>		- Trollago	. ~.	.00	000
15	0.691432	<0.1			<del>-  </del>	REQ #1	30D Avg:30	30D Avg:30	Avg:1000
16	0.845226	<0.1			·	REQ #2		Day max: 45	
17	1.687513	<0.1		<del>                                     </del>	<u> </u>	TALK WA	Day Max.40		EFFLUENT
18	1.699639	<0.1		<del></del>		1	Sludge		Chloride
19	1.187831	<0.1		1	<del>-  </del>	Date		of Refuse	MG/L
20	1.142916	<0.1				2/6/2017		Ray Road	
21	1.008016	<0.1		<del> </del>		2/9/2017		Ray Road	
22	0.930579	<0.1	******	<u> </u>		2/14/2017		Ray Road	212
23	0.877655	<0.1		<del>                                     </del>	<del></del>	2/16/2017		Ray Road	.Z1.Z
24	0.854451	<0.1		<del> </del>		2/24/2017		Ray Road	20D Ava:150
25	0.852521	<0.1		<del> </del>	<del>                                     </del>	2/28/2017		Ray Road	
26	0.862918	<0.1		<del> </del>		ZIZUIZU I I		Ray Road	
27	0.766158	<0.1		<del> </del>				Ray Road	
28	0.730846	<0.1						Ray Road	
29		<0.1	······································					Ray Road	
30		<0.1		-	-	<u>'</u>		Ray Road	
31		<0.1	<del>(* )                                   </del>	<del></del>				Ray Road	174
∕onthly Avg.	0.850634	<0.1						Ray Road	1 7. <b>**†</b>
Monthly High	1.699639		*Daily when Chl	odnatina				Ray Road	300 Avaite
Monthly Low	0.649268	<0.1	Daily WHEII CIT	omanig		-			
<del></del>		30 D Avg: .1						Ray Road	Day max.25
		Max: 0.3				Total	E0 00	Ray Road Ray Road	
			lingon und de-	time	d ordent of the	Total	20.90	nay noau	<del></del>
lote: It reciaim	· · · · · · · · · · · · · · · · · · ·				eal extent of the uso pregoing is true and		nat the sampli	па	
· · · · · · · · · · · · · · · · · · ·		4 7 7 7 7 7 7 7		44 F 7 F 1 F 1	cified in the Waste		, T		
Signature:				. 1		Date: 2//	120		

# CITY OF SOLVANG JOINT CONVEYANCE FACILITY FLOWS



## Clinical Laboratory of San Bernardino, Inc.



Solvang, City WWTP

101 S. Alisal Road

ND

Analyte NOT DETECTED at or above the reporting limit

Project: Routine

Sub Project: 24 Hr Effluent & Influent

Work Order:

17B0786

Received: 02/09/17 11:00

Solvang CA, 93463	***************************************	Project Manager: Paul Matsukas						Reported: 02/21/17			
24 Hr Effluent		17B0786-	01 (Waste V	Vater)	Sample Date:	02/08/17 7:	37 Sam	pler: Not Listed			
Analyte	Method	Result	Units	Rép. Limit	Prepared	Analyzed	Batch.	Qualifier			
General Chemical Analyses			. /			<del></del>					
Ammonia as N (NH3-N)	EPA 350.1	<b>33</b> °	mg/L	0.50	02/16/17	02/20/17	1707126				
cBOD / Biochem Oxy Demand	SM 5210B	26	mg/L	5.0	02/09/17	02/14/17	1706123				
Biochemical Oxygen Demand	SM 5210B	50	mg/L	5.0	02/09/17	02/14/17	1706123	B-02			
Chloride (CI)	EPA 300,0	190	mg/L	1.0	02/09/17	02/09/17	1706119	13-02			
Nitrate as N (NO3-N)	EPA 300.0:	ND	mg/L	0.40	02/09/17	02/09/17	1706119				
Nitrite as N (NO2-N)	EPA 300.0	ND	mg/L	0.40	02/09/17	02/09/17	1706119				
Non-Filterable Residue/TSS	SM 2540D	30	mg/L	2.5	02/13/17	02/15/17	1707020				
Total Filterable Residue/TDS	SM 2540C	850	mg/L	5.0	02/15/17	02/17/17	1707089				
Total Kjeldahl Nitrogen	EPA 351.2	35	mg/L	1.0	02/13/17	02/13/17	1707023				
Total Nitrogen	Calculated	35	mg/L	-,-	02/13/17	02/13/17	[CALC]				
Metals			; <b>-</b>		VA 13/17	0413/11	[CALC]				
Sodium (Na)	EPA 200.7	150	mg/L	2.0	02/17/17	02/17/17	1707155				
4 Hr Influent		17B0786-0	2 (Waste W	ater)	Sample Date:	02/08/17 7:2	4 Samp	ler: Not Listed			
Analyte	Method	Result	Units	Rep. Limit	Prepared	Analyzed	Batch	Qualifier			
ield Analyses						***************************************					
pH (Field)	Field	7.65	pH Units		02/08/17	02/08/17	1706174				
eneral Chemical Analyses					****		Seattle See				
Ammonia as N (NH3-N)	EPA 350.1	42	mg/L	1.0	02/16/17	02/20/17	1707126				
Biochemical Oxygen Demand	SM 5210B	290	mg/L	5.0	02/09/17	02/14/17	1706123				
Chloride (CI)	EPA 300.0	210	mg/L	1.0	02/09/17	02/09/17	1706119				
Nitrate as N (NO3-N)	EPA 300.0	ND	mg/L	.0.40	02/09/17	02/09/17	1706119				
Nitrite as N (NO2-N)	EPA 300.0	ND	mg/L	0:40	02/09/17	02/09/17	1706119				
Non-Filterable Residue/TSS	SM 2540D	230	mg/L	2,5	02/13/17	02/15/17	1707020				
Total Filterable Residue/TDS	SM 2540C	910	mg/L	5.0	02/15/17	02/17/17	1707020				
Total Kjeldahl Nitrogen	EPA 351.2	51	mg/L	1.0	02/13/17	02/13/17	1707023				
Total Nitrogen	Calculated	51	mg/L	1.0	02/13/17	02/13/17	[CALC]				
<u>letals</u>					ANT TOLK	Am This	[CALC]				
Sodium (Na)	EPA 200.7	160	mg/L	2,0	02/17/17	02/17/17	1707155				
-02 The dilutions set up failed to me	eet the residual dissolver	*.	_				1191144	•			
	AND THE RESIDENCE AND ASSESSMENT OF SECURITION ASSESSMENT ASSESSMENT ASSESSMENT ASSESSMENT ASSES		a or ar reast 1	mer, aic repo	red result is a fow (	sumaico value.					

## Clinical Laboratory of San Bernardino, Inc.



Solvang, City WWTP 101 S. Alisal Road Solvang CA, 93463

Project: Routine Sub Project: Effluent Project Manager: Paul Matsukas

Work Order: Received: 02/16/17 10:30

17B1372

Reported:

03/02/17

24hr Effluent		17B1372-0	I (Waste W	ater)	Sample Date:	02/15/17 7:1	5 Samı	oler: Trevor Holley
Analyte	Method	Result	Units.	Rep. Limit	Prepared	Analyzed	Batch	Qualifier
General Chemical Analyses	8 · · · ·					<del></del>		
Ammonia as N (NH3-N)	EPA 350.1	25	mg/L	0.50	02/27/17	02/28/17	1709023	
cBOD / Biochem Oxy Demand	SM 5210B	18	mg/L	5.0	02/16/17	02/21/17	1707116	
Biochemical Oxygen Demand	SM 5210B	23	mg/L	5.0	02/16/17	02/21/17	1707116	
Chloride (CI)	EPA 300.0	190	mg/L	1.0	02/16/17	02/16/17	1707119	
Nitrate as N (NO3-N)	EPA 300,0	ND	nig/L	0.40	02/16/17	02/16/17	1707119	
Nitrite as N (NO2-N)	EPA 300.0	ND	mg/L	0.40	02/16/17	02/16/17	1707119	
Non-Filterable Residue/TSS	SM 2540D	17	mg/L	2.5	02/17/17	02/18/17	1707113	
lotal Filterable Residue/TDS	SM 2540C	870	mg/L	5.0	02/22/17	02/27/17	1708073	
Total Kjeldahl Nitrogen	EPA 351.2	28	mg/L	1.0.	02/20/17	02/21/17	1708014	
Total Nitrogen	Calculated	28	mg/L		02/20/17	02/21/17		
<u>Aetals</u>			. 5 -		.o.z.yi1i.	ovi vivi i	[CALC]	
Sodium (Na)	EPA 200.7	160	mg/L	2.0	02/22/17	02/23/17	1708071	
ID Analyte NOT DETECTED at or al	ove the reporting lin		<b>5</b> ,		-an andré é, é :	V dad dample 3 8	1100011	

**Gregory Nelson** 

**Project Manager** 

## Clinical Laboratory of San Bernardino, Inc.



Solvang, City WWTP

101 S. Alisal Road Solvang CA, 93463 Project: Routine

Sub Project: Effluent Project Manager: Paul Mátsukas Work Order:

17B1832

Received: 02/23/17 09:50 Reported:

03/08/17

24nr Emilient		17B1832-0	1 (Waste V	/ater)	Sample Date:	02/22/17. 7:1	5 Sain	pler: J. Morss
Analyte M	ethod	Result	Units	Rep. Limit	Prepared	Analyzed	Batch	Qualifier
General Chemical Analyses						······································	<del></del>	
	350:1	15	mg/L	0.50	03/06/17	03/07/17	1710003	
	5210B	11.	mg/L	5.0	02/23/17	02/28/17	1708099	
The state of the s	5210B	42	mg/L	5.0	02/23/17	02/28/17	1708099	
Chloride (Cl) EPA	300.0	180	mg/L	1.0	02/23/17	02/23/17	1708108	
	300.0	ND	mg/L	0.40	02/23/17	02/23/17	1708108	
	300.0	0.48	mg/L	0.40	02/23/17	02/23/17	1708108	
	2540D	17	mg/L	2.5	02/27/17	02/28/17	1709018	
	2540C	850	mg/L	5.0	03/01/17	03/06/17	1709082	
Total Kjeldahl Nitrogen EPA	351.2	17	mg/L	1.0	03/03/17	03/03/17	1709181	
Total Nitrogen Calc	ulated	17.	mg/L		03/03/17	03/03/17	[CALC]	
<u>Metals</u>					K 11 HW 714		54, 14,53	
Sodium (Na) EPA	200.7	130	mg/L	2.0	03/03/17	03/03/17	1709173	
ND Analyte NOT DETECTED at or above the rep	orting lim	it			.का इस सा	2.,-2/11	11031	

**Gregory Nelson** 

& nel-

Project Manager

#### Jeff Hodge

~om:

Sam Cohen <scohen@santaynezchumash.org>

ent:

Thursday, March 09, 2017 5:32 PM

To:

lafco@sblafco.org

Cc:

Jeff Hodge

Subject:

RE: Request for annexation by SY CSD--356 acres owned by Santa Ynez Band of Chumash

Indians

Attachments:

Gateway Parcels.03-09-17.pptx

With power point attached

From: Sam Cohen

Sent: Thursday, March 9, 2017 5:30 PM
To: 'lafco@sblafco.org' <lafco@sblafco.org>

Cc: Sam Cohen <scohen@santaynezchumash.org>; 'Jeff Hodge' <jhodge@sycsd.com>

Subject: Request for annexation by SY CSD--356 acres owned by Santa Ynez Band of Chumash Indians

Dear Mr. Hood (Paul):

The Santa Ynez Band of Chumash Indians (Tribe) would like to have its 356 acre "triangle" property located at the northwest intersection of Hwy 246 and Hwy 154 annexed into the Santa Ynez Community Service District (CSD).

The Tribe is the sole owner of the parcels which has no tenants.

#### \PNs:

141-230-010/013/015/017/018/019/020/021/022

Attached is a picture of the Triangle Property and its surrounding parcels. I will separately send a power point described the Triangle Property in more detail.

Many thanks for your kind assistance.

Sincerely,
Sam Cohen
Government Affairs and Legal Officer
Santa Ynez Band of Chumash Indians
P.O. Box 517
Santa Ynez, CA 93460
Cell: 805-245-9083

SLIDE SHOWING "TRIANGLE" PROPERTY

