

SANTA YNEZ COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS

Minutes of the Regular Meeting
March 16, 2016
5:30 P.M.

PRESENT: David Higgins Frank Mueller
 David Seymour Barry Marks
 Carl Maler

ALSO

PRESENT: Jeff Hodge, General Manager
 Wendy Berry, Secretary-Treasurer
 Rick Battles, Legal Counsel

1. **CALL TO ORDER:** The meeting was called to order at 5:33 p.m.
2. **ROLL CALL:** Higgins, Seymour, Marks, Mueller, Maler
3. **PLEDGE OF ALLEGIENCE**
4. **DIRECTOR COMMENTS:** Director Higgins mentioned he received a letter from Bobbie Martin regarding her retirement.
5. **PUBLIC COMMENTS:** A Los Olivos resident thank the district for not giving up and moving forward with the Sphere of Influence request.
6. **APPROVAL OF MINUTES:** Review for Board approval draft minutes of the Regular Board Meeting of February 17, 2016. Director Seymour motioned to approve the regular meeting minutes from February 17, 2016, Director Marks seconded and the motion passed with five ayes.
7. **VOUCHER PAYMENTS:** Review for Board ratification payments made from February 18, 2016 through March 16, 2016 and approve voucher payment requests. Director Higgins motioned to approve the voucher payments, Director Mueller seconded and the motion passed with five ayes.
8. **APPROVE FINAL WASTEWATER RATE STUDY, AUTHORIZE STAFF TO PREPARE PROPOSITION 218 NOTICES AND SCHEDULE A PUBLIC HEARING ON MAY 18, 2016.** The final wastewater rate study report was presented to the Board for final approval. Director Higgins motioned to approve the final Wastewater Rate Study report and schedule a public hearing on May 18, 2016, Director Mueller seconded and the motion passed by a roll call vote: ayes; Higgins, Mueller, Maler, Marks, Seymour.

9. **TREASURER REPORT** – Staff submitted and reviewed the quarterly cash position for quarter ending 12/30/15. Total interest earned was 1,099.18 and the interest rate for LAIF was .40 %.
10. **ADOPT RESOLUTION NO. 16-02, RESOLUTION OF THE BOARD OF DIRECTORS OF THE SANTA YNEZ COMMUNITY SERVICES DISTRICT APPROVING THE HIGHWAY JACK AND BORE PROJECT, PRELIMINARY ENVIRONMENTAL REVIEW FORM, FINDINGS OF CEQA EXEMPTION AND AWARD OF BID.** On March 9, 2016, the District received one bid from Ayala Boring. Director Marks motioned to adopt Resolution 16-02, approve the Preliminary Environmental Review form, CEQA exemption and award the Bid to Ayala Boring, Director Maler seconded and the motion passed by a roll call vote: ayes; Seymour, Maler, Marks, Mueller, Higgins.
11. **APPOINT JEFF HODGE, GENERAL MANAGER AS THE NEGOTIATOR AND GRANT AUTHORITY FOR THE PURCHASE OF THE REAL PROPERTY IDENTIFIED AS 950 ALAMO PINTADO RD. SOLVANG, CA. 93463 APN# 137-110-62 AND 560 RANCH ROAD. SOLVANG, CA 93463 APN# 139-250-054 (Government Code §54956.8).** The Board needs to appoint a negotiator in order for the District to hold a closed session prior to sale, purchase, exchange or lease of real property. Director Seymour motioned to appoint Jeff Hodge, General Manager as the negotiator and grant authority for the real property located at 950 Alamo Pintado Rd. and 560 Ranch Rd., Director Maler seconded and the motion passed by a roll call vote: ayes; Mueller, Maler, Higgins, Marks, Seymour.
12. **STAFF REPORTS**
 - A. **Manager's Report**
 - Average District flow for February 2016 was 119,919 gpd. The total amounts of flow for the month of February was 3,477,651 gallons. Flows continue to be lower than the previous years. Also is attached is a comparison of 2015 to 2016 flows. See the attached charts for a comparison of lows.
 - Golden Inn – Work is scheduled for the week of March 28, 2016. The permit has been obtained to install the new gravity line in Highway 246.
 - Highway 246 sewer line crossing project – Staff is working to obtain a permit to install a gravity sewer line under Highway 246. Construction will begin within 30 days of obtaining the highway permit.
 - West Santa Ynez Annexation – The District has submitted the required paperwork to Santa Barbara LAFCO. We are now waiting for confirmation that our packet is deemed complete. The next LAFCO meeting is April 7th in Santa Barbara. The meetings start at 1:00p.m.
 - The Sphere of Influence change request - The same information as provided under West Santa Ynez is applicable to this request too.
 - Facilities Grant – RMC and Staff continue to work to complete the feasibility study.
 - Santa Barbara CSDA monthly meeting March 28, 2016 at Glenn Anne at 5:45 p.m.

- B. Legal Counsel's Report -Rick Battles reported AB 552 is a new requirement in construction contracts stating that delay damages must have a dollar amount specified or the delay damages are not enforceable. If the State mandates a new program and the District has the ability to raise rates to cover the costs of the new mandate, the District can't submit a refund for those costs to the State.
- C. Secretary/Treasurer Report - The CSDA Elections and Bylaws Committee is looking for Independent Special District Board members or General Manager who is interested in leading the direction of the California Special District Association for the 2017-2019 term. If the Board would like to nominate a candidate, I will add it to April's agenda. The paperwork must be completed by May 20, 2016. The 700 Form is due by April 1, 2016. Thank you for completing the Ethics training, certificates will be sent out sometime next month.
- D. Committee Reports - none

13. **A. CLOSED SESSION: CONFERENCE WITH REAL PROPERTY NEGOTIATORS**
(Pursuant to Government Code 54956.8)
Property: 950 Alamo Pintado Road, Solvang, CA (APN#137-110-062), and 560 Ranch Road, Solvang, CA (APN# 139-250-054)
District Negotiator: Jeff Hodge
Negotiating Party: Mr. Pollard, Roy Prinz-Realtor
Under Negotiation: Price and Terms of Payment

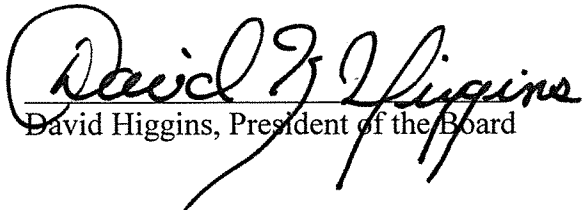
The Board entered into closed session at 6:32 p.m.

B. OPEN SESSION REPORT ON ACTION TAKEN IN CLOSED SESSION.

The Board entered into open session at 7:00 p.m. with no reportable action.

14. **TENTATIVE AGENDA ITEMS FOR FUTURE MEETINGS:** Sewer Code, Employee Handbook, Mainline Sewer Extension Agreement for Golden Inn and Valley Gardens.
15. **ADJOURNMENT:** The meeting was adjourned by President Higgins at 7:04 p.m.

APPROVED:


David Higgins, President of the Board


Wendy Berry, Secretary of the Board