

SANTA YNEZ COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS

Minutes of the Regular Meeting
April 20, 2016
5:30 P.M.

PRESENT: David Higgins Frank Mueller
 David Seymour Barry Marks
 Carl Maler 6:20 p.m.

ALSO

PRESENT: Jeff Hodge, General Manager
 Wendy Berry, Secretary-Treasurer
 Rick Battles, Legal Counsel

1. **CALL TO ORDER:** The meeting was called to order at 5:31 p.m.
2. **ROLL CALL:** Higgins, Seymour, Marks, Mueller, Absent Maler
3. **PLEDGE OF ALLEGIENCE**
4. **DIRECTOR COMMENTS:** Director Seymour commented at the local CSDA meeting he learned about branding of a District and being positive, proactive and transparent.
5. **PUBLIC COMMENTS:** None
6. **APPROVAL OF MINUTES:** Review for Board approval draft minutes of the Regular Board Meeting of March 16, 2016 and Special Meeting of March 10, 2016. Director Seymour motioned to approve the regular meeting minutes from March 16, 2016 and the Special Meeting of March 10, 2016, Director Marks seconded and the motion passed with four ayes, Director Maler was absent.
7. **VOUCHER PAYMENTS:** Review for Board ratification payments made from March 17, 2016 through April 20, 2016 and approve voucher payment requests. Director Marks motioned to approve the voucher payments, Director Mueller seconded and the motion passed with four ayes, Director Maler was absent.
8. **DISCUSSION AND DIRECTION REGARDING LETTER FROM THE LOS OLIVOS WATER RECLAMATION STEERING COMMITTEE.** (Action-vote) The Los Olivos Reclamation Steering Committee sent the District a letter requesting the Board of Directors pull the LAFCO application that requests Los Olivos be included into the District's Sphere of Influence. The Board of Directors stated LAFCO needs to decide if the District is the appropriate agency to help Los Olivos. The Board also stated that forward progress needs to be made otherwise the State could potentially develop their own solution.

Director Higgins motioned to direct staff to write a response to the Los Olivos Water Reclamation Steering Committee with a cc. to LAFCO informing them the Santa Ynez Community Services District is in favor of the keeping the application at LAFCO. Director Mueller seconded the motion and it passed by a roll call vote: ayes; Maler, Seymour, Mueller, Marks, Higgins.

9. **DISCUSSION AND AUTHORIZATION TO BEGIN COMMUNITY OUTREACH FOR THE WESTSIDE ANNEXATION AND LOS OLIVOS.** Staff discussed the need to begin an outreach program to fully engage and inform the citizens of the need to expand sewer service in our area due to changes in the local and regional regulations governing septic systems and the opportunity to leverage state grants to offset the costs of extending centralized sewer or a satellite facility to the affected areas. Director Higgins motioned to direct staff to develop an outreach program including costs and present it back to the Board of Directors for approval, Director Seymour seconded and the motion passed with five ayes.
10. **ADOPT RESOLUTION NO. 16-03, RESOLUTION OF THE BOARD OF DIRECTORS OF THE SANTA YNEZ COMMUNITY SERVICES DISTRICT PLACING IN NOMINATION, JEFF HODGE AS A MEMBER OF THE CALIFORNIA SPECIAL DISTRICTS ASSOCIATION BOARD OF DIRECTORS REPRESENTING COASTAL NETWORK.** If Jeff Hodge is nominated and elected the central coast and Santa Barbara will have representation at the State Level. Director Seymour motioned to adopt Resolution 16-03, Director Marks seconded at the motion passed by a roll call vote: ayes; Seymour, Maler, Higgins, Marks, Mueller.
11. **TREASURER REPORT** – Staff reviewed the Investment Report for quarter ending 03-31-2016. LAIF's interest rate was .47%, interest earned in all accounts for the quarter was \$1,389.12. The cash balance is \$2,474,526.08.
12. **AUTHORIZE JEFF HODGE TO CONTRACT WITH CIVIC PLUS TFOR THE DESIGN AND IMPLEMENTATION OF A NEW DISTRICT WEBSITE.** In order to increase the District's professionalism, maintain the highest standards of excellence and provide for great accessibility and transparency, the current website needs to be updated. The District's current website is currently disabled and unable to be accessed. Staff showed the Board different formats of Civic Plus customers. The cost of the design is \$5540.00 and \$2090.00 per year for annual hosting and maintenance. Director Higgins motioned to authorize Jeff Hodge to contract with Civic Plus, Director Marks seconded and the motion passed with five ayes.
13. **APPROVE EXPENDITURE FOR A SURGE SUPPRESSOR FOR THE HWY. 246 PUMP STATION.** In order to protect the motors and SCADA equipment at the HWY 246 pump station from power surges and outages, a surge suppressor needs to be installed. The cost for the surge suppressor and installation is \$5,718.00. Director Seymour motioned to purchase the surge suppressor, Director Maler seconded and the motion passed with five ayes.

14. **STAFF REPORTS**

A. Manager's Report

- The gravity line on Hwy 246 is installed and finished.
- The Chumash line is under construction.
- The District is still waiting on the permit from Cal Trans for the jack and bore.
- The Chumash Wastewater Treatment Facility is up and running.
- LAFCO's meeting on the West SY Annexation is on May 5, 2016 in Santa Barbara.
- The Supervisor's forum will be held on Monday at the SBCSDA meeting at 5:30 p.m.
- I attended the County meeting with EHS, Doreen Farr, City of Solvang, and the SYRWCD. We talked about a Valley wide treatment facility. May 25, 2016 is the next meeting and Buellton will be asked to attend.
- The SYRWCD is writing a letter to LAFCO in protest of the District including LAFCO in the Sphere of Influence.
- Fabian is going to Collection Boot camp and the other employees will be going to Tri-State in September..

B. Legal Counsel's Report -Rick Battles reported on the public records act and the Supreme Court ruled if you inadvertently turned information in a public records request over that was in error you could request that information be returned.

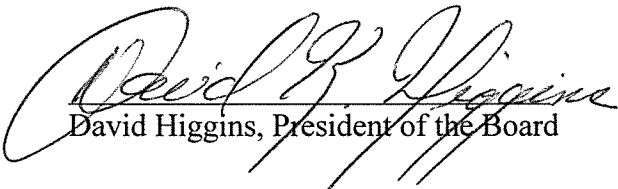
C. Secretary/Treasurer Report – none

D. Committee Reports - none

15. **TENTATIVE AGENDA ITEMS FOR FUTURE MEETINGS:** Budget, Sewer Code, Employee Handbook, Mainline Sewer Extension Agreement for Golden Inn and Valley Gardens.

16. **ADJOURNMENT:** The meeting was adjourned by President Higgins at 7:38 p.m.

APPROVED:


David Higgins, President of the Board


Wendy Berry, Secretary of the Board