

**BOARD MEMBERS**

Frank Redfern, President  
 Bradlee Van Pelt, Vice President  
 Tina Padelford, Director  
 David Beard, Director  
 Karen Jones, Director

**STAFF**

Loch Dreizler, General Manager  
 Alicia Marin, Office Manager  
 Jeff Hoskinson, Legal Counsel

**Santa Ynez Community Services District**  
 1070 Faraday Street, Santa Ynez, California 93460  
 Phone: (805) 688-3008 • Fax: (805) 688-3006

<b>REGULAR BOARD MEETING AGENDA</b>
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**To Attend the Meeting Online:**

<https://us02web.zoom.us/j/88049528693> Password: 890079

**NOTE:** See page 3 for remote meeting access and meeting protocols.

Directors, giving advance notice, can attend via traditional teleconference rules.

See the last page for details.

**Date:** Wednesday, February 21, 2024

**Time:** 5:30 PM

**Location:**

District Board Room  
 1070 Faraday Street  
 Santa Ynez, California

**BEGIN RECORDING**

- 1. CALL TO ORDER AND FLAG SALUTE**
- 2. ROLL CALL**
- 3. DIRECTOR'S COMMENTS:** This item allows Board Members to make brief announcements or reports, ask questions related to District business, request Staff to report on a particular matter, or request that an item be considered for a future meeting.
- 4. PUBLIC COMMENT:** Public Members may address the Board on any items of interest that are within the subject matter jurisdiction of the Board and not on the agenda (Government Code §54954.3).
- 5. REPORTS:**
  - A.** General Manager
  - B.** Legal Counsel
  - C.** Board Secretary
  - D.** Committees:
    - a. Committee Meetings already held – see consent items.
    - b. Upcoming Committee Meetings – to be determined.

**Mission Statement**

*The District's mission is to respond to the needs of its citizens and represent them, as a group, at State and Federal levels in solving local problems affecting the common good.*

- 6. CONSENT ITEMS:** The public may comment on Consent Items before Board action. However, the following items are routine and may be approved by a single action. A board member may remove items from the Consent Agenda and discuss them as an Action Item. Board members may ask questions or request clarifications without removing the item from the Consent Agenda.
- A. Regular Meeting Minutes of January 17, 2024
  - B. Wastewater Committee Meeting of January 31, 2024
  - C. Personnel Committee Meeting of February 8, 2024
  - D. Finance Committee Meeting of February 14, 2024
  - E. Disbursements 1/1/2024 – 1/31/2024
  - F. Monthly Bank Account Balance
  - G. Director's Meeting Attendance Tracker – January 17, 2024, to February 20, 2024
- 7. ACTION ITEMS:** As a reference, follow *Rosenberg's Rules of Order* for Action Item discussion: **1.** The Chair states the title of the Action Item. **2.** The Chair introduces the presenter. **3.** The Board may ask clarifying questions following the presentation. **4.** Invite public comment and, when appropriate, close public comment. **5.** Invite a motion, if necessary. **6.** Invite a second. **7.** Ensure the motion is understood. **8.** If necessary, invite discussion of the motion by board members. **9.** Take the vote. **10.** Announce the vote result.
- A. Develop a district protocol for responses to public communications delivered through the website, email, mail, or other means - not board meeting public comments.
  - B. Conclude Retainer Agreement with Rick Battles for legal services.
  - C. Approve the California Uniform Public Construction Cost Accounting Act ("CUPCCAA") to provide alternative bidding procedures when the District performs public work by contract.
  - D. Review and Discuss Budget to Actuals for the second quarter of the Fiscal Year 23/24
  - E. Closed Session – Not Applicable
  - F. Reconvene to Open Session – Not Applicable
- 8. INFORMATIONAL ITEMS:** (Some documents may be distributed at the Board meeting)
- 9. ADJOURNMENT:** Board meetings are regularly scheduled for the 3<sup>rd</sup> Wednesday of the month.

**DIRECTORS & STAFF TO CONFIRM THAT RECORDINGS ARE TURNED OFF**


(YouTube, Zoom, Digital or Public Recordings, etc.)

**Note: Karen Jones, Board Director, will attend tonight's Meeting remotely using traditional teleconference rules:**

- Teleconference locations identified in the agenda: Karen Jones, 631 Harmon Hills, Dripping Springs, Texas 78620
- Copies of the agenda must be posted at all teleconference locations and
- A quorum of the Board members participating remotely must do so from areas within the agency's jurisdiction.
- All votes must be by roll call.
- Meetings must be conducted to protect the rights of the public to appear before the body or wish to comment.
- All public members must be able to access the Meeting and provide public comments.
- Teleconference locations must be open to the public.

**Options for Remote Access to Board Meetings** - If you can't attend in person.

**Attend the Meeting via the Internet:** <https://us02web.zoom.us/j/88049528693>

1. Meeting ID: [880 4952 8693](#)
2. Password: [890079](#)
3. Press: "Raise Hand"  to comment, and the Chair will call you

**Attend the Meeting via Phone:**

1. Dial: 1(408) 638-0968
2. Meeting ID: [880 4952 8693](#)
3. Password: [890079](#)
4. Press \*9 to comment, and the Chair will call you
5. Find your local number: <https://us02web.zoom.us/u/kdFagYmnan>

**Meeting Protocols**

1. Direct comments to the Board President
2. District-prepared staff reports and supporting documents are usually posted on the District's website, [www.sycsd.com](http://www.sycsd.com)
3. The Board can exercise an option to limit speakers to three (3) minutes each and may limit the total time allotted for public comments to twenty (20) minutes.
4. For those persons with disabilities requiring modifications or accommodations, including auxiliary aids or services, to participate in the Meeting, contact the District at least one (1) day before the Meeting by telephone at (805) 688-3008 or by email to [admin@sycsd.com](mailto:admin@sycsd.com)
5. Any public records that are distributed less than 72 hours before this Meeting to all, or a majority of all, of the District's Board members in connection with any agenda item (other than closed sessions) will be available for public inspection at the time of such distribution at the District's office located at 1070 Faraday, Santa Ynez, California 93460. Such records may also be posted on the District's website at [www.sycsd.com](http://www.sycsd.com)

*Loch A. Dreizler*

Loch A. Dreizler, General Manager