

***SANTA YNEZ COMMUNITY SERVICES DISTRICT***

**MEMORANDUM**

**TO:** Board of Directors  
**FROM:** Jose Acosta, General Manager  
**DATE:** December 15, 2021  
**SUBJECT:** Appointment of Board President, Vice President and Board Committees

**Recommendation**

Board will accept nominations and election for Board President, Vice President and Board Committee members.

**Policy Implications**

Per the SYCSD Amended and Restated Board Policy Manual your Board must select a President, Vice President, and Committee members on an annual basis no later than January.

**Fiscal Implications**

There are no fiscal implications with selection of the Board President, Vice President and Committee members.

**Alternatives Considered**

There are not alternatives to this policy and procedure.

**Discussion**

Your Board must nominate and select a Board President, Vice President and Board members to the standing committees of the SYCSD, on an annual basis. The policy for nominating a Board President and Vice President is referenced in the SYCSD Amended and Restated Board Policy Manual.

Section 8, Board Meetings of the current policy manual states the following, regarding nomination of Board President and Vice President:

Annual Organizational Meeting. The Board of Directors shall hold an annual organizational meeting at its regular meeting in December. At this meeting, the Board will elect a President and Vice President from among its members to serve during the coming calendar year. At this meeting, the Board will also appoint members to the Standing Committees.

The procedure that was agreed upon between the Board President and staff is as follows:

- Board President will pass the meeting onto the General Manager
- General Manager will open the floor for nomination of a Board President
- Once a nomination is made, the General Manager will ask for a second to the nomination, if there is a second the General Manager will conduct a roll call vote
- Once the nomination is passed, the General Manager will pass control of the meeting back to the newly elected Board President

The Board President will then complete the process for nominations and election for Board Vice President. The Board will then proceed to nominate and elect Board members to the Board Standing Committees, for the 2022 calendar year. Attached is a list of the current committees and their current Board representatives.

Attachments:

List of Current Committees

**Santa Ynez Community Services District  
2021**

**BOARD OF DIRECTORS**

President: Karen Jones      Vice-President: David Beard  
Board Members: Bob D'Ambra and Frank Redfern

**COMMITTEE ASSIGNMENTS**

FINANCE/BUDGET

David Beard  
Bob D'Ambra

PERSONNEL

Karen Jones  
Frank Redfern

WASTEWATER TREATMENT

Frank Redfern  
David Beard

SBCSDA REPRESENTATIVE/ALTERNATE

