



**SANTA YNEZ COMMUNITY SERVICES DISTRICT  
BOARD OF DIRECTORS REGULAR MEETING**

Minutes from January 18, 2023

**NOTE: This meeting was held in person, and a zoom link was provided on the Agenda**

**1. CALL TO ORDER-5:30 PM OPEN SESSION**

President Jones called the meeting to order at 5:32 PM

**2. ROLL CALL:**

General Manager called roll: Directors present: Beard, Redfern, Jones, and Padelford; Director Van Pelt via Zoom. Staff Present: Loch Dreizler, General Manager/Secretary-Treasurer; Jeanne L. Goodwell, Interim Administrative Assistant.

**3. DIRECTORS COMMENTS:**

Vice-President Jones noted the excellent job the SYCSD staff did in meeting every challenge during the recent storm. Other Board Members echoed her praise for the staff.

**4. PUBLIC COMMENT:** None

**5. REPORTS:**

**A. General Manager:**

- Additional subsidence occurred on the Horizon Drive sewer easement from the recent storm. Mr. Dreizler deferred to agenda item 7E for further discussion.
- Sand and sandbags were available to the community during the storm. There was a discussion about having this noticed for future storms via SYV Emergency Sources and possibly other social media groups. Also, determine if the District could be compensated for the expenses through county emergency resources.

**B. Legal Counsel:** None. Mr. Battles will be available during the Closed Session.

**C. Secretary/Treasurer:** None

**D. Committees:**

- A meeting with Plan West was scheduled for January 24 at 11 AM

**6. CONSENT ITEMS:**

**A. Approval of Regular Meeting Minutes of December 21, 2022**

1. Director Jones motioned to approve the Consent Items, Director Padelford seconded, and the motion passed unanimously.

## 7. ACTION ITEMS:

### A. Discussion and Approval of the Installment Plan for 1265 Calzada Avenue

1. The owner indicated he wants to commence work soon; he has a permit and a commitment from a contractor. Mr. Dreizler noticed and corrected some errors on the plan document the owner signed and planned for the owner to sign the updated document later in the week.
2. There were questions about the APR and repayment policies, and Mr. Dreizler advised that the District policy is to charge Prime Rate plus 1% and that the loan can be paid off early without penalty. The Board Members agreed that future policy modifications should include language regarding early payoff without penalty.
3. Director Jones motioned to approve the installment plan for 1265 Calzada Avenue; Director Beard seconded, and the motion passed unanimously.

### B. Discussion and Adoption of Resolution No. 23-01 – Remote Teleconference

1. Adoption of Resolution 23-01, attending meetings by teleconference under AB 361 and Government Code 54953(e). As of March 1, 2023, AB 361's exemptions will no longer be available.
2. Director Padelford motioned to approve the adoption of Resolution 23-01 Authorizing Continuation of Remote Teleconference Meetings; Director Jones seconded, and the motion passed unanimously.

### C. Discussion and Adoption of Resolution No. 23-02, Naming the General Manager the New Trustee for the Existing Retirement Plan

1. Nationwide is the custodian, and National Benefits Services (NBS) is the administrator of the District's retirement plan. Accordingly, nationwide required a Resolution to remove Ms. Berry as the plan's trustee and to appoint Mr. Dreizler as the new trustee.
2. Director Jones motioned to adopt Resolution 23-02, naming the General Manager as the trustee for the existing retirement plan, Director Van Pelt seconded, and the motion passed unanimously.

### D. Review and Approve SYCSD Committee Assignments for 2023

1. The Board Members corrected the Committee Assignment table to show President Redfern and Director Van Pelt serving on the Municipal Services Review Committee in 2022 and 2023.
2. There was a discussion about forming a *Community Interface Committee*, and the Board directed staff to consider this item on a future agenda to discuss its creation and scope. Director Van Pelt indicated that he would be interested in serving on this committee.

### Committee Assignments for 2023

Standing Committees	
Finance/Budget	Beard/Paddelford
Personnel (MOU)	Jones/Redfern
Wastewater Treatment	Beard/Redfern
Ad Hoc Committees	
At-Large Elections (Divisions)	Jones/Redfern
Municipal Services Review	Redfern/Van Pelt

3. Director Jones motioned to adopt the Committee Assignments with the corrections noted, Director Van Pelt seconded, and the motion passed unanimously.

#### E. Horizon Drive Sewer Easement Subsidence

1. There was a general discussion regarding the solutions offered by Cannon Engineering, and future discussions should clarify the scope, standards, and specifications for the repairs.
  2. This Board Item was for information and discussion; no motion was necessary.
8. **INFORMATIONAL ITEMS:** General Manager provided information on when rates increase and how the increases are calculated.
  9. **Closed Session** – No closed session tonight
  10. **ADJOURNMENT:** Director Padelford motioned to adjourn the meeting at 7:17 PM; Director Jones seconded, and the motion passed unanimously.

APPROVED:

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Karen Jones, President, Board of Directors

ATTEST:

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Loch Dreizler, General Manager

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