

SANTA YNEZ COMMUNITY SERVICES DISTRICT  
BOARD OF DIRECTORS

REGULAR MEETING MINUTES

August 16, 2017

5:30 P.M.

1070 Faraday, Santa Ynez, CA

**BOARD MEMBERS PRESENT:** Frank Mueller, David Seymour, Karen Jones, Carl Maler, David Higgins

**ABSENT:**

**OTHERS PRESENT:** Jeff Hodge-General Manager, Wendy Berry-Secretary/Treasurer, Rick Battles-Legal Counsel, Robert Jones, Joan Jamieson, Ryan Toussaint, Winston Craven, Lynn Swenson, Joe McCollum, Kevin McKennon, Shannon Stewart, Ellen Stewart, Fabian Torres

1. **CALL TO ORDER:** Director Seymour called the meeting to order at 5:30 p.m.
2. **ROLL CALL:** Mueller, Seymour, Jones, Maler, Higgins
3. **PLEDGE OF ALLEGIANCE:** Director Higgins lead the pledge of allegiance
4. **DIRECTOR COMMENTS:** Director Jones stated Los Olivos' protest hearing received 16% protests so LAFCO will move forward with the election for the Los Olivos CSD and Joan Hartman, Supervisor will be taking appointments next week.
5. **PUBLIC COMMENTS:** Lynn Swenson-Area Coordinator Teamsters Union, the employees filed a petition with PERB to become organized.
6. **CONSENT AGENDA: (ACTION-VOTE)**

The following items are considered routine and non-controversial and may be approved by one motion if no member of the Board asks to have an item removed. If discussion is desired, the item may be removed from the Consent Agenda by any Board member and will be considered separately. Questions or clarifications may be made by the Board members without removal from the Consent Agenda. All individual items on the Consent Agenda are approved by a single vote that approves the entire Consent Agenda, unless an item is pulled for separate consideration. Members of the public may comment on the Consent Agenda items.

A. Approval of Minutes of the Regular Meeting of July 19, 2017.

B. Approval of Disbursements from July 8, 2017 through August 11, 2017.

**Director Jones motioned to approve the consent agenda as presented above, Director Seymour seconded and the motion passed by five ayes: Seymour, Jones, Maler, Mueller, Higgins.**

7. **ACTION ITEMS: (ACTION-ROLL CALL VOTE)**

The Board discussed adding an agenda item of hiring an attorney to handle the processing of the MMBA Representation petition for the employees to become an organized Teamsters Union. According to the Brown Act, an agenda item maybe added if it requires immediate action after the regular agenda had already been posted. Director Jones motioned not to add it to the agenda, motioned failed due to a lack of a second. Director Seymour called a special meeting for discussion and action on the MMBA Representation petition and the special meeting is set for Monday, August 21, 2017 at 5:30 p.m.

A. Discussion and possible action on revision of the employee handbook. **Due to the petition by the employees to organize with the Teamsters, Director Jones motioned to table this item until after the special meeting on Monday, Director Higgins seconded and the motion passed by a roll call vote: ayes; Jones, Mueller, Seymour, Higgins, Maler.**

B. Discussion and possible action on a community outreach plan. **The Board needs to look at the different options for notifying the public. Director Mueller motioned to establish an Ad Hoc Committee to come back with a recommendation for a community outreach plan that will consist of Director Mueller and Director Jones with a tentative conclusion at the next regular Board meeting, Director Higgins seconded and the motion passed by a roll call vote: ayes; Jones, Mueller, Seymour, Higgins, Maler.**

C. Discussion and possible action regarding hiring a consultant for facilitation of a board policy workshop. **Director Jones motioned not to hire a consultant and the District will continue to use the existing Board Policy Manual and will reconsider it in six months, Director Higgins seconded and the motion passed by a roll call vote: ayes; Jones, Mueller, Seymour, Higgins, Maler.**

8. **INFORMATIONAL ITEMS:**

A. **TREASURER REPORT** – Submittal and review quarterly cash position pursuant to Government Code §61053 for quarter ending 06/30/17. **Staff reviewed the quarterly report with the Board.**

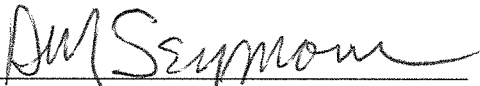
9. **REPORTS:**

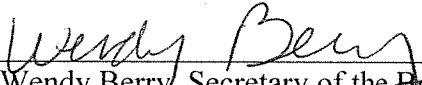
A. **Manager's Report**  
Monthly Flows - Please see attached charts.  
Fiber Optics – High Speed Board band.  
Right Hand turn lane Edison onto Highway 246.  
Microscope examination of Chumash Mixed Liquor performed by Dr. Richard.  
Santa Barbara CSDA monthly meeting – The next CSDA meeting will be held at Goleta Sanitary District the August 28, 2017 starting at 5:00 pm.

B. **Legal Counsel's Report:**  
SB 96-in all public works contracts the contractors and subcontractors must be registered with the DIR and file a PCW-100 form. The District needs to be registered also and if it doesn't comply with the regulations, penalties will be assessed.

- C. Secretary/Treasurer Report: CALOES accepted the District's broken sewer line claim so they will be reviewing all the documentation that was submitted to FEMA. Angela Wendel will do a free training on Board Roles and Responsibilities, the Board will be given the information on the District of Distinction application.
- D. Committee Reports: None
- 9. Tentative agenda items: Sewer Code, Employee Handbook, Mainline Sewer Extension Agreement, Design Specifications, revise water softener ordinance, Ad Hoc committee report, District of Distinction application.
- 10. **ADJOURNMENT:** Director Seymour adjourned the meeting at 7:18 p.m.

APPROVED:

  
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David Seymour, President of the Board

  
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Wendy Berry, Secretary of the Board