



Santa Ynez Community Services District

1070 Faraday Street, Santa Ynez, California 93460

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FINANCE COMMITTEE MEETING AGENDA

Date: Thursday, May 13, 2021
Time: 10:00AM

Location: District Board Room
1070 Faraday Street
Santa Ynez, California

To further reduce the risk of spreading coronavirus (COVID-19) within the community, the Santa Ynez Community Services District will be practicing social distancing guidance as instructed by the Governor and the Center for Disease Control. This meeting is available via video conference on Zoom. To join the meeting from a PC, Mac, iPad, iPhone or Android device with high-speed internet enter or click on <https://us02web.zoom.us/j/2591784134> and enter the Password 1070. The District office will be open for this meeting.

Committee Members:

Bob D'Ambra, Director
David Beard, Director

1. CALL TO ORDER
2. PUBLIC COMMENTS (Agenda items only)
3. FY 2021-2022 Draft Budget Review, Discussion and Recommendations
4. ADJOURNMENT

Any public records which are distributed less than 72 hours prior to this meeting to all, or a majority of all, of the District's Board members in connection with any agenda item (other than closed sessions) will be available for public inspection at the time of such distribution at the District's office located at 1070 Faraday, Santa Ynez, California 93460.

Persons with disabilities who require any disability-related modifications or accommodations, including auxiliary aids or services, in order to participate in the meeting, are asked to contact the District's Board Secretary at least three (3) days prior to the meeting by telephone (805) 688-3008 or by email to wendy@syncsd.com.

Remote Access Instructions for Upcoming Finance Committee meeting on May 13, 2021:

Based on guidance from the California Department of Public Health and the California Governor's Officer, in order to minimize the spread of the COVID-19, please do the following:

1. You are encouraged to participate at the Board of Directors meeting with your PC, Mac, iPad, iPhone or Android device via Zoom at <https://us02web.zoom.us/j/2591784134> enter the password 1070. If you do not have speakers or a microphone on your computer, you can dial in for audio at 1 408-638-0968, Meeting ID: 259 178 4134, Password/Member ID 1070. If you are joining the meeting via Zoom and wish to make a comment on an item, press the "raise a hand" button. If you are joining the meeting by phone, press *9 to indicate a desire to make comment. The chair will call you by name or phone number when it is your turn to comment. Speakers will be limited to 3:00 minutes.

SANTA YNEZ COMMUNITY SERVICES DISTRICT
MEMORANDUM

To: Finance Committee
From: Jose Acosta, General Manager
Wendy Berry, Secretary/Treasurer
Date/Time: May 13, 2021
Subject: FY 2021-2022 Draft Budget Review, Discussion and Recommendations

Recommendation

Review, discuss and make recommendations for staff to modify draft budget as directed by the Committee.

Policy Implications: California government Code §61110 requires the Board adopt an annual (or biennial budget) before September 1. The Code also requires the Board to hold a public hearing and publish a notice at least two weeks before the hearing in a newspaper of general circulation.

Resolution 11-05 was adopted by the Board June 15, 2011 and states the preliminary budget will be prepared in May of each year and reviewed by the Finance Committee and the final budget will be presented at the June meeting each year.

Alternatives Considered: None

Discussion:

The draft budget includes the following information:

- Actual income / expense from fiscal years 17/18 to 19/20
- Proposed draft budget for FY 21/22

Summary:

The draft budget for FY 2021/22 is attached for review, discussion, and recommendation. The District budget year covers the period of July 1 through June 30 of each year. The sewer fees collected from the constituents is the primary source of revenue for our district.

Based on the rate study adopted by the Board at their March 17, 2021 meeting the sewer fees will reflect a 0% increase for this coming fiscal year. The District has approved a rate study, completed by Tuckfield and Associates, at their March 17, 2021 Board meeting, this rate study covers FY 2021-22 through FY 2025-26. The current sewer rate is \$76.67 per single family dwelling, which is reflects the majority of constituents within the CSD; this rate will remain at \$76.67 for the 21/22 fiscal year. The District has remained financially stable with the ability to cover all its projects without

financing, remain debt free, and plan for future projects by being proactive and astute with implementing its sewer rates. Although the CSD has implemented smaller increases for the last ten years, this planning and implementation will allow the CSD to not have to apply larger increases in one shot.

The unknown factors within the budget for the next fiscal year include:

- How much staff time will be spent at the Chumash Wastewater Treatment Plant. The Tribe reimburses the District for staff time spent at the WWTP. As of April 2021, the average employee time spent at the plant was 38%.
- Solvang WWTP upgrade actual costs. – The City of Solvang has commenced the construction of the WWTP aeration system upgrade project, final costs will determine the CSD's share of the costs.
- Horizon Drive Mainline Extension Project- The District has not approved final bids for the project, construction management agreements, and soils and compaction agreements, therefore a final cost for the project has yet to be confirmed.

Next year's operating expenses in this final draft of next year's budget represent a .4% increase over 20/21 budgeted expenses. 21/22 operating revenue overall is budgeted at a decrease of 2.3% due to a significant decrease in expenses from the Tribe and a significant decrease in interest income. The District receives an admin fee of 10% above expenses from the tribe and an admin free of 5% above expenses for the WWTP. Interest rates have dropped, due to the economy and COVID-19.

Draft Budget Summary

Sewer fee revenue increased based on the 3.75% rate increase. To date the District has received \$1.1 million in sewer fee revenue for a total revenue of \$1.9 million which \$460,544 is reimbursement from the contract agencies. The WWTP expenses decreased due to the economic crazy times and staff is not projected to be working at the WWTP as much. If staff happens to be needed over at the plant more than anticipated in the next coming year, the District's salary expenses and revenue from the admin fees will be adjusted. The admin fees will increase the Districts income and the staff expenses will decrease the District's expenses.

Income Categories

1. **Sewer Revenue.** Per the approved rate study, the sewer fees will not be increased the 2021/2022 fiscal year so the sewer fees will be \$76.67 per SFD per month. The District received all its property tax revenue from the County at the end of April and the total sewer fee revenue is \$1,159,000 which includes the 10 accounts that receive a bill from the District every month and tax roll revenue. The District also receives a sewer benefit fee from each parcel of \$49.28 per parcel for approximately \$38,000 per year. To date, the District has received \$37,914 which also includes the 10 accounts that receive a bill from the district every month and the tax roll revenue.

This sewer benefit fee is for having sewer available to the property whether the parcel is connected or not. The sewer benefit fee is projected at \$38,000 which is the same as the approved budget for 20/21. This fee is placed on the tax roll and we will collect it when property taxes are paid.

2. **Non-Operating Income.** Projected to decrease by \$10,500 or 4% as compared to 20/21 budget from a decrease in interest income. Property tax should be approximately \$185,000 or 91% of the non-operating income. WWTP and Tribe admin fees decreased due to actual expenses for 20/21 decreasing and less staff time being spent at the WWTP.
3. **Contract Agencies.** The contract agencies admin fees will decrease by a total of \$1,460.00 from a decrease in expenses from the Tribe and WWTP expenses. Staff time is estimated to decrease, insurance increasing and the overhead contribution fee being included in the line items. The overhead contribution is a fee to the tribe and WWTP based on certain line items in the District's budget such as, office supplies and office machines. The District charges an administration fee of 10% to the Tribe and 5% to the WWTP. The total admin fee is based on the total expense the District pays for operation of the WWTP and Tribe collection system. These costs are estimated by actual expenses from previous years and can vary considerably.

Expense Categories

This draft of the budget has operating expenses (less capital) increase by \$10,950.00 or 1% when compared to the 20/21 approved budget. The increase in expenses comes from an increase in computer operations for the new accounting software, fuel tank at the 246 pumpstation, increase in vehicle repairs and increase in insurance. The expenses are based on budget to actual prior history and what the district's needs are for the upcoming year. There is very little flexibility to reduce expenses such as insurance, chemicals, supplies, equipment maintenance, lab testing, audit, and permits. We must always look for ways to reduce operating costs.

1. **Personnel Cost.** Current staff level of six full-time employees remains in the budget. There is no change in the retirement 13.65% for the 457 and 401a account. The total personnel budget will remain the same from the 20/21. However, the District will be negotiating this year. Per the current MOU that expires in June, the cost-of-living increase is based on the September cost of living index and effective January 1 of each year.
2. **Utilities.** Projected to stay the same as compared to the 20/21 budget.
3. **Operations Expenses.** There are a few increases within this section for the following purposes:
 - Insurance increase due to adding Golden Inn equipment and facilities to district policy.

- R&M Vehicles- The 2004 Chevy truck will need several repairs to ensure the vehicle remains safe for operation, if the Board decides to postpone purchase of a replacement vehicle.
- Pump Station- Highway 246 pump station should have a larger fuel tank installed, to ensure adequate supply is available in the event of an emergency or power outage. PG&E has announced several times they may have planned power outages, that can last between 3-5 days. The current fuel tanks do not allow adequate supply, in the event fuel stations or delivery are unavailable.

4. **General and Administrative.** Projected to stay the same as the 20/21 budget.
5. **Debt.** The District does not hold any debt
6. **Transfer to Reserves.** Staff is projecting two sewer connections not including Horizon Drive connections. It is projected to transfer \$380,312.00 from revenue/expense to the reserve account.

Capital Projects

The General Manager, Secretary/Treasurer, Operations Supervisor manage the capital projects.

The capital projects outlined below were taken from the recent Capital Improvement Program (CIP) lists.

A summary of major projects next year are as follows:

- \$180,000 for the Solvang WWTP upgrade design consultant, however the District will have to pay the estimated \$780,000 for the first stage of aeration upgrade from the 20/21 fiscal year in 21/22.
- \$200,000.00 for the force main bracing project.
- \$85,000 is to complete a portion of the sewer line rehabilitation.
- \$50,000 for a new camera system.
- \$1,000,000.00 for the Stadium line project.

Total Capital Improvement cost in fiscal year 2021/22 is \$1,515,000.

Attachments:

2021/2022 proposed budget

**SANTA YNEZ COMMUNITY SERVICES DISTRICT
PROPOSED BUDGET
2021/2022**

#	Description	Actual 17/18	Actual 18/19	Actual 19/20	Budget 20/21	Budget 21/22
REVENUE ENTERPRISE FUND						
31020	Buy-In Fee	\$ 2,885	\$ 14,944	\$ 8,763		\$ 3,300
31025	Rents/Leases	\$ 510	\$ 640	\$ 690	\$ 500	\$ -
31035	Administrative Fees	\$ 375	\$ -	\$ 5,525		\$ 700
31037	WWTP Admin Fee	\$ 22,705	\$ 23,225	\$ 22,334	\$ 17,000	\$ 15,000
31038	WWTP Overhead Contribution	\$ 22,885	\$ 19,705	\$ 16,302	\$ 16,000	\$ 15,000
31039	Buellton Admin Fee		\$ 832	\$ 1,186		
31050	Capacity Fee	\$ 26,800	\$ 113,464	\$ 21,616		\$ 12,600
31075	GO Bond	\$ 19,901	\$ 487	\$ 17		\$ -
31080	Property Tax	\$ 181,321	\$ 182,698	\$ 190,750	\$ 180,000	\$ 185,000
31089	Plan Check Fee	\$ 700	\$ 700	\$ 875		\$ -
31090	Inspection Fees	\$ 460	\$ 460	\$ 460		\$ 230
31100	Interest Income	\$ 30,545	\$ 67,955	\$ 74,729	\$ 35,000	\$ 20,000
31110	Loan Payment Extension		\$ 26,370	\$ -		
31120	WWTP Reimbursable	\$ 429,041	\$ 443,238	\$ 432,567	\$ 351,000	\$ 300,000
31122	Buellton Reimbursable	\$ -	\$ 8,395	\$ 11,860		\$ -
31125	Tribe Reimbursable	\$ 59,007	\$ 78,120	\$ 35,353	\$ 34,700	\$ 30,000
31126	Tribe Admin Fee	\$ 5,901	\$ 8,055	\$ 3,909	\$ 3,460	\$ 4,000
31127	Tribe Overhead Contribution	\$ 2,180	\$ 3,737	\$ 1,553	\$ 3,000	\$ 3,000
31140	New Construction Laterals	\$ -	\$ 600	\$ -		\$ -
31190	Sewer Benefit Fees	\$ 38,290	\$ 38,600	\$ 38,829	\$ 38,000	\$ 38,000
31201	Installment Payment Plan	\$ 1,782	\$ 1,782	\$ 1,782	\$ 1,793	\$ 1,782
32075	Reimbursed Expenses	\$ 7,168	\$ 6,533	\$ 7,114		
32078	Grant Income	\$ 59,363				
32085	Miscellaneous Income	\$ 0	\$ 1	\$ -		
32086	Golden Inn Reimbursable	\$ 1,421	\$ 3,745	\$ 6,906		
41000	Sewer Service Fees	\$ 1,044,120	\$ 1,114,153	\$ 1,149,614	\$ 1,150,000	\$ 1,160,000
	Total Revenue	\$ 1,957,360	\$ 2,158,439	\$ 2,032,734	\$ 1,830,453	\$ 1,788,612

Account #	Description	Actual 17/18	Actual 18/19	Actual 19/20	Budget 20/21	Budget 21/22
EXPENSE ENTERPRISE FUND						
Administration						
51005	Bank Fees	535	920	\$ 1,630	\$ 1,700	\$ 1,500
51010	Salaries	\$ 74,350	\$ 69,680	\$ 228,648	\$ 110,000	\$ 110,000
51020	Employee Benefits	\$ 22,305	\$ 40,545	\$ 25,318	\$ 40,000	\$ 35,000
51027	Payroll Taxes	\$ 1,555	\$ 1,528	\$ 3,938	\$ 4,000	\$ 3,000
51040	Election Fees	\$ -	\$ 984	\$ -	\$ 1,100	\$ -
51070	Insurance	\$ 449	\$ 93	\$ 273	\$ 700	\$ 1,000
51080	Membership	\$ 3,859	\$ 5,012	\$ 6,153	\$ 6,000	\$ 7,000
51096	Bond Fee	\$ -	\$ -	\$ -	\$ -	\$ -
51111	Computer Operations	\$ 3,813	\$ 3,765	\$ 4,378	\$ 5,000	\$ 7,000
51113	LAFCO	\$ 1,004	\$ 1,081	\$ 1,065	\$ 1,200	\$ 1,500
51114	Property Tax Fee County of SB	\$ 2,266	\$ 2,597	\$ 2,579	\$ 2,800	\$ 3,000
51120	Professional Services	\$ 4,310	\$ 1,401	\$ 27,603	\$ 25,000	\$ 25,000
51121	Legal Services	\$ 35,145	\$ 24,191	\$ 78,936	\$ 40,000	\$ 40,000
51123	Audit Contract	\$ 14,090	\$ 11,756	\$ 10,806	\$ 12,500	\$ 9,500
51125	Postage	\$ 388	\$ 359	\$ 1,095	\$ 1,200	\$ 1,200
51126	Office Supplies	\$ 1,960	\$ 1,223	\$ 748	\$ 1,000	\$ 1,500
51130	Printing & Publishing	\$ 1,000	\$ 154	\$ 6,530	\$ 7,000	\$ 5,000
51154	Office Machines	\$ 1,064	\$ 1,247	\$ 1,484	\$ 3,500	\$ 2,000
51160	Educations & Seminars	\$ 7,947	\$ 5,562	\$ 4,501	\$ 6,000	\$ 4,000
51170	Travel & Meetings	\$ 10,105	\$ 8,913	\$ 3,739	\$ 5,000	\$ 4,000
51193	Telephone	\$ 1,739	\$ 3,585	\$ 4,241	\$ 4,000	\$ 4,000
51198	Miscellaneous Refunds	\$ -	\$ -	\$ -	\$ -	\$ -
	Total Administration Expense	\$ 187,349	\$ 184,596	\$ 413,665	\$ 277,700	\$ 265,200

**SANTA YNEZ COMMUNITY SERVICES DISTRICT
PROPOSED BUDGET
2021/2022**

Building Expense						
52226	Supplies	\$ 909	\$ 418	\$ 416	\$ 1,200	\$ 1,500
52270	Insurance	\$ 1,434	\$ 1,726	\$ 1,765	\$ 2,000	\$ 3,000
52290	Utilities	\$ 4,506	\$ 4,790	\$ 4,805	\$ 6,000	\$ 6,000
52293	Maintenance	\$ 5,286	\$ 9,101	\$ 3,576	\$ 5,000	\$ 5,000
52294	Alarm System	\$ 996	\$ 1,355	\$ 1,217	\$ 1,500	\$ 1,500
	Total Building Expense	\$ 13,131	\$ 17,390	\$ 11,779	\$ 15,700	\$ 17,000
Account #	Description	Actual 17/18	Actual 18/19	Actual 19/20	Budget 20/21	Budget 21/22
Operations						
55010	Salaries	\$ 242,475	\$ 225,309	\$ 214,803	\$ 250,000	\$ 250,000
55015	Uniforms	\$ 1,263	\$ 770	\$ 346	\$ 1,500	\$ 1,500
55016	Medical Exams	\$ 280	\$ -	\$ 60	\$ -	\$ -
55020	Employee Benefits	\$ 104,948	\$ 91,628	\$ 97,553	\$ 115,000	\$ 115,000
55027	Payroll Taxes	\$ 5,152	\$ 4,371	\$ 4,466	\$ 6,000	\$ 6,000
55029	Dig Alert	\$ 402	\$ 516	\$ 535	\$ 550	\$ 700
55060	Gas/Oil/Fuel	\$ 2,309	\$ 3,092	\$ 2,367	\$ 4,000	\$ 4,000
55070	Insurance	\$ 16,045	\$ 11,499	\$ 18,308	\$ 26,000	\$ 30,000
55071	Legal Services	\$ 41,709	\$ 19,104	\$ 32,804	\$ 30,000	\$ 20,000
55080	Membership Dues	\$ 6,226	\$ 3,202	\$ 5,823	\$ 6,000	\$ 6,000
55100	Operating Supplies	\$ 2,462	\$ 2,679	\$ 5,106	\$ 7,000	\$ 7,000
55105	Small Tools & Equipment	\$ 8,279	\$ 4,151	\$ 952	\$ 6,000	\$ 5,000
55111	Computer Operations	\$ 2,233	\$ 2,722	\$ 4,458	\$ 5,000	\$ 8,000
55125	Postage	\$ 16	\$ 111	\$ 1,126	\$ 500	\$ 1,000
55126	Office Supplies	\$ 1,276	\$ 508	\$ 1,009	\$ 1,500	\$ 1,500
55130	Printing & Publishing	\$ -	\$ 746	\$ 191	\$ 1,000	\$ 1,000
55140	Permit Fees	\$ 430	\$ 3,786	\$ 554	\$ 3,000	\$ 1,500
55151	Collection R & M Operations	\$ 4,425	\$ 7,331	\$ 6,372	\$ 6,000	\$ 6,000
55152	Pump Station	\$ 3,246	\$ 3,376	\$ 1,580	\$ 5,000	\$ 15,000
55153	R & M Vehicles	\$ 1,814	\$ 3,663	\$ 2,030	\$ 6,000	\$ 8,000
55154	R & M Office Machines	\$ 1,982	\$ 1,969	\$ 2,759	\$ 3,000	\$ 2,000
55156	Lab Testing	\$ 5,252	\$ 4,994	\$ 3,920	\$ 5,000	\$ 5,000
55160	Education & Seminars	\$ 2,640	\$ 736	\$ 4,396	\$ 6,000	\$ 3,000
55170	Travel & Meetings	\$ 1,769	\$ 25	\$ 3,712	\$ 4,000	\$ 3,000
55190	Utilities	\$ 15,358	\$ 18,957	\$ 19,283	\$ 20,000	\$ 20,000
55195	Valley Gardens	\$ 232	\$ 208	\$ -	\$ -	
55198	Janin Acres	\$ -		\$ -		
55199	Golden Inn	\$ 1,512	\$ 3,719	\$ 8,394	\$ -	\$ -
55200	Wastewater Treatment Plant	\$ 216,000	\$ 228,000	\$ 240,000	\$ 240,000	\$ 240,000
55201	Solvang Projects	\$ 72,294	\$ 89,275	\$ 112,423		\$ -
55202	West SY		\$ 8,877			
55306	GIS	\$ 6,969	\$ 10,000	\$ 10,000	\$ -	\$ 10,000
55312	Scada/Smart Cover			\$ -	\$ -	\$ 10,000
59005	Horizon			\$ -	\$ -	
	Total Operation Expense	\$ 762,029	\$ 755,324	\$ 805,330	\$ 758,050	\$ 780,200
	TOTAL ENTERPRISE FUND	\$ 962,509	\$ 957,310	\$ 1,230,774	\$ 1,051,450	\$ 1,062,400
Account #	Description	Actual 17/18	Actual 18/19	Actual 19/20	Budget 20/21	Budget 21/22
	To Reserves					
31020	Annexation fee	\$ 2,885	\$ 14,944	\$ 8,763	\$ -	\$ 3,300
31050	Connection fee	\$ 26,800	\$ 113,464	\$ 21,616	\$ -	\$ 12,600
	Street Light Reserves	\$ 2,683	\$ 2,765	\$ 2,605	\$ 2,605	\$ 2,605
	Revenue over Expense	\$ 469,606	\$ 519,928	\$ 322,180	\$ 393,303	\$ 380,312
	To Capital Reserve	\$ 501,974	\$ 651,101	\$ 355,164	\$ 395,908	\$ 398,817

**SANTA YNEZ COMMUNITY SERVICES DISTRICT
PROPOSED BUDGET
2021/2022**

Capital Projects						
Account #	Description	Actual 17/18	Actual 18/19	Actual 19/20	Budget 20/21	Budget 21/22
	Transfer In from Reserves	\$ 708,000	\$ 878,000	\$ 1,409,000	\$ 1,000,000	\$ 1,515,000
	Force Main Bracing					\$ 200,000
	Solvang Capital			\$ 500,000		\$ 180,000
	Solvang WWTP Design Consultant		\$ 190,000	\$ -	\$ 300,000	
	WWTP Aeration				\$ 480,000	
	Operations Vehicle	\$ 40,000	\$ 40,000	\$ 45,000	\$ 45,000	
	Sewer Camera			\$ 100,000		\$ 50,000
	Sewer Main Repair	\$ 85,000	\$ 85,000	\$ 85,000	\$ 85,000	\$ 85,000
	Generator			\$ 60,000		
	Horizon Line	\$ 563,000	\$ 563,000	\$ 563,000	\$ 685,000	
	Rate Study	\$ -	\$ -	\$ 20,000	\$ 20,000	
	Stadium					\$ 1,000,000
	GIS	\$ 10,000				
	Fjord Drive Metering Manhole	\$ 10,000				
	Office Upgrade				\$ 30,000	
	Accounting Software			\$ 36,000	\$ 40,000	
	Total	\$ 688,000	\$ 878,000	\$ 1,409,000	\$ 1,000,000	\$ 1,515,000
Account #	Description	Actual 17/18	Actual 18/19	Actual 19/20	Budget 20/21	Budget 21/22
	City of Buellton					
54010	Salaries		\$ 5,719	\$ 2,956	\$ -	
54025	Benefits		\$ 2,605	\$ 1,858	\$ -	
54027	Payroll Taxes			\$ -	\$ -	
54151	Repair & Maintenance		\$ 70	\$ -	\$ -	
	Total City of Buellton		\$ 8,394	\$ 4,814	\$ -	
Account #	Description	Actual 17/18	Actual 18/19	Actual 19/20	Budget 20/21	Budget 21/22
	EXPENSE TRIBE					
	Tribe Collection System					
57110	Salaries	\$ 28,799	\$ 36,013	\$ 19,365	\$ 18,000	\$ 18,000
57120	Benefits	\$ 10,546	\$ 13,246	\$ 7,650	\$ 7,700	\$ 8,500
57127	Payroll Taxes	\$ 530	\$ 608	\$ 337	\$ 500	\$ 500
57151	Repair & Maintenance	\$ (7,413)	\$ 18,340	\$ 1,578	\$ 2,000	\$ 2,000
57170	Insurance	\$ 2,581	\$ 4,647	\$ 2,202	\$ 2,500	\$ 3,000
57190	Utilities	\$ 4,443	\$ 4,894	\$ 4,799	\$ 4,000	\$ 5,000
	Overhead					\$ 3,000
	Administration Fee		\$ 8,055	\$ 3,909	\$ 3,460	\$ 4,000
	Total Tribe Collection	\$ 39,486	\$ 85,803	\$ 39,840	\$ 38,160	\$ 44,000
	Tribe Wastewater Plant					
57210	Salaries	\$ 237,990	\$ 236,692	\$ 212,088	\$ 155,000	\$ 160,000
57215	Uniforms	\$ 463	\$ -	\$ -	\$ 500	\$ 500
57220	Benefits	\$ 92,199	\$ 88,302	\$ 86,155	\$ 71,000	\$ 72,000
57227	Payroll Taxes	\$ 5,058	\$ 4,657	\$ 4,164	\$ 5,000	\$ 5,000
57251	Repairs & Maintenance	\$ 50,261	\$ 14,923	\$ 10,431	\$ 10,000	\$ 5,000
57252	Education/Seminars	\$ 2,145	\$ -	\$ 98	\$ 1,000	\$ 1,000
57253	Travel & Meetings	\$ 1,476	\$ -	\$ -	\$ 1,000	\$ 1,000
57256	Lab Testing	\$ 21,867	\$ 28,825	\$ 23,895	\$ 25,000	\$ 25,000
57270	Insurance	\$ 12,020	\$ 12,044	\$ 12,664	\$ 14,000	\$ 20,000
57272	Engineering	\$ -				
57275	Membership Dues	\$ 1,587	\$ 150	\$ 2,625	\$ 2,700	\$ 3,000
57280	Operating Supplies	\$ 30,361	\$ 57,455	\$ 74,029	\$ 65,000	\$ 65,000
57291	Office supplies					
57293	Telephone	\$ 647	\$ 687	\$ 670	\$ 800	\$ 700

**SANTA YNEZ COMMUNITY SERVICES DISTRICT
PROPOSED BUDGET
2021/2022**

	Overhead					\$ 15,000
	Administration Fee		\$ 23,255	\$ 22,334	\$ 17,000	\$ 15,000
	<i>Total WWTP</i>	\$ 456,074	\$ 466,990	\$ 449,153	\$ 368,000	\$ 388,200
	<i>TOTAL Tribe & WWTP</i>	\$ 495,560	\$ 552,793	\$ 488,993	\$ 406,160	\$ 432,200
Account #	Description	Actual 17/18	Actual 18/19	Actual 19/20	Budget 20/21	Budget 21/22
	STREET LIGHT FUND					
31080	Property Taxes	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000
53100	Street Lights	\$ 1,317	\$ 1,235	\$ 1,037	\$ 1,395	\$ 1,395
	Street Light Reserve	\$ 2,683	\$ 2,765	\$ 2,605	\$ 2,605	\$ 2,605
		\$ 4,000	\$ 4,000	\$ 3,642	\$ 4,000	\$ 4,000

**SANTA YNEZ COMMUNITY SERVICES DISTRICT
PROPOSED BUDGET
2021/2022**

	17/18	18/19	19/20	20/21	21/22		
Revenue	\$ 1,957,360	\$2,158,439	\$2,032,734	\$1,830,453	\$1,788,612		
Expense	\$ 1,458,069	\$1,212,288	\$1,724,581	\$1,457,610	\$1,494,600		



