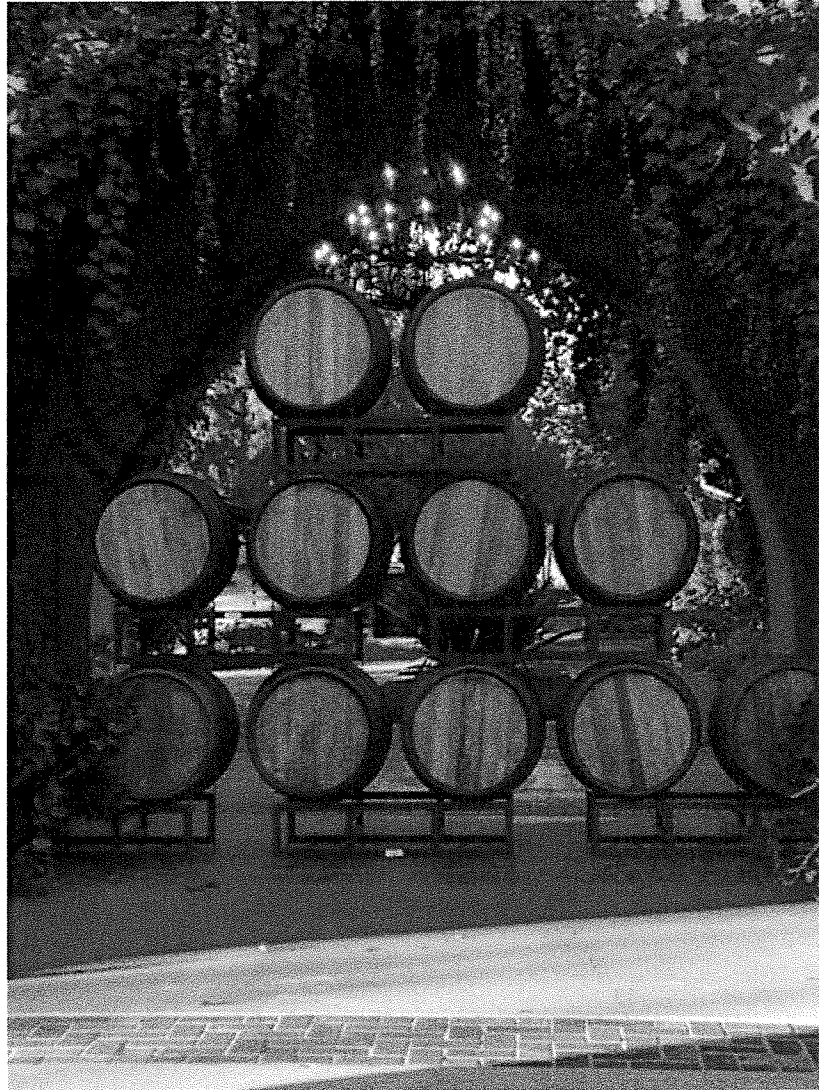


**SANTA YNEZ COMMUNITY
SERVICES DISTRICT**



BUDGET 2016/2017

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SANTA YNEZ COMMUNITY SERVICES DISTRICT

The mission of the District is to respond to the needs of its citizens and represent them, as a group, at local and regional levels in solving local problems affecting the common good.

To fulfill that mission, the Board of Directors of the Santa Ynez Community Services District is committed to the following legislative policy:

- To respond to community needs within the District's sphere of influence (said sphere being subject to future revision and amendment pursuant to Government Code) to the full extent of the District's authority and the purposes for which it was formed;
- To support orderly growth and development which is essential to the social, fiscal and economic well-being of the community as an integral part of the Santa Ynez Valley and which responds sensitively to environmental concerns and available natural resources; and
- To set priorities for community services by weighing actual and future needs against all available financial resources and to manage public funds in a manner both fiscally sound and conservative.

The Board further finds that the common good is best served when all policies are based upon the most complete information that can be assembled, the counsel of reliable, independent experts is sought, and the District is administered fairly, objectively and without deference to special or self-interests.

SANTA YNEZ COMMUNITY SERVICES DISTRICT

BOARD OF DIRECTORS

(Five member Board of Directors elected at-large)

Meetings 3rd Wednesday of the month, at 5:30 p.m.
District Office

President, David Higgins

Vice-President, Frank Mueller

Board Member, Carl Maler

Board Member, David Seymour

Board Member, Barry Marks

STAFF

General Manager, Jeff Hodge

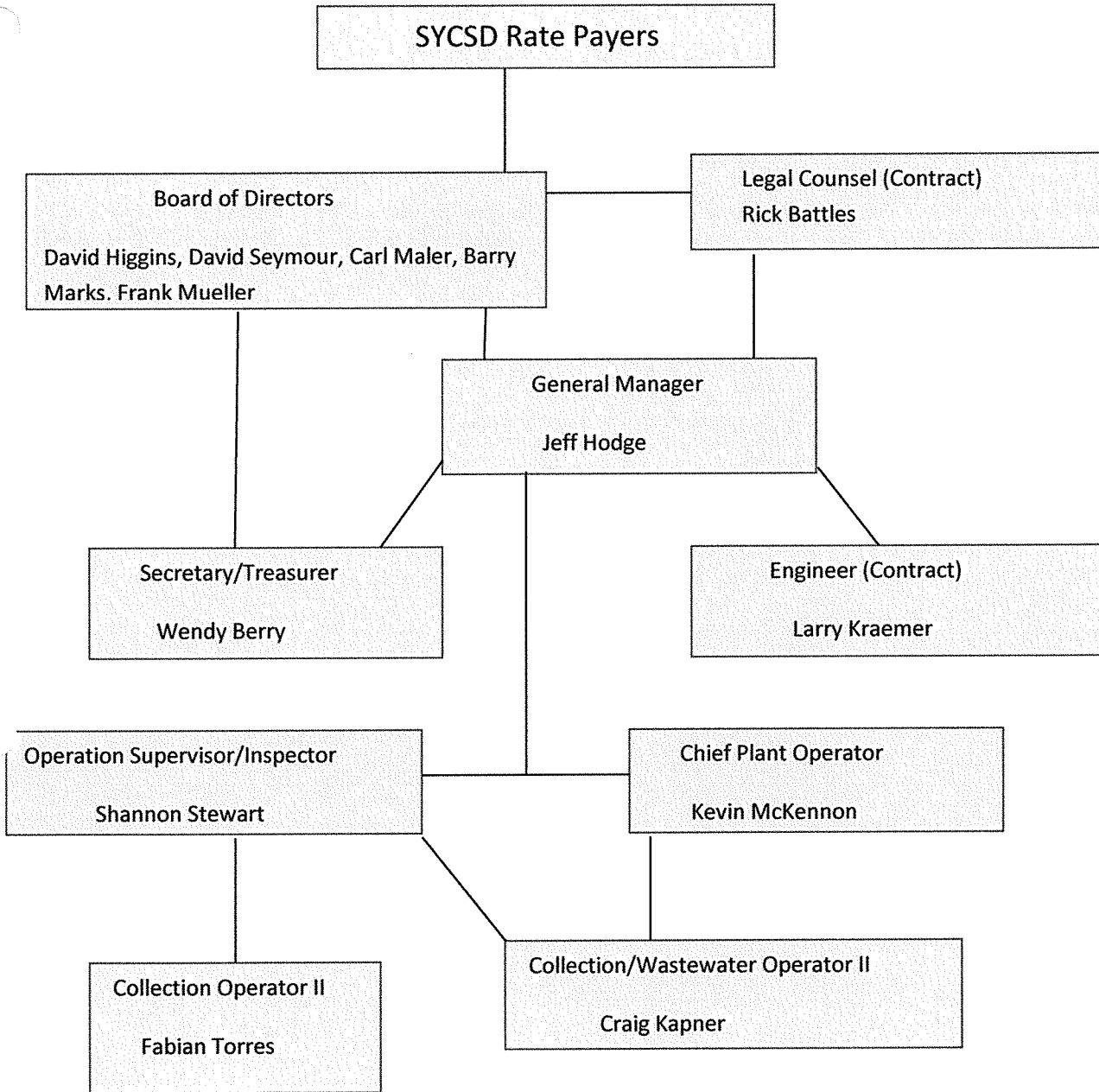
Secretary/Treasurer, Wendy Berry

Operation Supervisor/Inspector, Shannon Stewart

Collection Operator II/WWTP Operator, Craig Kapner

Collection Operator I, Fabian Torres

Chief Plant Operator, Kevin McKennon



WHAT IS THE SANTA YNEZ COMMUNITY SERVICES DISTRICT?

The Santa Ynez Community Services District was formed in 1971 by citizens in the area for the purpose of obtaining and providing community sewage disposal services in the Santa Ynez area (approximately one square mile). In January 1974 State and County health departments determined a health hazard existed due to septic systems, and a building moratorium was put on the area. The original system was built to address this problem and was completed in 1981. Subsequent to this there have been extensions to the mainline to make public sewer available to residents who have come to the District requesting service.

The Santa Ynez Community Services District is an independent special district created under section 61000, Title 6, Division 2 of the Community Services District Law of the State of California. The District is governed by a Board of Directors consisting of five elected members serving four year terms. Board members must reside in the District. As a local government, we are accessible to our customers and as an enterprise district we charge only those who receive the service.

The SYCSD owns 0.30 gpd capacity in the City of Solvang 1.5 mgd wastewater treatment plant. The SYCSD collection system has 699 connections, 372 manholes, 7.4 miles of 8 inch VCP gravity line, 4,415 feet of force main, 4.25 miles of 12 inch VCP gravity line and 2.1 miles of 15 inch VCP gravity line and one lift station. The SYCSD's main trunk line carries an average of 150,000 gpd to Solvang's treatment plant.

The Chumash Tribe owns 0.088 gpd of the SYCSD's capacity. The Chumash Tribe has constructed a wastewater treatment plant with a capacity of 200,000 gallons per day (gpd), which was brought on-line in May 2004. This plant will serve the Casino, Hotel, administration buildings, and approximately 350 residents on the reservation. Treatment includes head works, extended aeration, filtration, and the disinfection is by UV prior to discharge to Zanja de Cota Creek. The discharge will meet California Title 22, tertiary 2.2 standards. Some of this tertiary water is being utilized in the irrigation throughout the reservation and for water to flush the toilets. The SYCSD is under contract to maintain the Chumash wastewater plant and collection system. The SYCSD Board of Directors believes it is in the best interest of the community to have a governmental agency manage the Chumash wastewater treatment plant. The Tribe's collection system has 1.8 miles of 8 inch VCP gravity sewer, 33 manholes, .9 miles of 4 inch sewer force main and two lift stations.

	Description	Actual	Actual	Actual	Budget	Budget
		12/13	13/14	14/15	15/16	16/17
	REVENUE ENTERPRISE FUND					
31010	Prior Year Revenue		\$ (45.00)	\$ -	\$ -	\$ -
31015	Surplus Property		\$ 10,000.00		\$ -	\$ -
31020	Annexation Fees	\$ -	\$ 1,937	\$ 1,972	\$ 2,003	\$ -
31025	Rents/Leases	\$ -	\$ 584	\$ 780	\$ 500	\$ 400
31035	Administrative Fees	\$ 375	\$ 375	\$ 750	\$ 375	\$ 375
31037	WWTP Admin Fee			\$ 18,567	\$ 16,645	\$ 18,000
31038	WWTP Overhead Contribution			\$ 20,221	\$ 18,000	\$ 18,000
31050	Connections Fee		\$ 10,292	\$ 438,041	\$ 113,000	\$ 5,498
31080	Property Tax	\$ 142,502	\$ 148,994	\$ 158,477	\$ 151,000	\$ 160,000
31090	Inspection Fees	\$ 300	\$ 100	\$ 300	\$ 200	\$ 175
31100	Interest Income	\$ 10,000	\$ 7,287	\$ 5,268	\$ 4,200	\$ 4,000
31110	Project 1 & 2 W.S. Extension		\$ 13,185	\$ 13,185	\$ -	\$ -
31126	Tribe Admin Fee			\$ 6,507	\$ 7,900	\$ 6,000
31127	Tribe Overhead Contribution			\$ 3,791	\$ 3,000	\$ 3,000
31140	New Construction Laterals	\$ 350	\$ -	\$ 250	\$ 350	\$ -
31160	Tribe Revenue/OH & admin	\$ 38,453	\$ 44,399	\$ -	\$ -	\$ -
31190	Sewer Benefit Fees	\$ 38,513	\$ 38,206	\$ 38,200	\$ 38,000	\$ 37,900
32075	Reimbursed Expenses			\$ -	\$ -	\$ -
32085	Miscellaneous Income	\$ 273	\$ 2,325	\$ 7,632	\$ 500	\$ -
41000	Sewer Service Fees	\$ 690,756	\$ 782,721	\$ 827,569	\$ 837,000	\$ 850,000
	Total Revenue	\$ 921,522	\$ 1,060,360	\$ 1,541,510	\$ 1,192,673	\$ 1,103,348
Account	Description	Actual	Actual	Actual	Budget	Budget
#		12/13	13/14	14/15	15/16	16/17
	EXPENSE ENTERPRISE FUND					
	Administration					
51010	Salaries	\$ 57,928	\$ 55,946	\$ 61,094	\$ 85,000	\$ 90,000
51020	Employee Benefits	\$ 14,742	\$ 32,791	\$ 26,935	\$ 24,000	\$ 30,000
51027	Payroll Taxes	\$ 933	\$ 1,386	\$ 1,388	\$ 2,200	\$ 2,200
51016	Medical Exam		\$ 173			
51070	Insurance	\$ 2,884	\$ 1,849	\$ 1,332	\$ 3,000	\$ 3,100
51080	Membership			\$ 2,550	\$ 3,000	\$ 4,000
51110	Contract Services	\$ 20,000	\$ -	\$ -	\$ -	\$ -
51111	Computer Operations	\$ 650	\$ 130	\$ 2,778	\$ 4,000	\$ 15,000
51113	LAFCO	\$ 825	\$ 1,085	\$ 1,422	\$ 1,229	\$ 1,500

Account	Description	Actual 12/13	Actual 13/14	Actual 14/15	Budget 15/16	Budget 16/17
51114	Property Tax Fee County of SB		\$ 1,576	\$ 1,508	\$ 1,700	\$ 2,100
51120	Professional Services					\$ 35,000
	Administration Continued					
51121	Legal Services	\$ 25,000	\$ 10,914	\$ 14,437	\$ 12,000	\$ 25,000
51123	Audit Contract	\$ 6,935	\$ 7,175	\$ 10,000	\$ 10,500	\$ 10,500
51125	Postage	\$ 600	\$ 425	\$ 320	\$ 500	\$ 500
51126	Office Supplies	\$ 2,936	\$ 1,489	\$ 2,621	\$ 3,000	\$ 3,000
51130	Printing & Publishing	\$ 500	\$ 2,825	\$ 352	\$ 500	\$ 1,500
51154	Office Machines	\$ 850	\$ 582	\$ 856	\$ 1,200	\$ 1,000
51160	Educations & Seminars	\$ 2,000	\$ (38)	\$ 1,043	\$ 3,000	\$ 4,000
51170	Travel & Meetings	\$ 1,500	\$ 2,294	\$ 1,424	\$ 3,000	\$ 3,000
51193	Telephone	\$ 1,000	\$ 1,200	\$ 1,134	\$ 1,500	\$ 1,500
51198	Miscellaneous Refunds	\$ -	\$ 4,833	\$ -	\$ -	\$ -
51094	Bad Debt	\$ -	\$ 3,667			
	Total Administration Expense	\$ 139,283	\$ 130,302	\$ 131,194	\$ 159,329	\$ 232,900
	Building Expense					
52226	Supplies	\$ 500	\$ 344	\$ 113	\$ 500	\$ 800
52233	Building Loan	\$ 77,571	\$ 52,458	\$ -	\$ -	\$ -
52270	Insurance	\$ 2,093	\$ 1,699	\$ 1,825	\$ 1,500	\$ 1,400
52290	Utilities	\$ 4,000	\$ 3,898	\$ 3,791	\$ 4,500	\$ 4,500
52293	Maintenance	\$ 700	\$ 2,218	\$ 1,578	\$ 10,000	\$ 5,000
52294	Alarm System	\$ 920	\$ 985	\$ 912	\$ 925	\$ 1,100
	Total Building Expense	\$ 85,784	\$ 61,602	\$ 8,219	\$ 17,425	\$ 12,800
	Operations					
55010	Salaries	\$ 233,500	\$ 244,360	\$ 227,674	\$ 280,000	\$ 280,000
55015	Uniforms	\$ 1,225	\$ 255	\$ 1,293	\$ 1,600	\$ 1,600
55016	Medical Exams	\$ -	\$ -	\$ -	\$ -	\$ -
55020	Employee Benefits	\$ 71,797	\$ 72,657	\$ 66,737	\$ 92,000	\$ 90,000
55027	Payroll Taxes	\$ 3,877	\$ 3,664	\$ 4,488	\$ 6,600	\$ 6,600
55029	Dig Alert	\$ 200	\$ 231	\$ 263	\$ 350	\$ 350
55060	Gas/Oil/Fuel	\$ 5,500	\$ 4,235	\$ 3,971	\$ 5,000	\$ 3,000
55070	Insurance	\$ 17,172	\$ 13,175	\$ 11,095	\$ 15,000	\$ 15,000
55071	Legal Services	\$ 4,000	\$ 8,225	\$ 12,919	\$ 15,000	\$ 25,000
55072	Engineering Contract	\$ 2,430	\$ -	\$ -	\$ -	\$ -
55080	Membership Dues	\$ 2,480	\$ 2,788	\$ 2,847	\$ 3,000	\$ 3,500
55100	Operating Supplies	\$ 5,000	\$ 1,740	\$ 945	\$ 6,000	\$ 6,000

Account	Description	Actual	Actual	Actual	Budget	Budget
		12/13	13/14	14/15	15/16	16/17
55105	Small Tools & Equipment	\$ 1,200	\$ 896	\$ 7,435	\$ 10,000	\$ 8,000
55111	Computer Operations	\$ 500	\$ 870	\$ -	\$ 5,000	\$ 5,000
55125	Postage	\$ 50	\$ 58	\$ 132	\$ 100	\$ 100
55126	Office Supplies	\$ 700	\$ 1,310	\$ 2,272	\$ 2,000	\$ 2,000
55130	Printing & Publishing	\$ -	\$ 459	\$ -	\$ -	\$ 500
55140	Permit Fees	\$ 2,000	\$ 2,343	\$ 2,497	\$ 2,600	\$ 3,000
	Operations Continued					
55141	Rent	\$ -	\$ -	\$ -	\$ -	\$ -
55151	R & M Operations	\$ 8,500	\$ 9,383	\$ 8,446	\$ 11,000	\$ 16,000
55152	Pump Station		\$ 595	\$ 1,159		
55153	R & M Vehicles	\$ 2,000	\$ 2,203	\$ 1,897	\$ 3,000	\$ 3,000
55154	R & M Office Machines	\$ 1,100	\$ 1,081	\$ 1,129	\$ 3,500	\$ 3,500
55156	Lab Testing					\$ 500
55160	Education & Seminars	\$ 1,500	\$ 562	\$ 1,354	\$ 3,500	\$ 5,000
55170	Travel & Meetings	\$ 800	\$ 95	\$ 912	\$ 1,500	\$ 3,000
55190	Utilities	\$ 12,000	\$ 10,750	\$ 13,000	\$ 15,000	\$ 15,000
55200	Wastewater Treatment Plant	\$ 168,000	\$ 168,000	\$ 216,000	\$ 216,000	\$ 216,000
55311	Golden Inn			\$ -		
66900	Reconciliation Discrepancies	\$ -	\$ 2,209			
	Total Operation Expense	\$ 545,531	\$ 552,144	\$ 588,465	\$ 697,750	\$ 711,650
	TOTAL ENTERPRISE FUND	\$ 770,598	\$ 744,048	\$ 727,878	\$ 874,504	\$ 957,350
Account	Description	Actual	Actual	Actual	Budget	Budget
#		12/13	13/14	14/15	15/16	16/17
	From Reserves					
55201	Solvang Reconciliation	\$ -	\$ 117,452	\$ 25,106	\$ -	\$ -
55300	Equipment/Building	\$ 8,013	\$ 60,050			
55303	Relining Project	\$ -	\$ -	\$ -	\$ -	\$ -
55306	Projects	\$ -	\$ -	\$ 15,762	\$ -	\$ -
55307	Sewer Creek Crossing	\$ -	\$ -	\$ -	\$ -	\$ -
55308	Country Road Proposed Project	\$ -	\$ -	\$ -	\$ -	\$ -
55309	Hwy 246 Sewer Replacement	\$ -	\$ -	\$ -	\$ -	\$ -
55310	Hwy 246 Pump Station		\$ 386,579			
	Rate Study				\$ 25,000	\$ -
	Steel Building				\$ 30,000	\$ -

Account	Description	Actual	Actual	Actual	Budget	Budget
		12/13	13/14	14/15	15/16	16/17
	Grease Interceptor Long Horn					\$ 8,000
	SCADA for 246 Pump Station				\$ 10,000	
	Sewer Main Repair					\$ 85,000
	Reseal Parking Lot				\$ 15,000	\$ 15,000
	POSM Video Equipment & Software					\$ -
	Loan Payoffs - Bldg, SRF., Go Bond	\$ -	\$ 1,028,598	\$ -	\$ -	\$ -
	Total From Reserves	\$ 8,013	\$ 1,592,679	\$ 40,868	\$ 80,000	\$ 108,000
	To Reserves					
31020	Annexation fee		\$ 1,937	\$ 1,972	\$ 2,003	\$ -
31050	Connection fee		\$ 10,292	\$ 438,041	\$ 113,000	\$ 5,498
	Street Light Reserves		\$ 2,877	\$ 2,605	\$ 2,600	\$ 2,600
	Revenue over Expense		\$ 304,083	\$ 373,619	\$ 203,166	\$ 140,500
	To Capital Reserve	\$ 150,924	\$ 319,189	\$ 816,237	\$ 320,769	\$ 148,598
	EXPENSE TRIBE					
	Tribe Collection System					
57110	Salaries	\$ 27,895	\$ 36,884	\$ 41,751	\$ 44,000	\$ 35,000
57120	Benefits	\$ 7,646	\$ 10,561	\$ 11,624	\$ 19,500	\$ 12,000
57127	Payroll Taxes	\$ 455	\$ 641	\$ 835	\$ 3,000	\$ 2,000
57151	Repair & Maintenance	\$ 5,500	\$ 395	\$ 5,269	\$ 5,500	\$ 5,500
57170	Insurance	\$ 1,202	\$ 924	\$ 984	\$ 2,000	\$ 4,600
57190	Utilities	\$ 5,000	\$ 4,722	\$ 4,844	\$ 5,000	\$ 5,000
	Total Tribe Collection	\$ 47,698	\$ 54,127	\$ 65,307	\$ 79,000	\$ 64,100
	Tribe Wastewater Plant					
57210	Salaries	\$ 160,410	\$ 176,687	\$ 199,601	\$ 175,000	\$ 220,000
57215	Uniforms	\$ 525	\$ 525	\$ -	\$ 525	\$ 525
57220	Benefits	\$ 7,646	\$ 10,561	\$ 49,844	\$ 19,500	\$ 59,000
57227	Payroll Taxes	\$ 2,573	\$ 3,133	\$ 3,804	\$ 5,100	\$ 5,100
57251	Repairs & Maintenance	\$ 10,000	\$ 30,850	\$ 56,335	\$ 40,000	\$ 40,000
57252	Education/Seminars	\$ 500	\$ -	\$ 1,898	\$ 2,000	\$ 3,000
57253	Travel & Meetings	\$ 300	\$ -	\$ 331	\$ 300	\$ 300
57256	Lab Testing	\$ 30,000	\$ 35,791	\$ 16,698	\$ 30,000	\$ 30,000

Account	Description	Actual 12/13	Actual 13/14	Actual 14/15	Budget 15/16	Budget 16/17
57270	Insurance	\$ 9,314	\$ 6,153	\$ 4,403	\$ 10,000	\$ 14,000
57275	Membership Dues	\$ 170	\$ -	\$ 300	\$ 300	\$ 1,200
57280	Operating Supplies	\$ 90,000	\$ 57,244	\$ 38,830	\$ 50,000	\$ 30,000
57293	Telephone	\$ 550	\$ 145	\$ 520	\$ 700	\$ 700
	Total WWTP	\$ 311,988	\$ 321,089	\$ 372,564	\$ 333,425	\$ 403,825
	TOTAL Tribe & WWTP	\$ 430,047	\$ 375,216	\$ 437,871	\$ 412,425	\$ 467,925
	STREET LIGHT FUND					
31080	Property Taxes	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000
53100	Street Lights	\$ 1,350	\$ 1,123	\$ 1,395	\$ 1,400	\$ 1,400
	Street Light Reserve	\$ 2,650	\$ 2,877	\$ 2,605	\$ 2,600	\$ 2,600
		\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000
	BONDS					
	REVENUE GENERAL OBLIGATION BOND					
31075	GO Bond Taxes	\$ 19,825	\$ 21,392	\$ 20,976	\$ 19,877	\$ 18,877
31104	Interest Income	\$ 25	\$ 13	\$ -	\$ -	\$ -
	TOTAL GO BOND REVENUE	\$ 19,850	\$ 21,405	\$ 20,976	\$ 19,877	\$ 18,877
	EXPENSE GENERAL OBLIGATION BOND					
25300	Debt Service - Principal	\$ 15,000	\$ 89,000	\$ -	\$ -	\$ -
51096	Bond Admin Fee			\$ 46	\$ 46	\$ 46
51135	Debt Service - Interest	\$ 5,575	\$ 3,580	\$ -	\$ -	\$ -
	TOTAL GO BOND EXPENSE	\$ 20,575	\$ 92,580	\$ 46	\$ 46	\$ 46
	REVENUE STATE REVOLVING FUND					
31200	SRF Taxes	\$ 22,184	\$ 4,757	\$ 1,208	\$ 1,132	\$ -
31106	Interest Income	\$ 1,000	\$ 246	\$ -	\$ -	\$ -
	TOTAL SRF REVENUE	\$ 23,184	\$ 5,003	\$ 1,208	\$ 1,132	\$ -
	EXPENSE STATE REVOLVING FUND					

Account	Description	Actual 12/13	Actual 13/14	Actual 14/15	Budget 15/16	Budget 16/17
25500	Loan Principal	\$ 22,203	\$ 168,086	\$ -	\$ -	\$ -
51136	Loan Interest	\$ 4,370	\$ 3,684	\$ -	\$ -	\$ -
	TOTAL SRF EXPENSE	\$ 26,573	\$ 171,770	\$ -	\$ -	\$ -

Descriptions of Funds

Revenue

31020	Annexation Fees New Properties annexed into District	\$	-
31025	Rents/Leases	\$	400
31035	Administrative Fee - Charged for Annexation	\$	375
31037	WWTP Admin Fee 5% fee per contract	\$	18,000
31038	WWTP Overhead Contribution	\$	18,000
31050	Connections Fees - If any, will move to reserves per policy	\$	5,498
31080	Property Tax - Ad-valorem tax assessed on all properties annexed to the District, projected by the County.	\$	160,000
31090	Inspection Fees - \$100 per inspection	\$	175
31100	Interest Income - Interest on investments	\$	4,000
31126	Tribe Admin Fee 10% fee per contract	\$	6,000
31127	Tribe Overhead Contribution	\$	3,000
31140	New Construction Lateral \$350 per for saddle and labor	\$	-
31190	Sewer Benefit Fees -	\$	37,900

Includes all properties annexed to the District that have public sewers available. Collected on property tax roll. Fee is \$49.28

32075 **Reimbursed expenses**

32085	Miscellaneous Income - Unknown income (i.e insurance refund, etc)	\$	-
41000	Sewer Service Fees - Income from sewer service fees, includes a 3.75% increase per Bartle Wells Study 2011	\$	850,000

Expense Administration

51010	Salaries - General Manager 38%, Secretary/Treasurer \$35%, Directors includes 1.45% COLA	\$	90,000
51020	Employee Benefits - 401a, 457 Plan and Section 125 Plan	\$	30,000
51027	Payroll Taxes - Directors, General Manger and Secretary/Treasurer	\$	2,200
51070	Insurance - Estimated cost for general liability, property, and workers' comp	\$	3,100
51080	Membership	\$	4,000
51111	Computer Operations - Tech repair, Quickbooks updates, Ipads, laptop, new website, etc.	\$	15,000
51113	LAFCO - Estimated annual fee per LAFCO budget	\$	1,500

51114	Property Tax Fee SB County	\$	2,100
51120	Professional Services Eastments	\$	35,000
51121	Legal Services - Estimated legal fees	\$	25,000
51123	Audit Contract - Annual financial audit and State Controller Report	\$	10,500
51125	Postage - Estimated postage	\$	500
51126	Office Supplies - Estimated annual expense & replacement of one new computer	\$	3,000
51130	Printing & Publishing - Public notices	\$	1,500
51154	Office Machines - Copy machine lease and maintenance	\$	1,000
51160	Education & Seminars - For Directors and employees.	\$	4,000
51170	Travel & Meetings - For Directors and employees to attend meetings, including monthly SBCSDA	\$	3,000
51193	Telephone - Office Telephones & Fax	\$	1,500

Expense Building

52226	Supplies - Cleaning supplies	\$	800
52233	Building Loan - Principal & Interest on loan, pay off 2026		
52270	Insurance -	\$	1,400

Property / General Liability

52290	Utilities - PG&E / Gas / Water / HSS	\$ 4,500
52293	Maintenance - Miscellaneous maintenance	\$ 5,000
52294	Alarm System - Fire & Security Services and Monitoring	\$ 1,100

Expense Operations

55010	Salaries - 42% GM, 65% Secretary/Treasurer, 60% Supervisor, 27% Operator II 62% Operator II	\$280,000.00
55015	Uniforms - \$400 per employee for pants, shirts, steeltoe boots	\$ 1,600.00
55016	Medical Exams -	\$ -
55020	Employee Benefits - 401a, 457 Plan and Section 125 Plan	\$ 90,000.00
55027	Payroll Taxes - For positions listed in salary	\$ 6,600.00
55029	Dig Alert - Estimated expense	\$ 350.00
55060	Gas/Oil/Fuel - Trucks, jetter, generators	\$ 3,000.00
55070	Insurance - Estimated cost for general liability, property, workers' comp	\$ 15,000.00
55071	Legal Services - Estimated expense	\$ 25,000.00
55080	Membership Dues - CWEA, CSDA, SB-CSDA, CA Rural Water	\$ 3,500.00
55100	Operating Supplies - Supplies needed for the collection system	\$ 6,000.00

Expense	Operations	
55105	Small Tools & Equipment - Miscellaneous small tools	\$ 8,000.00
55111	Computer Operations - Software Updates, network harddrive for backups	\$ 5,000.00
55125	Postage - Estimated expense	\$ 100.00
55126	Office Supplies - Estimated annual expense	\$ 2,000.00
55130	Printing & Publishing - Door hangers, business cards	\$ 500.00
55140	Permit Fees - SWRCB for collection system & SB County Air Pollution for generator	\$ 3,000.00
55151	Repair & Maintenance -	\$ 16,000.00
55153	Repair & Maintenance - Vehicle General repair and tires for the 2004, 2007 pick-ups, jetter, pump trailer	\$ 3,000.00
55154	Repair & Maintenance Office Machines- Copy machine lease and maintenance	\$ 3,500.00
55156	Lab Testing Manhole 33	\$ 500.00
55160	Education & Seminars - Classes for the operations staff	\$ 5,000.00
55170	Travel & Meetings - For operations staff	\$ 3,000.00
55190	Utilities - Highway 246 Pump Station	\$ 15,000.00
55200	Solvang WWTP - Estimated cost of percentage for operation & maintenance of Solvang WWTP	\$216,000.00
	Capital Reserve - The balance of revenue/expense	\$140,500.00

From Reserves

Grease Interceptor	\$ 8,000.00
Sewer Main	
Repairs	\$ 85,000.00
Reseal Parking Lot	\$ 15,000.00

Street Lights

31080	Property Tax -	\$ 1,400.00
	Estimated taxes for street lights	
53100	Street Lights -	\$ 2,600.00
	Estimated expense for street light power	
	Street Light Reserve -	\$ 4,000.00
	Reserve to fund future development	

Expense - Tribe

Collection System

57110	Salaries -	\$ 35,000.00
	10% GM, 32% Op Supervisor, 18% Op II, 33% Op II	
57120	Benefits -	\$ 12,000.00
	401a, 457 Plan, Section 125 Plan	
57227	Payroll Taxes -	\$ 2,000.00
	% of taxes based on salary	
57151	Repair & Maintenance -	\$ 5,500.00
	Estimated cost	
57170	Insurance -	\$ 4,600.00
	% of estimated cost	
57190	Utilities -	\$ 5,000.00
	Electric, telephone, water for pump station	

Overhead Contribution -

This is calculated at year end.

Administrative Fee -

10% of maintenance & operations of the Tribe's collection system

WWTP		
57210	Salaries - 10% GM/100% Chief Plant Operator/8% Op Supervisor/ 55% Operator II/5% Operator II	\$220,000.00
57215	Uniforms - Pants, shirts, steeltoe boots	\$ 525.00
57220	Benefits - SEP-IRA, 457 Plan, Section 125	\$ 59,000.00
57227	Payroll Taxes - % based on salaries	\$ 5,100.00
57251	Repair & Maintenance - Estimated cost	\$ 40,000.00
57252	Education/Seminars - For both operators	\$ 3,000.00
57253	Travel/Meetings - For both operators	\$ 300.00
57256	Lab Testing - Includes all lab tests	\$ 30,000.00
57270	Insurance - % of estimated expense	\$ 14,000.00
57275	Membership Dues - Annual certification	\$ 1,200.00
57280	Operation Supplies - Estimated cost for plant supplies	\$ 30,000.00
57291	Office Supplies Estimated cost	\$ 700.00
57293	Telephone - Cell phone and radio for operator	

WWTP

Overhead Contribution - \$ 18,000.00
This is calculated at year end.

Administrative Fee - \$ 18,000.00
5% of maintenance & operation of the Tribe's
WWTP

Revenue - Bonds

31075 **GO Bonds Taxes -** \$ 18,877.00
Fund 3567 tax roll,
Started 1979

31104 **Interest Income -**
Interest earned on fund

Expense - Bonds

25300 **Debt Service Principal -**
Due on 8/1. Pay off 2017

51096 **Bond Admin Fee** \$ 46.00

Revenue - State Revolving Fund

31200 **SRF Taxes -**
Fund 3571 tax roll, Start 1999

31106 **Interest Income -**
Interest earned on fund

Expense - State Revolving Fund

25500 **Loan Principal -**
Due 2/1 Pay off 2019 for Westside
Project

51136 **Loan Interest -**
Due 2/1 @ 2.6%

Monthly Sewer Service Charges

User	Flow/ Unit (gpd)	Unit of Measure	Strength Factor	ERU Multiple	FY 2016-17
Residential Fixed Charges [1]					
Single Family	215		1.00	1.00	\$66.17
Multi-family	215		1.00	1.00	\$66.17
Second Unit/Studios	160		1.00	0.74	\$49.25
Mobile Home/Trailers					
Manager Residence	215		1.00	1.00	\$66.17
Trailer Space	215	space	1.00	1.00	\$66.17
Mobile Home Park Laundry	140		1.00	0.65	\$43.09
Retirement Facility					
Manager Residence	215		1.00	1.00	\$66.17
Rooms w/o Kitchens	100	room	1.00	0.47	\$30.78
Rooms w/ Kitchens	150	room	1.00	0.70	\$46.17
Non-Residential Fixed Charges					
Motel/Hotel					
Manager Residence	215		1.00	1.00	\$66.17
Rooms w/o Kitchens	100	room	1.00	0.47	\$30.78
Rooms w/ Kitchens	150	room	1.00	0.70	\$46.17
Laundrettes, per machine	160	machine	1.00	0.74	\$49.25
Beauty & Barber Shops					
Each Sink Over 2	100	sink	1.00	0.47	\$30.78
Gas Station w/Restroom	325		1.00	1.51	\$100.04
Cocktail Lounge					
Additional Seating	8	seat	1.00	0.04	\$2.46
Market, Major	750		1.76	6.14	\$406.29
Convenience Market	215		1.00	1.00	\$66.17
Convenience Market w/Deli	270		1.76	2.21	\$146.27
Deli	260		1.00	1.21	\$80.02
Office & Retail					
Units w/o Toilets	100		1.00	0.47	\$30.78
Restaurant Full Service					
Additional Seating - Food	12	seat	1.76	0.10	\$6.51
Additional Seating - Bar/Banquet	8	seat	1.00	0.04	\$2.46

Monthly Sewer Service Charges

User/Classification	gpd	Unit of measure	Strength Factor	ERU	2016/2017 Rates
Coffee Specialty Retail	270		1.00	1.26	\$83.10
Restaurant - Fast Food	240		1.76	1.96	\$130.01
YMCA [2]					-
Institutional					
Church	215		1.00	1.00	\$66.17
Pre/Elementary School, Per Student	7	student	1.00	0.03	\$1.98
High School, per Student	9	student	1.00	0.04	\$2.77
Museum	215		1.00	1.00	\$66.17
Post Office	215		1.00	1.00	\$66.17
Public Park	500		1.00	2.33	\$153.89
Additional Sewer Service Charges					
Senior Living					
Manager Residence	215		1.00	1.00	\$66.17
per Bed	125	bed	1.00	0.58	\$38.47
Food Service	600		1.76	4.91	\$325.03
Additional Seating (per seat)	12	seat	1.76	0.10	\$6.51
Recovery Ranch					
Manager Residence	215		1.00	1.00	\$66.17
per Bed	70	bed	1.00	0.33	\$21.54
Food Service	600		1.76	4.91	\$325.03
Additional Seating (per seat)	12	seat	1.76	0.10	\$6.51
Medical, Dental, Veterinarian					
Clinic or Building (per 1,000 sf)	300	1,000 sf	1.15	1.60	\$106.18
Billiard/Café (per 1,000 sf)	150	1,000 sf	1.15	0.80	\$53.09
Food Service	600		1.76	4.91	\$325.03
Additional Seating (per seat)	12	seat	1.76	0.10	\$6.51
Cocktail Lounge with Food	430		1.76	3.52	\$232.92
Additional Seating	8	seat	1.76	0.07	\$4.33
Car Wash	1,350	1.15	1.15	7.22	\$477.82
Winery and Wine Tasting	270		1.00	1.26	\$83.10
Wine Tasting with Food	430		1.76	3.52	\$232.92
Additional Seating	8		1.76	0.07	\$4.33

[1] All sewer service charges are effective July 1.2016

Exhibit A

Calculation of SFR Capacity Char

Date		ENR-CCI	Capacity
Month	Year	Value	Charge
April	2011	9027	\$5,012.32
April	2012	9273	\$5,148.91
April	2013	9484	\$5,266.07
April	2014	9750	\$5,413.77
April	2015	9992	\$5,548.14
April	2015	10279.94	\$5,708.03

Schedule of Capacity Charges

Line No.	Development Type	Use Description	Flow (gpd)	Strength Factor	ERU Ratio	Capacity Charge
Residential						
1	Single Family	Dwelling	215	1.00	1.00	\$5,708.03
2	Multi-family	Dwelling, Apartment, Condominiums	215	1.00	1.00	\$5,708.03
3	Second Unit/Studios	Dwelling, Studio, 1 and 2 bedroom Unit w/o laundry	160	1.00	0.74	\$4,248.35
4	Mobile Home/Trailers					
	Manager Residence	Dwelling	215	1.00	1.00	\$5,708.03
6	Trailer Space	Residence or Park	215	1.00	1.00	\$5,708.03
7	Mobile Home Park Laundry	Laundry	140	1.00	0.65	\$3,716.75
Retirement Facility						
8	Manager Residence	Dwelling	215	1.00	1.00	\$5,708.03
9	Rooms w/o Kitchens	Dwelling	100	1.00	0.47	\$2,655.33
10	Rooms w/ Kitchens	Dwelling	150	1.00	0.70	\$3,982.55
Non-Residential						
Motel/Hotel						
11	Manager Residence	Dwelling	215	1.00	1.00	\$5,708.03
12	Rooms w/o Kitchens	Guest House	100	1.00	0.47	\$2,655.33
13	Rooms w/ Kitchens	Guest House	150	1.00	0.70	\$3,982.55
14	Laundrettes, per machine	Each washing machine	160	1.00	0.74	\$4,248.35
15	Beauty & Barber Shops	Business	215	1.00	1.00	\$5,708.03
16	Each Sink Over 2	Station Chair	100	1.00	0.47	\$2,655.33
17	Gas Station w/Restroom	Business	325	1.00	1.51	\$8,629.16
18	Cocktail Lounge/Wine Tasting	Up to 50 seats	430	1.00	2.00	\$11,416.95
19	Additional Seating	Per seat	8	1.00	0.04	\$212.10
20	Market, Major	W/meat & produce dept. (first 20 DFUs)	750	1.76	6.14	\$35,046.46
21	Convenience Market	No food preparation, dry goods only	215	1.00	1.00	\$5,708.03
22	Convenience Market w/Deli	Food preparation with sinks (first 20 DFUs)	270	1.76	2.21	\$12,617.08
23	Deli	Food preparation with sinks (first 20 DFUs)	260	1.00	1.21	\$6,902.79
24	Office & Retail	Professional & Commercial Retail	215	1.00	1.00	\$5,708.03
25	Units w/o Toilets	Each unit w/central toilet facility	100	1.00	0.47	\$2,655.33
26	Restaurant Full Service	Up to 21 seats	600	1.76	4.91	\$28,037.16
27	Additional Seating - Food	Per seat	12	1.76	0.10	\$561.14
28	Additional Seating - Bar/Banquet	Per seat	8	1.00	0.04	\$212.10
29	Coffee Specialty Retail	Up to 21 seats (incl 50% outdoors)	270	1.00	1.26	\$7,168.59
30	Restaurant - Fast Food	No seating (first 20 DFUs)	240	1.76	1.96	\$11,214.69
Institutional						
31	Church	Base rate	215	1.00	1.00	\$5,708.03
32	Pre/Elementary School, Per Student	Per student & staff	7	1.00	0.03	\$185.84
33	High School, per Student	Per student & staff w/kitchens and showers	9	1.00	0.04	\$238.95
34	Museum	Tax exempt	215	1.00	1.00	\$5,708.03
35	Post Office	Tax exempt	215	1.00	1.00	\$5,708.03
36	Public Park	Per toilet room	500	1.00	2.33	\$13,274.87
Additional Sewer Service Charges						
37	Senior Living					
38	Manager Residence	Dwelling	215	1.00	1.00	\$5,708.03

Schedule of Capacity Charges

Line No.	Development Type	Use Description	Flow (gpd)	Strength Factor	ERU Ratio	Capacity Charge
40	Per Bed	Per Bed	125	1.00	0.58	\$3,318.60
	Food Service	up to 21 seats	600	1.76	4.91	\$28,037.16
	Additional Seating (per Seat)	Per Seat	12	1.76	0.10	\$561.14
41	Recovery Ranch					
42	Manager Residence	Dwelling	215	1.00	1.00	\$5,708.03
43	per Bed	Per Bed	70	1.00	0.33	\$1,858.43
44	Food Service	Up to 21 seats	600	1.76	4.91	\$28,037.16
45	Additional Seating (per seat)	Per seat	12	1.76	0.10	\$561.14
46	Medical, Dental, Veterinarian					
47	Clinic or Building (per 1,000 sf)	Professional & Commercial, per 1,000 sf	300	1.15	1.60	\$9,159.39
48	Billiard/Café (per 1,000 sf)	per 1,000 sf	150	1.15	0.80	\$4,579.70
49	Food Service	Up to 21 seats	600	1.76	4.91	\$28,037.16
50	Additional Seating (per seat)	Per seat	12	1.76	0.10	\$561.14
51	Car Wash	Business	1,350	1.15	7.22	\$41,217.26
52	Cocktail Lounge with Food	Food preparation with sinks (first 20 DFUs)	430	1.76	3.52	\$20,092.25
53	Additional Seating	Per seat	8	1.76	0.07	\$373.81
54	Winery and Wine Tasting	No food preparation, dry goods only	270	1.00	1.26	\$7,168.22
55	Wine Tasting with Food	Food preparation with sinks (first 20 DFUs)	430	1.76	3.52	\$20,092.25
56	Additional Seating	Per seat	8	1.76	0.07	\$373.81

SYCSD Debt @ June 30, 2016

- The District is currently debt free

USDA General Obligation Bonds: Bonds issued in 1978 Series A for \$150,000 and Series B for \$350,000. On August 4, 1987 the District paid off the balance of the Series A Bonds totaling \$138,000. Interest rate on the bonds is 5% per annum and is payable on August 1 and February 1 each year. The bonds are paid off as of June 30, 2014. The District will still continue to receive revenue through 2017.

SWRCB State Revolving Fund Loan: In December 1998 the District entered into a loan in the amount of \$410,106 for the Westside Sewer Extension. The loan is being repaid at \$26,573 per year and the interest rate on the loan is 2.60% for twenty years. This debt was paid off in February 2014.

Citizens Business Bank Installment Sale Agreement: On October 11, 2006 the District entered into a twenty year installment sale agreement in the amount of \$1,000,000 for the construction of a District office building. Interest rate on the loan is 5.20% per annum until 2026 and is payable on April 11th and October 11th each year. This debt was refinanced as of October 11, 2011 at 4.55%. The loan was paid off June 20, 2014.

Note:

GO BOND Interest Savings	\$7,899.02
SRF Interest Savings	\$9,871.39
<u>Citizens Bank Savings</u>	<u>\$248,502.30</u>
Total interest savings	\$266,272.71

RESOLUTION NO. 16-07

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE SANTA YNEZ COMMUNITY SERVICES
DISTRICT FIXING AND APPROVING THE BUDGET
FOR FISCAL YEAR 2016-2017**

RESOLVED, by the Board of Directors of the Santa Ynez Community Services District, Santa Barbara County, California that the budget for the Fiscal Year 2016-2017 for the Santa Ynez Community Services District, on file with the Secretary and heretofore reviewed and considered by this Board, is hereby fixed and approved.

PASSED AND ADOPTED this 15th day of June, 2016, by the following vote of the Board of Directors of the Santa Ynez Community Services District.

AYES: Higgins, Seymour, Maler, Marks, Mueller

NOES:

ABSENT:

ABSTAIN:

David Higgins, President of the
Board of Directors

ATTEST:

Wendy Berry, Secretary of the
Board of Directors