

SANTA YNEZ COMMUNITY SERVICES DISTRICT



BUDGET 2021/2022

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SANTA YNEZ COMMUNITY SERVICES DISTRICT

The mission of the District is to respond to the needs of its citizens and represent them, as a group, at local and regional levels in solving local problems affecting the common good.

To fulfill that mission, the Board of Directors of the Santa Ynez Community Services District is committed to the following legislative policy:

- To respond to community needs within the District's sphere of influence (said sphere being subject to future revision and amendment pursuant to Government Code) to the full extent of the District's authority and the purposes for which it was formed;
- To support orderly growth and development which is essential to the social, fiscal and economic well-being of the community as an integral part of the Santa Ynez Valley and which responds sensitively to environmental concerns and available natural resources; and
- To set priorities for community services by weighing actual and future needs against all available financial resources and to manage public funds in a manner both fiscally sound and conservative.

The Board further finds that the common good is best served when all policies are based upon the most complete information that can be assembled, the counsel of reliable, independent experts is sought, and the District is administered fairly, objectively and without deference to special or self-interests.

SANTA YNEZ COMMUNITY SERVICES DISTRICT

BOARD OF DIRECTORS

(Five-member Board of Directors elected at-large)

Meetings 3rd Wednesday of the month, at 5:30 p.m.
District Office

President, Karen Jones

Vice-President, David Beard

Board Member, Bob D'Ambra

Board Member, Bradlee Van Pelt

Board Member, Frank Redfern

STAFF

General Manager, Jose Acosta

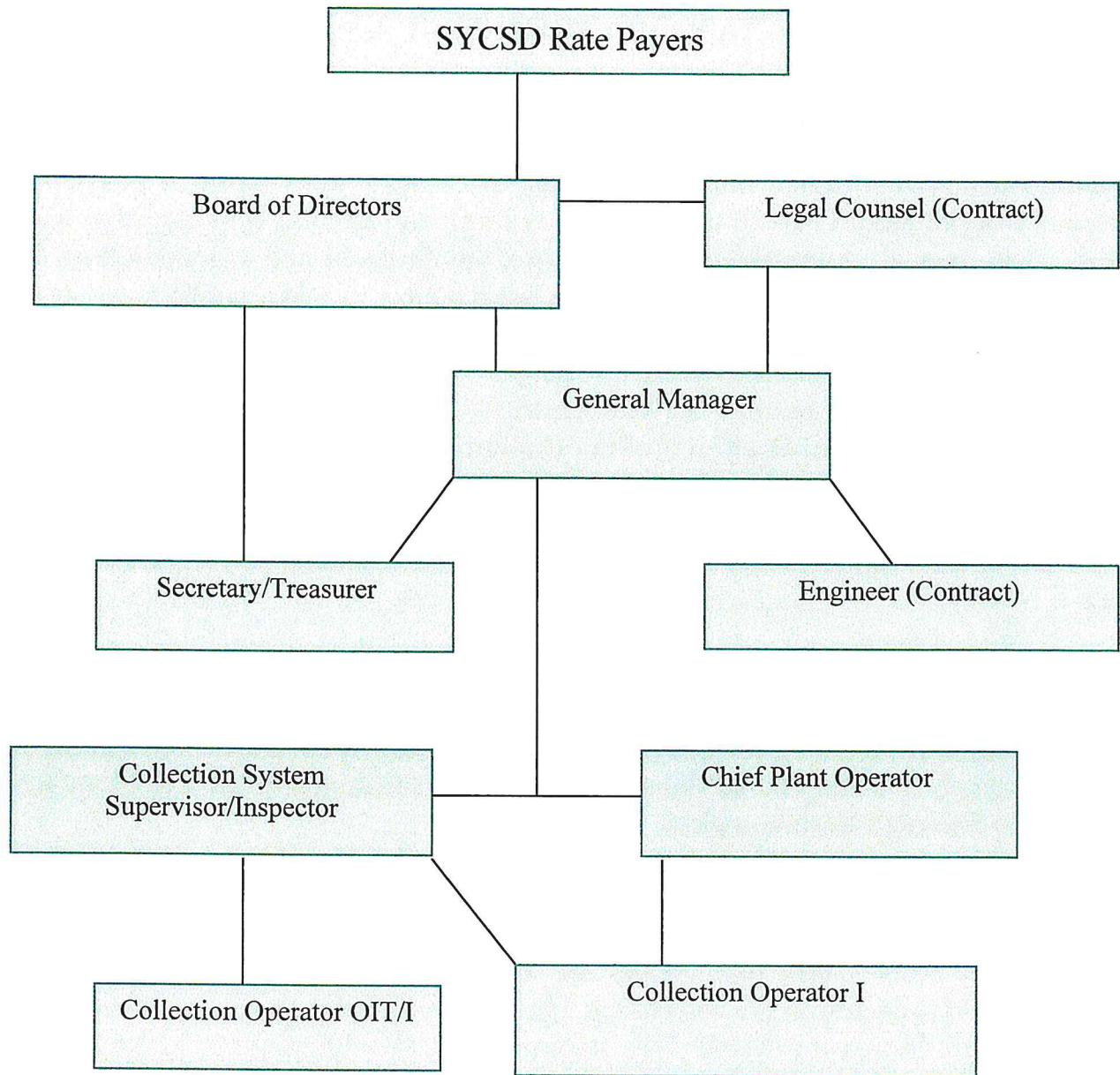
Secretary/Treasurer, Wendy Berry

Operation Supervisor/Inspector - Craig Kapner

Chief Plant Operator, Kevin McKennon

Collection Operator I, Fabian Torres

Collection Operator I, Cristian Tejada



WHAT IS THE SANTA YNEZ COMMUNITY SERVICES DISTRICT?

The Santa Ynez Community Services District was formed in 1971 by citizens in the area for the purpose of obtaining and providing community sewage disposal services in the Santa Ynez area (approximately one square mile). In January 1974 State and County health departments determined a health hazard existed due to septic systems, and a building moratorium was put on the area. The original system was built to address this problem and was completed in 1981. Subsequent to this there have been extensions to the mainline to make public sewer available to residents who have come to the District requesting service.

The Santa Ynez Community Services District is an independent special district created under section 61000, Title 6, Division 2 of the Community Services District Law of the State of California. The District is governed by a Board of Directors consisting of five elected members serving four-year terms. Board members must reside in the District. As a local government, we are accessible to our customers and as an enterprise district we charge only those who receive the service.

The SYCSD owns 0.30 MGD capacity in the City of Solvang 1.5 MGD wastewater treatment plant. The SYCSD collection system has 712 connections, 372 manholes, 7.4 miles of 8-inch VCP gravity line, 4,415 feet of force main, 4.25 miles of 12-inch VCP gravity line and 2.1 miles of 15 inch VCP gravity line and one lift station. The SYCSD's main trunk line carries an average of 140,000 gpd to Solvang's treatment plant.

The Chumash Tribe owns 0.088 MGD of the SYCSD's capacity. The Chumash Tribe has constructed a wastewater treatment plant with a capacity of 400,000 gallons per day (gpd), which was upgraded in 2015. This plant serves the Casino, Hotel, administration buildings, and approximately 350 residents on the reservation. Treatment includes Biological Nutrient Removal (BNR), Membrane Bioreactor (MBR). The system utilizes two different disposal methods which are NPDES into the Zanja Cota Creek and by Title 22 for reuse and irrigation purposes for unrestricted uses on Tribal and State of California lands. The SYCSD has been under contract with the Chumash since 1983 to maintain the Chumash collection system and wastewater treatment plant. The SYCSD Board of Directors believes it is in the best interest of the community to have a governmental agency manage the Chumash wastewater treatment plant. The Tribe's collection system has 1.8 miles of 8-inch VCP gravity sewer, 33 manholes, 0.9 miles of 4-inch sewer force main and two lift stations.

#	Description	Actual 17/18	Actual 18/19	Actual 19/20	Budget 20/21	Budget 21/22
REVENUE ENTERPRISE FUND						
31020	Buy-In Fee	\$ 2,885	\$ 14,944	\$ 8,763		\$ 3,300
31025	Rents/Leases	\$ 510	\$ 640	\$ 690	\$ 500	\$ -
31035	Administrative Fees	\$ 375	\$ -	\$ 5,525		\$ 700
31037	WWTP Admin Fee	\$ 22,705	\$ 23,225	\$ 22,334	\$ 17,000	\$ 15,000
31038	WWTP Overhead Contribution	\$ 22,885	\$ 19,705	\$ 16,302	\$ 16,000	\$ 15,000
31039	Buellton Admin Fee		\$ 832	\$ 1,186		
31050	Capacity Fee	\$ 26,800	\$ 113,464	\$ 21,616		\$ 12,600
31075	GO Bond	\$ 19,901	\$ 487	\$ 17		\$ -
31080	Property Tax	\$ 181,321	\$ 182,698	\$ 190,750	\$ 180,000	\$ 185,000
31089	Plan Check Fee	\$ 700	\$ 700	\$ 875		\$ -
31090	Inspection Fees	\$ 460	\$ 460	\$ 460		\$ 230
31100	Interest Income	\$ 30,545	\$ 67,955	\$ 74,729	\$ 35,000	\$ 20,000
31110	Loan Payment Extension		\$ 26,370	\$ -		
31120	WWTP Reimbursable	\$ 429,041	\$ 443,238	\$ 432,567	\$ 351,000	\$ 300,000
31122	Buellton Reimbursable	\$ -	\$ 8,395	\$ 11,860		\$ -
31125	Tribe Reimbursable	\$ 59,007	\$ 78,120	\$ 35,353	\$ 34,700	\$ 30,000
31126	Tribe Admin Fee	\$ 5,901	\$ 8,055	\$ 3,909	\$ 3,460	\$ 4,000
31127	Tribe Overhead Contribution	\$ 2,180	\$ 3,737	\$ 1,553	\$ 3,000	\$ 3,000
31140	New Construction Laterals	\$ -	\$ 600	\$ -		\$ -
31190	Sewer Benefit Fees	\$ 38,290	\$ 38,600	\$ 38,829	\$ 38,000	\$ 38,000
31201	Installment Payment Plan	\$ 1,782	\$ 1,782	\$ 1,782	\$ 1,793	\$ 1,782
32075	Reimbursed Expenses	\$ 7,168	\$ 6,533	\$ 7,114		
32078	Grant Income	\$ 59,363				
32085	Miscellaneous Income	\$ 0	\$ 1	\$ -		
32086	Golden Inn Reimbursable	\$ 1,421	\$ 3,745	\$ 6,906		
41000	Sewer Service Fees	\$ 1,044,120	\$ 1,114,153	\$ 1,149,614	\$ 1,150,000	\$ 1,160,000
Total Revenue		\$ 1,957,360	\$ 2,158,439	\$ 2,032,734	\$ 1,830,453	\$ 1,788,612

Account #	Description	Actual 17/18	Actual 18/19	Actual 19/20	Budget 20/21	Budget 21/22
EXPENSE ENTERPRISE FUND						
Administration						
51005	Bank Fees	535	920	\$ 1,630	\$ 1,700	\$ 1,500
51010	Salaries	\$ 74,350	\$ 69,680	\$ 228,648	\$ 110,000	\$ 110,000
51020	Employee Benefits	\$ 22,305	\$ 40,545	\$ 25,318	\$ 40,000	\$ 35,000
51027	Payroll Taxes	\$ 1,555	\$ 1,528	\$ 3,938	\$ 4,000	\$ 3,000
51040	Election Fees	\$ -	\$ 984	\$ -	\$ 1,100	\$ -
51070	Insurance	\$ 449	\$ 93	\$ 273	\$ 700	\$ 1,000
51080	Membership	\$ 3,859	\$ 5,012	\$ 6,153	\$ 6,000	\$ 7,000
51096	Bond Fee	\$ -	\$ -	\$ -	\$ -	\$ -
51111	Computer Operations	\$ 3,813	\$ 3,765	\$ 4,378	\$ 5,000	\$ 7,000
51113	LAFCO	\$ 1,004	\$ 1,081	\$ 1,065	\$ 1,200	\$ 1,500
51114	Property Tax Fee County of SB	\$ 2,266	\$ 2,597	\$ 2,579	\$ 2,800	\$ 3,000
51120	Professional Services	\$ 4,310	\$ 1,401	\$ 27,603	\$ 25,000	\$ 25,000
51121	Legal Services	\$ 35,145	\$ 24,191	\$ 78,936	\$ 40,000	\$ 40,000
51123	Audit Contract	\$ 14,090	\$ 11,756	\$ 10,806	\$ 12,500	\$ 9,500
51125	Postage	\$ 388	\$ 359	\$ 1,095	\$ 1,200	\$ 1,200
51126	Office Supplies	\$ 1,960	\$ 1,223	\$ 748	\$ 1,000	\$ 1,500
51130	Printing & Publishing	\$ 1,000	\$ 154	\$ 6,530	\$ 7,000	\$ 5,000
51154	Office Machines	\$ 1,064	\$ 1,247	\$ 1,484	\$ 3,500	\$ 2,000
51160	Educations & Seminars	\$ 7,947	\$ 5,562	\$ 4,501	\$ 6,000	\$ 4,000
51170	Travel & Meetings	\$ 10,105	\$ 8,913	\$ 3,739	\$ 5,000	\$ 4,000
51193	Telephone	\$ 1,739	\$ 3,585	\$ 4,241	\$ 4,000	\$ 4,000
51198	Miscellaneous Refunds	\$ -	\$ -	\$ -	\$ -	\$ -
Total Administration Expense		\$ 187,349	\$ 184,596	\$ 413,665	\$ 277,700	\$ 265,200

Building Expense

52226	Supplies	\$ 909	\$ 418	\$ 416	\$ 1,200	\$ 1,500
52270	Insurance	\$ 1,434	\$ 1,726	\$ 1,765	\$ 2,000	\$ 3,000
52290	Utilities	\$ 4,506	\$ 4,790	\$ 4,805	\$ 6,000	\$ 6,000
52293	Maintenance	\$ 5,286	\$ 9,101	\$ 3,576	\$ 5,000	\$ 5,000
52294	Alarm System	\$ 996	\$ 1,355	\$ 1,217	\$ 1,500	\$ 1,500
Total Building Expense		\$ 13,131	\$ 17,390	\$ 11,779	\$ 15,700	\$ 17,000

Account #	Description	Actual 17/18	Actual 18/19	Actual 19/20	Budget 20/21	Budget 21/22
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Operations

55010	Salaries	\$ 242,475	\$ 225,309	\$ 214,803	\$ 250,000	\$ 250,000
55015	Uniforms	\$ 1,263	\$ 770	\$ 346	\$ 1,500	\$ 1,500
55016	Medical Exams	\$ 280	\$ -	\$ 60	\$ -	\$ -
55020	Employee Benefits	\$ 104,948	\$ 91,628	\$ 97,553	\$ 115,000	\$ 115,000
55027	Payroll Taxes	\$ 5,152	\$ 4,371	\$ 4,466	\$ 6,000	\$ 6,000
55029	Dig Alert	\$ 402	\$ 516	\$ 535	\$ 550	\$ 700
55060	Gas/Oil/Fuel	\$ 2,309	\$ 3,092	\$ 2,367	\$ 4,000	\$ 4,000
55070	Insurance	\$ 16,045	\$ 11,499	\$ 18,308	\$ 26,000	\$ 30,000
55071	Legal Services	\$ 41,709	\$ 19,104	\$ 32,804	\$ 30,000	\$ 20,000
55080	Membership Dues	\$ 6,226	\$ 3,202	\$ 5,823	\$ 6,000	\$ 6,000
55100	Operating Supplies	\$ 2,462	\$ 2,679	\$ 5,106	\$ 7,000	\$ 7,000
55105	Small Tools & Equipment	\$ 8,279	\$ 4,151	\$ 952	\$ 6,000	\$ 5,000
55111	Computer Operations	\$ 2,233	\$ 2,722	\$ 4,458	\$ 5,000	\$ 8,000
55125	Postage	\$ 16	\$ 111	\$ 1,126	\$ 500	\$ 1,000
55126	Office Supplies	\$ 1,276	\$ 508	\$ 1,009	\$ 1,500	\$ 1,500
55130	Printing & Publishing	\$ -	\$ 746	\$ 191	\$ 1,000	\$ 1,000
55140	Permit Fees	\$ 430	\$ 3,786	\$ 554	\$ 3,000	\$ 1,500
55151	Collection R & M Operations	\$ 4,425	\$ 7,331	\$ 6,372	\$ 6,000	\$ 6,000
55152	Pump Station	\$ 3,246	\$ 3,376	\$ 1,580	\$ 5,000	\$ 15,000
55153	R & M Vehicles	\$ 1,814	\$ 3,663	\$ 2,030	\$ 6,000	\$ 8,000
55154	R & M Office Machines	\$ 1,982	\$ 1,969	\$ 2,759	\$ 3,000	\$ 2,000
55156	Lab Testing	\$ 5,252	\$ 4,994	\$ 3,920	\$ 5,000	\$ 5,000
55160	Education & Seminars	\$ 2,640	\$ 736	\$ 4,396	\$ 6,000	\$ 3,000
55170	Travel & Meetings	\$ 1,769	\$ 25	\$ 3,712	\$ 4,000	\$ 3,000
55190	Utilities	\$ 15,358	\$ 18,957	\$ 19,283	\$ 20,000	\$ 20,000
55195	Valley Gardens	\$ 232	\$ 208	\$ -	\$ -	\$ -
55198	Janin Acres	\$ -	\$ -	\$ -	\$ -	\$ -
55199	Golden Inn	\$ 1,512	\$ 3,719	\$ 8,394	\$ -	\$ -
55200	Wastewater Treatment Plant	\$ 216,000	\$ 228,000	\$ 240,000	\$ 240,000	\$ 240,000
55201	Solvang Projects	\$ 72,294	\$ 89,275	\$ 112,423	\$ -	\$ -
55202	West SY	\$ -	\$ 8,877	\$ -	\$ -	\$ -
55306	GIS	\$ 6,969	\$ 10,000	\$ 10,000	\$ -	\$ 10,000
55312	Scada/Smart Cover	\$ -	\$ -	\$ -	\$ -	\$ 10,000
59005	Horizon	\$ -	\$ -	\$ -	\$ -	\$ -
Total Operation Expense		\$ 762,029	\$ 755,324	\$ 805,330	\$ 758,050	\$ 780,200
TOTAL ENTERPRISE FUND		\$ 962,509	\$ 957,310	\$ 1,230,774	\$ 1,051,450	\$ 1,062,400

Account #	Description	Actual 17/18	Actual 18/19	Actual 19/20	Budget 20/21	Budget 21/22
To Reserves						
31020	Annexation fee	\$ 2,885	\$ 14,944	\$ 8,763	\$ -	\$ 3,300
31050	Connection fee	\$ 26,800	\$ 113,464	\$ 21,616	\$ -	\$ 12,600
	Street Light Reserves	\$ 2,683	\$ 2,765	\$ 2,605	\$ 2,605	\$ 2,605
	Revenue over Expense	\$ 469,606	\$ 519,928	\$ 322,180	\$ 393,303	\$ 380,312
	To Capital Reserve	\$ 501,974	\$ 651,101	\$ 355,164	\$ 395,908	\$ 398,817
Capital Projects						
	Transfer In from Reserves	\$ 708,000	\$ 878,000	\$ 1,409,000	\$ 1,000,000	\$ 1,515,000
	Force Main Bracing					\$ 200,000
	Solvang Capital			\$ 500,000		\$ 180,000
	Solvang WWTP Design Consultant		\$ 190,000	\$ -	\$ 300,000	
	WWTP Aeration				\$ 480,000	
	Operations Vehicle	\$ 40,000	\$ 40,000	\$ 45,000	\$ 45,000	
	Sewer Camera			\$ 100,000		\$ 50,000
	Sewer Main Repair	\$ 85,000	\$ 85,000	\$ 85,000	\$ 85,000	\$ 85,000
	Generator			\$ 60,000		
	Horizon Line	\$ 563,000	\$ 563,000	\$ 563,000	\$ 685,000	
	Rate Study	\$ -	\$ -	\$ 20,000	\$ 20,000	
	Future Expansion					\$ 1,000,000
	GIS	\$ 10,000				
	Fjord Drive Metering Manhole	\$ 10,000				
	Office Upgrade				\$ 30,000	
	Accounting Software			\$ 36,000	\$ 40,000	
	Total	\$ 688,000	\$ 878,000	\$ 1,409,000	\$ 1,000,000	\$ 1,515,000

Account #	Description	Actual 17/18	Actual 18/19	Actual 19/20	Budget 20/21	Budget 21/22
EXPENSE TRIBE						
Tribe Collection System						
57110	Salaries	\$ 28,799	\$ 36,013	\$ 19,365	\$ 18,000	\$ 18,000
57120	Benefits	\$ 10,546	\$ 13,246	\$ 7,650	\$ 7,700	\$ 8,500
57127	Payroll Taxes	\$ 530	\$ 608	\$ 337	\$ 500	\$ 500
57151	Repair & Maintenance	\$ (7,413)	\$ 18,340	\$ 1,578	\$ 2,000	\$ 2,000
57170	Insurance	\$ 2,581	\$ 4,647	\$ 2,202	\$ 2,500	\$ 3,000
57190	Utilities	\$ 4,443	\$ 4,894	\$ 4,799	\$ 4,000	\$ 5,000
	Overhead					\$ 3,000
	Administration Fee		\$ 8,055	\$ 3,909	\$ 3,460	\$ 4,000
	Total Tribe Collection	\$ 39,486	\$ 85,803	\$ 39,840	\$ 38,160	\$ 44,000

Tribe Wastewater Plant

57210 Salaries	\$ 237,990	\$ 236,692	\$ 212,088	\$ 155,000	\$ 160,000
57215 Uniforms	\$ 463	\$ -	\$ -	\$ 500	\$ 500
57220 Benefits	\$ 92,199	\$ 88,302	\$ 86,155	\$ 71,000	\$ 72,000
57227 Payroll Taxes	\$ 5,058	\$ 4,657	\$ 4,164	\$ 5,000	\$ 5,000
57251 Repairs & Maintenance	\$ 50,261	\$ 14,923	\$ 10,431	\$ 10,000	\$ 5,000
57252 Education/Seminars	\$ 2,145	\$ -	\$ 98	\$ 1,000	\$ 1,000
57253 Travel & Meetings	\$ 1,476	\$ -	\$ -	\$ 1,000	\$ 1,000
57256 Lab Testing	\$ 21,867	\$ 28,825	\$ 23,895	\$ 25,000	\$ 25,000
57270 Insurance	\$ 12,020	\$ 12,044	\$ 12,664	\$ 14,000	\$ 20,000
57272 Engineering	\$ -				
57275 Membership Dues	\$ 1,587	\$ 150	\$ 2,625	\$ 2,700	\$ 3,000
57280 Operating Supplies	\$ 30,361	\$ 57,455	\$ 74,029	\$ 65,000	\$ 65,000
57291 Office supplies					
57293 Telephone	\$ 647	\$ 687	\$ 670	\$ 800	\$ 700
Overhead					\$ 15,000
Administration Fee		\$ 23,255	\$ 22,334	\$ 17,000	\$ 15,000
Total WWTP	\$ 456,074	\$ 466,990	\$ 449,153	\$ 368,000	\$ 388,200
TOTAL Tribe & WWTP	\$ 495,560	\$ 552,793	\$ 488,993	\$ 406,160	\$ 432,200

Account #	Description	Actual 17/18	Actual 18/19	Actual 19/20	Budget 20/21	Budget 21/22
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STREET LIGHT FUND

31080 Property Taxes	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000
53100 Street Lights	\$ 1,317	\$ 1,235	\$ 1,037	\$ 1,395	\$ 1,395
Street Light Reserve	\$ 2,683	\$ 2,765	\$ 2,605	\$ 2,605	\$ 2,605
	\$ 4,000	\$ 4,000	\$ 3,642	\$ 4,000	\$ 4,000

Revenue

31020	Buy In New Properties annexed into District	\$	3,300
31025	Rents/Leases Board Room Rental	\$	-
31035	Administrative Fee - Buy In	\$	700
31037	WWTP Admin Fee 5% fee per contract	\$	15,000
31038	WWTP Overhead Contribution	\$	15,000
31050	Capacity Fees - If any, will move to reserves per policy	\$	12,600
31080	Property Tax - Ad-valorem tax assessed on all properties annexed to the District	\$	185,000
31090	Inspection Fees - \$115 per inspection	\$	230
31100	Interest Income - Interest on investments	\$	20,000
31120	WWTP Reimbursable Reimbursement for expenses on WWTP	\$	300,000
31125	Tribe reimbursable Reimbursement for expenses for the Tribe	\$	30,000
31126	Tribe Admin Fee 10% fee per contract	\$	4,000
31127	Tribe Overhead Contribution	\$	3,000
31140	New Construction Lateral \$350 per for saddle and labor	\$	-
31190	Sewer Benefit Fees - Includes all properties annexed to the District that have public sewers available. Collected on property tax roll. Fee is \$49.28	\$	38,000
31201	Intallment Payment Plan One Property	\$	1,782
32075	Reimbursed Expenses CSDA, refunds	\$	-
41000	Sewer Service Fees -	\$	1,160,000
	Total	\$	1,788,612

Expense Administration

51005	Bank Fees	\$	1,500.00
51010	Salaries - General Manager 22%,	\$	110,000.00
51020	Employee Benefits - 401a, 457 Plan and Section 125 Plan	\$	35,000.00
51027	Payroll Taxes - Directors, General Manger and Secretary/Treasurer	\$	3,000.00
51040	Election Fees November election fees	\$	-
51070	Insurance - Estimated cost for general liability, property and worker's comp	\$	1,000.00
51080	Membership Memberships to various agencies	\$	7,000.00
51111	Computer Operations - Tech repair, Quickbooks updates, new computer, new website	\$	7,000.00
51113	LAFCO - Estimated annual fee per LAFCO budget	\$	1,500.00
51114	Property Tax Fee SB County Property Tax Fee for tax roll	\$	3,000.00
51120	Professional Services Easements, Engineers, Rate Study, & Other Studies	\$	25,000.00
51121	Legal Services - Estimated legal fees	\$	40,000.00
51123	Audit Contract - Annual financial audit and State Controller Report	\$	9,500.00
51125	Postage - Estimated postage	\$	1,200.00

51126	Office Supplies - Office supplies, paper	\$ 1,500.00
51130	Printing & Publishing - Public notices, advertisements	\$ 5,000.00
51154	Office Machines - Copy machine lease and maintenance	\$ 2,000.00
51160	Education & Seminars - For Directors and employees.	\$ 4,000.00
51170	Travel & Meetings - Directors and employees	\$ 4,000.00
51193	Telephone - Office Telephones, fiber optic, internet	\$ 4,000.00
Total		\$ 265,200.00
Expense Building		
52226	Supplies - Cleaning supplies	\$ 1,500.00
52270	Insurance - Property / General Liability	\$ 3,000.00
52290	Utilities - PG&E / Gas / Water / HSS	\$ 6,000.00
52293	Maintenance - Miscellaneous maintenance, Brd Room windows, reseal parking	\$ 5,000.00
52294	Alarm System - Fire & Security Services and Monitoring	\$ 1,500.00
Total		\$ 17,000.00

Expense Operations

55010	Salaries - GM, Secretary/Treasurer Op Supervisor Op I, Op I are % based on time worked	\$ 250,000.00
55015	Uniforms - \$400 per employee for pants, shirts, steeltoe boots	\$ 1,500.00
55016	Medical Exams -	\$ -
55020	Employee Benefits - 401a, 457 Plan and Section 125 Plan	\$ 115,000.00
55027	Payroll Taxes - For positions listed in salaries	\$ 6,000.00
55029	Dig Alert - Estimated expense	\$ 700.00
55060	Gas/Oil/Fuel - Trucks, jetter, generators	\$ 4,000.00
55070	Insurance - Estimated cost for general liability, property, workers' comp	\$ 30,000.00
55071	Legal Services - Estimated expense	\$ 20,000.00
55080	Membership Dues - CSDA, CASA, CWEA, SB-CSDA, CA Rural Water	\$ 6,000.00
55100	Operating Supplies - Supplies needed for the collection system	\$ 7,000.00
55105	Small Tools & Equipment - Miscellaneous small tools	\$ 5,000.00
55111	Computer Operations - Software Updates, computers, Board Room	\$ 8,000.00
55125	Postage - Estimated expense	\$ 1,000.00
55126	Office Supplies - Estimated annual expense	\$ 1,500.00
55130	Printing & Publishing - Business cards, Public Relations	\$ 1,000.00
55140	Permit Fees - SWRCB for collection system & SB County Air Pollution for ger	\$ 1,500.00

55151	Repair & Maintenance -	\$ 6,000.00
55152	Pump Station Ongoing maintenance	\$ 15,000.00
55153	Repair & Maintenance - Vehicle General repair and tires for the 2004, 2007 pick-ups, jetter, pump	\$ 8,000.00
55154	Repair & Maintenance Office Machines- Copy machine lease and maintenance	\$ 2,000.00
55156	Lab Testing Manhole 33, 62	\$ 5,000.00
55160	Education & Seminars - Classes for the operations staff	\$ 3,000.00
55170	Travel & Meetings - For operations staff	\$ 3,000.00
55190	Utilities - Highway 246 Pump Station, fiber optic	\$ 20,000.00
55200	Solvang WWTP - Estimated cost of percentage for operation & maintenance of Sc	\$ 240,000.00
55201	Solvang Projects Solvang Capital Projects	\$ -
55306	GIS	\$ 10,000.00
55312	SCADA Mission, GIS, Smart Cover, 3 add'l smart covers	\$ 10,000.00
Total		\$ 780,200.00

Capital Reserve -

From Reserves

Sewer Main Repairs	\$ 85,000.00
Future Expansion	\$ 1,000,000.00
Horizon Line	
Force Main Bracing	\$ 200,000.00
Solvang Capital	\$ 180,000.00
Sewer Camera	\$ 50,000.00
Total	\$ 1,515,000.00

Street Lights

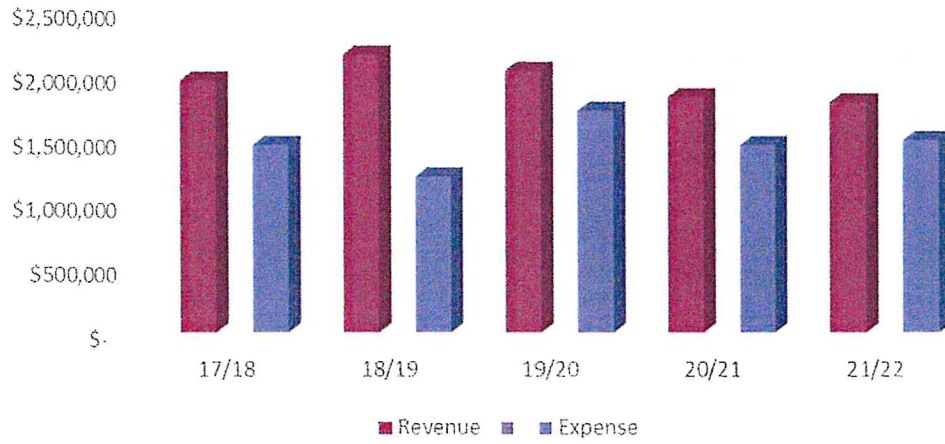
31080 Property Tax -	\$	4,000.00
Estimated taxes for street lights		
53100 Street Lights -	\$	1,395.00
Estimated expense for street light power		
Street Light Reserve -	\$	2,605.00
Reserve to fund future development		

Expense - Tribe**Collection System**

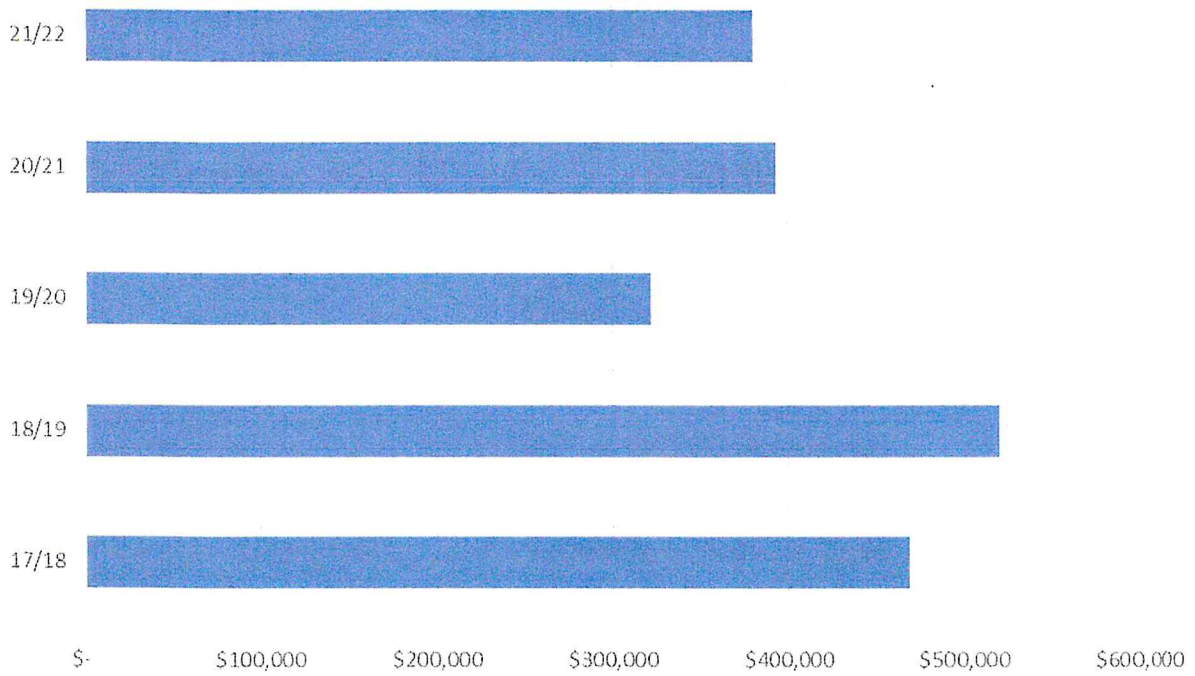
57110 Salaries -	\$	18,000.00
GM, Op Supervisor, Op I, Coll. Op I		
% based on time worked		
57120 Benefits -	\$	8,500.00
401a, 457 Plan, Section 125 Plan		
% based on salary		
57127 Payroll Taxes -	\$	500.00
% of taxes based on salary		
57151 Repair & Maintenance -	\$	2,000.00
Estimated cost		
57170 Insurance -	\$	3,000.00
% of estimated cost		
57190 Utilities -	\$	5,000.00
Electric, telephone, water for pump station		
Overhead Contribution -	\$	3,000.00
This is calculated at year end.		
Administrative Fee -	\$	4,000.00
10% of maintenance & operations of the Tribe's collection system		
Total	\$	44,000.00

WWTP		
57210	Salaries - 10% GM/100% Chief Plant Operator/ 5% Op	\$ 160,000.00
57215	Uniforms - Pants, shirts, steeltoe boots	\$ 500.00
57220	Benefits - SEP-IRA, 457 Plan, Section 125	\$ 72,000.00
57227	Payroll Taxes - % based on salaries	\$ 5,000.00
57251	Repair & Maintenance - Estimated cost	\$ 5,000.00
57252	Education/Seminars - For both operators	\$ 1,000.00
57253	Travel/Meetings - For both operators	\$ 1,000.00
57256	Lab Testing - Includes all lab tests	\$ 25,000.00
57270	Insurance - % of estimated expense	\$ 20,000.00
57275	Membership Dues - Annual certification	\$ 3,000.00
57280	Operation Supplies - Estimated cost for plant supplies	\$ 65,000.00
57293	Telephone - Cell phone and radio for operator	\$ 700.00
	Overhead Contribution - This is calculated at year end.	\$ 15,000.00
	Administrative Fee - 5% of maintenance & operation of the Tribe's WWTP	\$ 15,000.00
Total		\$ 388,200.00

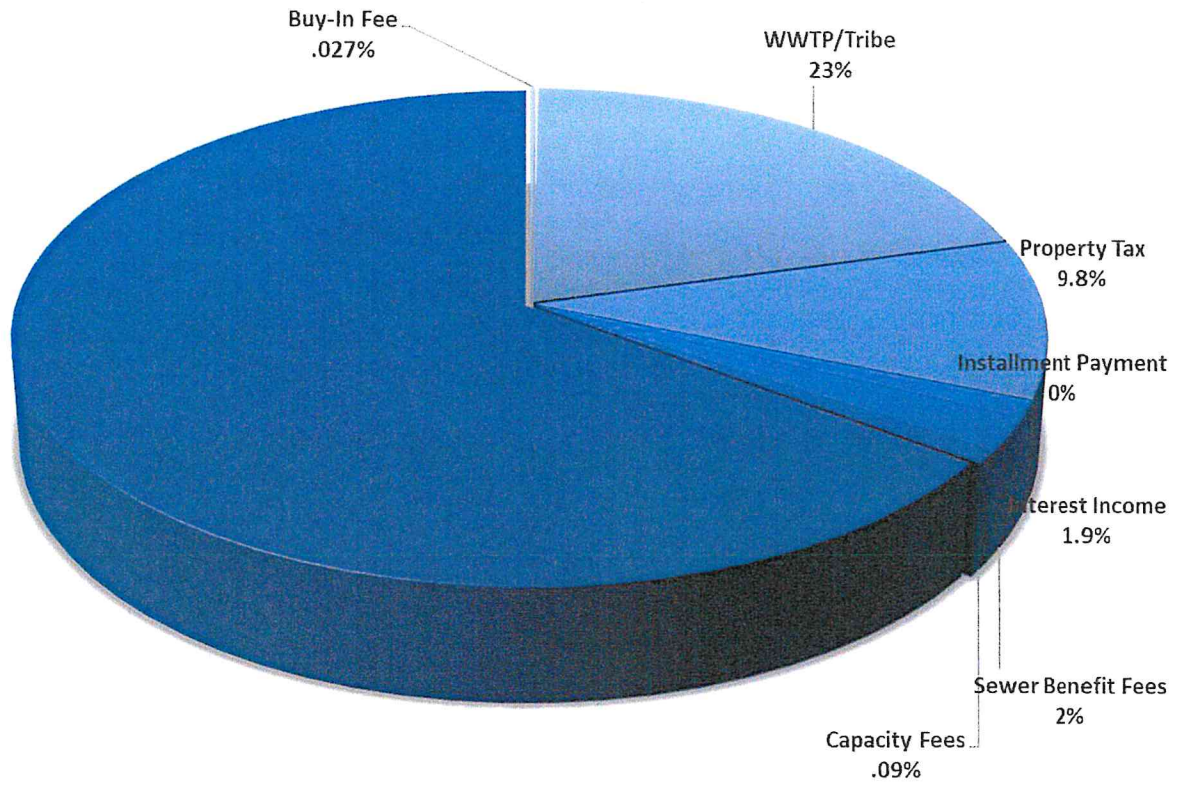
5-Year Revenue/Expense



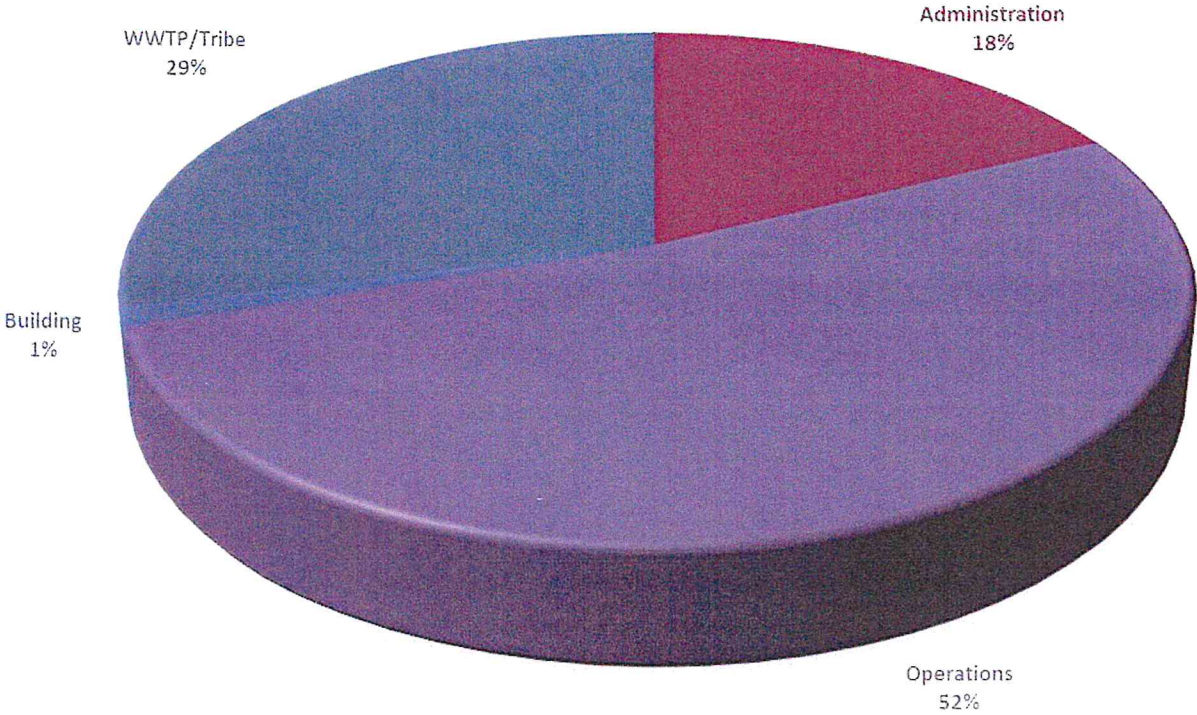
5-Year Reserve Contribution



Revenue - Where operating dollars come from - FY 21/22



EXPENSE FY 21/22



Miscellaneous Fees

Plan Check Fee	\$175.00 minimum based on project type and size
Buy-In Fee/Annex Admin Fee	\$375.00
Buy-In Fee/Annex Fee	\$1,644.78
First Inspection Fee	\$115.00 minimum
Each Additional Inspection Fee	\$75.00 minimum
Project 1 & 2 Fees	\$13, 185.00
Notice of Exemption fee	\$50.00
New Construction Lateral Fee	4" - \$365.00 / 6" - \$465.00
Copy fee 8x 11	\$.25
8 x 14	\$.35
11 x17	\$.45
Color Copy	\$.50

Sewer Service Charges 21/22

User Classification	Flow/ (gpd)	Strength Factor	ERU Multiple	Current Charge	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26
Projected Rate Increase [1]					0.00%	4.25%	4.25%	4.25%	4.25%
Residential Fixed Charges									
Single Family	215	1.00	1.00	\$76.67	\$76.67	\$79.93	\$83.33	\$86.87	\$90.56
Multi-family	215	1.00	1.00	\$76.67	\$76.67	\$79.93	\$83.33	\$86.87	\$90.56
Second Unit/Studios	160	1.00	0.74	\$57.06	\$57.06	\$59.49	\$62.01	\$64.65	\$67.40
Mobile Home/Trailers									
Manager Residence	215	1.00	1.00	\$76.67	\$76.67	\$79.93	\$83.33	\$86.87	\$90.56
Trailer Space	215	1.00	1.00	\$76.67	\$76.67	\$79.93	\$83.33	\$86.87	\$90.56
Mobile Home Park Laundry	140	1.00	0.65	\$49.92	\$49.92	\$52.04	\$54.25	\$56.56	\$58.96
Retirement Facility									
Manager Residence	215	1.00	1.00	\$76.67	\$76.67	\$79.93	\$83.33	\$86.87	\$90.56
Rooms w/o Kitchens	100	1.00	0.47	\$35.67	\$35.67	\$37.19	\$38.77	\$40.41	\$42.13
Rooms w/ Kitchens	150	1.00	0.70	\$53.49	\$53.49	\$55.76	\$58.13	\$60.60	\$63.18
Non-Residential Fixed Charges									
Motel/Hotel									
Manager Residence	215	1.00	1.00	\$76.67	\$76.67	\$79.93	\$83.33	\$86.87	\$90.56
Rooms w/o Kitchens	100	1.00	0.47	\$35.67	\$35.67	\$37.19	\$38.77	\$40.41	\$42.13
Rooms w/ Kitchens	150	1.00	0.70	\$53.49	\$53.49	\$55.76	\$58.13	\$60.60	\$63.18
Laundrettes, per machine	160	1.00	0.74	\$57.06	\$57.06	\$59.49	\$62.01	\$64.65	\$67.40
Beauty & Barber Shops	215	1.00	1.00	\$76.67	\$76.67	\$79.93	\$83.33	\$86.87	\$90.56
Each Sink Over 2	100	1.00	0.47	\$35.67	\$35.67	\$37.19	\$38.77	\$40.41	\$42.13
Gas Station w/Restroom	325	1.00	1.51	\$115.91	\$115.91	\$120.84	\$125.97	\$131.33	\$136.91
Cocktail Lounge	430	1.00	2.00	\$153.35	\$153.35	\$159.87	\$166.66	\$173.74	\$181.13
Additional Seating	8	1.00	0.04	\$2.85	\$2.85	\$2.97	\$3.10	\$3.23	\$3.37
Market, Major	750	1.76	6.14	\$470.74	\$470.74	\$490.75	\$511.60	\$533.35	\$556.01
Convenience Market	215	1.00	1.00	\$76.67	\$76.67	\$79.93	\$83.33	\$86.87	\$90.56
Convenience Market w/Deli	270	1.76	2.21	\$169.47	\$169.47	\$176.67	\$184.18	\$192.01	\$200.17
Deli	260	1.00	1.21	\$92.72	\$92.72	\$96.66	\$100.77	\$105.05	\$109.52
Office & Retail	215	1.00	1.00	\$76.67	\$76.67	\$79.93	\$83.33	\$86.87	\$90.56
Units w/o Toilets	100	1.00	0.47	\$35.67	\$35.67	\$37.19	\$38.77	\$40.41	\$42.13
Restaurant Full Service	600	1.76	4.91	\$376.59	\$376.59	\$392.60	\$409.28	\$426.67	\$444.81
Additional Seating - Food	12	1.76	0.10	\$7.54	\$7.54	\$7.86	\$8.19	\$8.54	\$8.91
Additional Seating - Bar/Banquet	8	1.00	0.04	\$2.85	\$2.85	\$2.97	\$3.10	\$3.23	\$3.37
Coffee Specialty Retail	270	1.00	1.26	\$96.29	\$96.29	\$100.38	\$104.65	\$109.10	\$113.73
Restaurant - Fast Food	240	1.76	1.96	\$150.64	\$150.64	\$157.04	\$163.72	\$170.67	\$177.93
YMCA [2]				-	-	-	-	-	-

Institutional

Church	215	1.00	1.00	\$76.67	\$76.67	\$79.93	\$83.33	\$86.87	\$90.56
Pre/Elementary School, Per Student	7	1.00	0.03	\$2.30	\$2.30	\$2.40	\$2.50	\$2.61	\$2.72
High School, per Student	9	1.00	0.04	\$3.21	\$3.21	\$3.35	\$3.49	\$3.64	\$3.79
Museum	215	1.00	1.00	\$76.67	\$76.67	\$79.93	\$83.33	\$86.87	\$90.56
Post Office	215	1.00	1.00	\$76.67	\$76.67	\$79.93	\$83.33	\$86.87	\$90.56
Public Park	500	1.00	2.33	\$178.31	\$178.31	\$185.89	\$193.79	\$202.02	\$210.61

Additional Sewer Service Charges

Senior Living

Manager Residence	215	1.00	1.00	\$76.67	\$76.67	\$79.93	\$83.33	\$86.87	\$90.56
per Bed	125	1.00	0.58	\$44.58	\$44.58	\$46.47	\$48.45	\$50.50	\$52.65
Food Service	600	1.76	4.91	\$376.57	\$376.59	\$392.60	\$409.28	\$426.67	\$444.81
Additional Seating (per seat)	12	1.76	0.10	\$7.53	\$7.54	\$7.86	\$8.19	\$8.54	\$8.91

Recovery Ranch

Manager Residence	215	1.00	1.00	\$76.67	\$76.67	\$79.93	\$83.33	\$86.87	\$90.56
per Bed	70	1.00	0.33	\$24.96	\$24.96	\$26.02	\$27.13	\$28.28	\$29.48
Food Service	600	1.76	4.91	\$376.57	\$376.59	\$392.60	\$409.28	\$426.67	\$444.81
Additional Seating (per seat)	12	1.76	0.10	\$7.53	\$7.54	\$7.86	\$8.19	\$8.54	\$8.91

Medical, Dental, Veterinarian

Clinic or Building (per 1,000 sf)	300	1.15	1.60	\$123.03	\$123.03	\$128.26	\$133.71	\$139.39	\$145.31
Billiard/Café (per 1,000 sf)	150	1.15	0.80	\$61.51	\$61.51	\$64.13	\$66.85	\$69.70	\$72.66
Food Service	600	1.76	4.91	\$376.57	\$376.59	\$392.60	\$409.28	\$426.67	\$444.81
Additional Seating (per seat)	12	1.76	0.10	\$7.53	\$7.54	\$7.86	\$8.19	\$8.54	\$8.91
Cocktail Lounge with Food	430	1.76	3.52	\$269.88	\$269.88	\$281.35	\$293.31	\$305.77	\$318.77
Additional Seating	8	1.76	0.07	\$5.02	\$5.02	\$5.23	\$5.46	\$5.69	\$5.93
Car Wash	1,350	1.15	7.22	\$553.63	\$553.63	\$577.16	\$601.69	\$627.26	\$653.92
Winery and Wine Tasting	270	1.00	1.26	\$96.28	\$96.29	\$100.38	\$104.65	\$109.10	\$113.73
Wine Tasting with Food	430	1.76	3.52	\$269.88	\$269.88	\$281.35	\$293.31	\$305.77	\$318.77
Additional Seating	8	1.76	0.07	\$5.02	\$5.02	\$5.23	\$5.46	\$5.69	\$5.93

[1] All sewer service charges are effective July 1.

[2] The YMCA has a payment agreement based on annual flow.

Project Name & Description	Total											
	Cost	20/21	21/22	22/23	23/24	24/25	25/26	26/27	27/28	28/29	29/30	30/31
SYCSD Projects												
Sewer Main Repair Projects	\$ 585,000	\$50,000	\$85,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000
Force Main Bracing	\$ 200,000		\$200,000									
Operations Vehicle	\$ 120,000	\$60,000			\$60,000							
Sewer Camera	\$ 50,000		\$50,000									
Finance Software	\$ 45,000	\$45,000										
Office Space Upgrade	\$ 35,000	\$35,000										
Rate Study	\$ 20,000	\$20,000										
Hydrojetter	\$ 30,000					\$30,000						
Horizon Line - West Side Ext	\$ 800,000	\$800,000										
Stadium Line - West Side Ext	\$ 1,000,000		\$1,000,000									
West Side Ext	\$ 2,000,000						\$2,000,000					
Manhole Cover replacements	\$ 35,000			\$35,000								
Solvang WWTP Upgrade	\$ 3,667,350	\$780,000	\$180,000	\$1,000,000	\$1,520,000	\$7,350	\$20,000		\$160,000			
Total SYCSD Projects	\$ 8,587,350	\$1,790,000	\$ 1,515,000	\$ 1,085,000	\$1,630,000	\$ 87,350	\$ 2,070,000	\$ 50,000	\$ 210,000	\$ 50,000	\$ 50,000	\$50,000

SYCSD Debt @ June 30, 2021

The District is currently debt free

USDA General Obligation Bonds: Bonds issued in 1978 Series A for \$150,000 and Series B for \$350,000. On August 4, 1987, the District paid off the balance of the Series A Bonds totaling \$138,000. Interest rate on the bonds is 5% per annum and is payable on August 1 and February 1 each year. **The bonds were paid off as of June 30, 2014. The District received the revenue through 2017/18.**

SWRCB State Revolving Fund Loan: In December 1998 the District entered into a loan in the amount of \$410,106 for the Westside Sewer Extension. The loan is being repaid at \$26,573 per year and the interest rate on the loan is 2.60% for twenty years. **This debt was paid off in February 2014.**

Citizens Business Bank Installment Sale Agreement: On October 11, 2006 the District entered into an installment sale agreement in the amount of \$1,000,000. for the construction of a District office building. Interest rate on the loan is 5.20% per annum for twenty years and is payable on April 11th and October 11th each year. This debt was refinanced as of October 11, 2011 at 4.55%. **The loan was paid off June 20, 2014.**

Debt Payoff:

Go Bond interest savings	\$7,899.02
SRF Interest	\$9,871.39
<u>Citizen Bank</u>	<u>\$248,502.30</u>
Total Interest Savings	\$266,272.71

RESOLUTION NO. 15-01

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE SANTA YNEZ COMMUNITY SERVICES DISTRICT
REGARDING ENTERPRISE FUND, OPERATING RESERVE, FUND/REPLACE/EXPANSION RESERVE, FUTURE
CAPACITY RESERVE AND STREET LIGHT RESERVE**

WHEREAS, on June 15, 2011, the Board of Directors of the Santa Ynez Community Services District (the "District") adopted Resolution No. 11-04 setting forth certain findings relating to the maintenance of the District's Enterprise Fund, Operating Reserve, Repair/Replacement Reserve, Building Reserve, Future Capacity Reserve and Street Light Reserve; and

WHEREAS, the District's Board of Directors desires to replace the findings set forth in Resolution No. 11-04 to address the funding of each reserve category.

NOW, THEREFORE, the Board of Directors of the District does hereby adopt the following findings to supersede and replace the findings set forth in Resolution No. 11-04 and fund the Reserve accounts in the order that they are listed:

1. The Enterprise Fund is established to provide for the receipt of revenues and the payment of expenses. All revenues are received from sewer service charges, property taxes, interest, inspection fees, sewer benefit fees, and miscellaneous income. The expenses to be paid from the Enterprise Fund are costs associated with the operation, maintenance and repair of the sewage collection, treatment and disposal facilities owned or utilized by the District and to fund District reserves or other reasonable expenses allowed by statute.
2. The Operating Reserve is established to fund six months of operating expenses. The revenues are received from operating surplus of the Enterprise Fund. If the balance exceeds eight months of operating budgeted expense, the difference will be transferred to the Fund/Replace/Expansion Reserve. The adoption of the annual budget shall be evidence of the District's determination that the funds contained in the Operating Reserve do not exceed an amount which is necessary to fulfill the purposes for which the Operating Reserve has been established and may enable the District to avoid adverse financial impacts in the future.
3. The Fund/Replace/Expansion Reserve is established to fund the enhancement, replacement and/or expansion of the District's owned/non-owned facilities. The revenues are received from the Enterprise Fund after the Operating Reserve and the Building Reserve have received adequate funding and from annexation fees. Contributions to the Fund/Replace/Expansion Reserve will be in-lieu of funding depreciation. The Board has established a sub-category for the Building Reserve, and the Building Reserve should be maintained at a minimum \$140,000.00.
4. The Future Capacity Reserve is established to fund the purchase of capacity in the City of Solvang's wastewater treatment plant. The revenues are received from the Enterprise Fund and connection fees. A balance will be held in the reserve to purchase 10%, currently 30,000 gpd of additional capacity in the Solvang wastewater treatment plant. The price per gallon of additional capacity is the current book value of plant divided by total plant capacity (1.5 million gpd). The current price per gallon time the 10% of additional capacity in gallons equals the funding needed in reserve. Within 180 days after

the end of the fiscal year, the District shall make available to the public information regarding the balance in the Future Capacity Reserve as required by Government Code Section 66013(d), as said section may be amended from time to time.

5. The Street Light Reserve is established to fund future street light projects. The revenues are received from the portion of the District's property taxes allocated to street lights after payment of any street light expense.
6. The Board of Directors shall review the Reserve Policy and the level of reserves in each fund on an annual basis.
7. Resolution No. 11-04 is hereby superseded and replaced by this Resolution 15-01.

PASSED AND ADOPTED this 21st day of January, 2015, by the following vote of the Board of Directors of the Santa Ynez Community Services District:

AYES: Marks, Maler, Seymour, Daugherty, Higgins

NOES:

ABSENT:

ABSTAINED:

Barry Marks, President of the Board

ATTEST:

Wendy Berry, Secretary of the Board

RESOLUTION NO. 21-05

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE SANTA YNEZ COMMUNITY SERVICES
DISTRICT FIXING AND ADOPTING A FINAL
BUDGET FOR FISCAL YEAR 2021-2022**

WHEREAS, pursuant to Government Code Section 61110, a public hearing has been held at which any person was permitted to appear and be heard regarding any item in the proposed final budget for the Santa Ynez Community Services District for Fiscal Year 2021-2022 (the "FY 2021-2022 Budget"), or regarding the addition of other items thereto.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Santa Ynez Community Services District as follows:

1. The FY 2021-2022 Budget on file with the Secretary of the District and heretofore reviewed and considered by this Board, is hereby fixed and adopted.
2. The General Manager is directed to forward a copy of the FY 2021-2022 Budget to the Santa Barbara County Auditor.

PASSED AND ADOPTED this 16th day of June 2021, by the following vote of the Board of Directors of the Santa Ynez Community Services District:

AYES:

NOES:

ABSENT:

ABSTAIN:

Karen Jones, President of the
Board of Directors

ATTEST:

Wendy Berry, Secretary of the
Board of Directors